

# Notice of meeting and agenda

## **The City of Edinburgh Council**

**10.00 am, Thursday, 3 May 2018**

Council Chamber, City Chambers, High Street, Edinburgh

This is a public meeting and members of the public are welcome to attend

### **Contact**

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Tel: 0131 529 4246

## **1. Order of business**

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- 1.1 Including any notices of motion and any other items of business submitted as urgent for consideration at the meeting.

## **2. Declaration of interests**

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- 2.1 Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.

## **3. Deputations**

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- 3.1 If any

## **4. Minutes**

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- 4.1 The City of Edinburgh Council of 15 March 2018 (circulated) – submitted for approval as a correct record

## **5. Questions**

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- 5.1 By Councillor Burgess - Carbon Reduction - for answer by the Convener of the Transport and Environment Committee
- 5.2 By Councillor Corbett - Oxfangs Primary School - for answer by the Convener of the Education, Children and Families Committee
- 5.3 By Councillor Lang - Edinburgh Airport - for answer by the Convener of the Transport and Environment Committee
- 5.4 By Councillor Lang - Council Funding - for answer by the Convener of the Finance and Resources Committee
- 5.5 By Councillor Lang - Rosshill Terrace - for answer by the Convener of the Transport and Environment Committee
- 5.6 By Councillor Lang - Braehead Grove Sinkhole - for answer by the Convener of the Transport and Environment Committee
- 5.7 By Councillor Neil Ross - Antisocial Behaviour Notices - for answer by the Convener of the Culture and Communities Committee
- 5.8 By Councillor Osler - Craigcrook Road Resurfacing - for answer by the Convener of the Transport and Environment Committee
- 5.9 By Councillor Osler - Consultations Involving Active Travel- for answer by the Convener of the Transport and Environment Committee

- 5.10 By Councillor Osler - Improvements at the Junction of Clermiston Road/Queensferry Road – for answer by the Convener of the Transport and Environment Committee
- 5.11 By Councillor Cook - Food Waste – for answer by the Convener of the Transport and Environment Committee
- 5.12 By Councillor Mowat - Uncollected Parking Fines – for answer by the Convener of the Finance and Resources Committee
- 5.13 By Councillor Graczyk - Prison Integration - for answer by the Convener of the Culture and Communities Committee
- 5.14 By Councillor Laidlaw - South West Schools Consultation - for answer by the Convener of the Education, Children and Families Committee
- 5.15 By Councillor Webber - Cessation of Short Notice Changes to Meeting Dates - for answer by the Leader of the Council
- 5.16 By Councillor Douglas - Citizen's Income - for answer by the Convener of the Finance and Resources Committee
- 5.17 By Councillor Douglas - Traffic Modelling – Accessing the City Centre - for answer by the Convener of the Transport and Environment Committee
- 5.18 By Councillor Graczyk - Cost of No Redundancy Policy - for answer by the Convener of the Finance and Resources Committee
- 5.19 By Councillor Graczyk - Reporting Defects in South West Locality - for answer by the Convener of the South West Locality Committee
- 5.20 By Councillor Mary Campbell - Additional Support for Learning - for answer by the Convener of the Education, Children and Families Committee
- 5.21 By Councillor Mary Campbell - School Catchment Projection Numbers - for answer by the Convener of the Education, Children and Families Committee
- 5.22 By Councillor Jim Campbell - Building Standards Improvement Team - for answer by the Convener of the Housing and Economy Committee
- 5.23 By Councillor Jim Campbell - Heating - City Chambers - for answer by the Convener of the Finance and Resources Committee
- 5.24 By Councillor Miller - Brown Bins - for answer by the Convener of the Transport and Environment Committee
- 5.25 By Councillor Booth - Easter Monday Bus Services - for answer by the Convener of the Transport and Environment Committee

- 5.26 By Councillor Young - Holiday Hunger Programme - for answer by the Convener of the Education, Children and Families Committee
- 5.27 By Councillor Young - Team Teaching - for answer by the Convener of the Education, Children and Families Committee
- 5.28 By Councillor Young - Bo'ness Road - for answer by the Convener of the Transport and Environment Committee
- 5.29 By Councillor Young - Paper Recycling Facility - for answer by the Convener of the Transport and Environment Committee
- 5.30 By Councillor Booth - Local Transport Strategy - for answer by the Convener of the Transport and Environment Committee

## **6. Leader's Report**

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- 6.1 Leader's report

## **7. Appointments**

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- 7.1 Review of Appointments to Committees, Boards and Joint Boards – report by the Chief Executive (circulated)
- 7.2 Appointments to Outside Organisations – report by the Chief Executive (circulated)

## **8. Reports**

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- 8.1 Chief Officer Roles – report by the Chief Executive (circulated)
- 8.2 Designation of a Council Data Protection Officer – report by the Chief Executive (circulated)
- 8.3 Chief Officer Appointments – Communities and Families – report by the Executive Director for Communities and Families (circulated)
- 8.4 Webcasting of Public Meetings – Motion by Councillor Miller – report by the Chief Executive (circulated)
- 8.5 Spend to Save Funding for Craiglockhart Leisure and Tennis Centre – referral from the Finance and Resources Committee (circulated)
- 8.6 City Strategy Investment Fund – Powderhall Stables – referral from the Housing and Economy Committee (circulated)

## 9. Motions

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### 9.1 By Councillor Mary Campbell – No Ball Game Signs

“Council notes the importance of physical activity for our children and young people, as a key aspect of improving both physical and mental health.

Council believes that ‘No Ball Games’ signs are unenforceable, serve no purpose and will discourage people from enjoying physical activity.

Council agrees to bring Housing greenspace policy in line with Parks and Greenspace policy, and to remove all ‘No Ball Games’ signs from Housing greenspace land.”

### 9.2 By Councillor Brown – The Spartans FC Win the Scottish Lowland League Title

“Council:

Congratulates The Spartans FC on winning the Scottish Lowland League Championship title on Saturday 14th April 2018. It is the second time the North Edinburgh based Community Club has secured silverware having won the inaugural competition in 2013/14.

Further congratulates Head Coach Douglas Samuel, the players and back room staff who have orchestrated a phenomenal achievement in a season that went down to final game of the campaign where they lifted the trophy in front of a bumper crowd at their home ground Ainslie Park in Pilton.

Extends its support to the Club in their Play-Off games against Highland League champions Cove Rangers, the winner taking on Cowdenbeath for the right to play in next season’s Scottish Professional Football League.”

### 9.3 By Councillor Laidlaw – Dogs in Community Centres

“Council:

To examine whether current policy preventing employees taking dogs to work can be reviewed to create guidelines that allow this to happen safely within the context of Community Centres based on the benefits that interaction with dogs can bring to the communities they serve.

Asks officers to report within once cycle to Culture and Communities Committee reviewing current policy restricting community centre employees taking dogs to work, and questioning if they should be revised, in light of research demonstrating the positive benefits that interaction with pets, through the Pets as Therapy (PAT) scheme, can bring to vulnerable adults, the lonely and hard-to-reach young people who most often access community centres.

Asks Officers to develop a set of best-practice guidelines for pets in the workplace to enable a safe trial of a 'bring your dog to work' scheme for centre employees; such as requirements to exercise on lead, wear collars and only be brought into public areas following approval of attendees.

Recognises the concerns that some have over allergies and animal phobias and provides appropriate safe-guards such as the provision (at the owner's expense) of a suitable kennel/crate that the animal may be restricted to."

9.4 By Councillor Jim Campbell – City Strategic Investment Fund

"Council:

Ask Officers for a report to Council within one cycle outlining options to maintain the real value of the City Strategic Investment Fund, so it can accurately be described as "evergreen".

9.5 By Councillor Osler - EVOC Celebrating 150 Years

"Council:

- Congratulates the Edinburgh Voluntary Organisation Council (EVOC) on reaching its 150th anniversary this year.
- Notes all the hard work and dedication this organisation has put into addressing health and social issues within the city and its continuing support of third sector organisations.
- Looks forward to working with EVOC for the next 150 years.

and asks the Lord Provost to mark this in an appropriate way."

9.6 By Councillor Osler – Commonwealth Games

"Council:

- Congratulates all the Scottish athletes that have recently taken part in the Commonwealth Games on the Gold Coast in Australia.
- Thanks them for their dedication and commitment to their sport.
- Recognises the support provided by the coaches, staff and families, without whom the athletes would not be able to participate.
- Recognises the many benefits of participatory sport and the impact physical activity has in improving mental as well as physical health.

and asks the Lord Provost to mark this in an appropriate way."

## 9.7 By Councillor Graczyk – Exit Pay Cap

“Council,

1. Notes, that the UK Government has brought forward legislation to implement a £95,000 individual exit payment cap for public sector employees when they leave employment and those earning £80,000 or more will need to repay specified exit payments if they are re-employed in the public sector within 12 months;
2. Further notes, that devolution gives the Scottish Government powers over severance deals and that it consulted last year *on A Severance Policy for Scotland*;
3. Recognises, that severance arrangements should be fair and equitable while providing value for money for taxpayers in Edinburgh and elsewhere in Scotland;
4. Condemns, the unacceptable practice of public sector bodies awarding lucrative golden good-bye deals which are not proportionate or justifiable;
5. Requests, the Council Leader / Convener of Finance and Resources Committee write to the Cabinet Secretary for Finance and the Constitution to ask how the Scottish Government is taking forward severance policy in the light of UK Government progress on this issue and its own consultation last year and confirming Council’s support for the implementation of an exit payment cap to curb excessive unjustified payments. Thus, providing more money for public services benefiting the Edinburgh taxpayers.”

## 9.8 By Councillor Graczyk – Condemning Antisemitism

“Council

1. NOTES
  - a. the alarming rise in antisemitism across the UK in recent years and the duty of the Council and all political parties to condemn and combat it
  - b. the international working definition of antisemitism created by the European Union’s Monitoring Centre on Racism and Xenophobia:
    - i. ‘Antisemitism is a certain perception of Jews, which may be expressed as hatred towards Jews. Rhetorical and physical manifestations of antisemitism are directed towards Jewish or non-Jewish individuals and/or property,

toward Jewish community institutions and religious facilities.’

- c. the International Holocaust Remembrance Alliance (IHRA) adoption of the working definition in May 2016 and the appended guide with a series of examples
  - d. the adoption by the UK Government of the working definition in December 2016
  - e. the adoption by the Scottish Government of this working definition in April 2017
2. CONDEMNS Antisemitism and all its expressions – along with Islamophobia and other forms of racism
  3. ADOPTS the IHRA working definition of antisemitism
  4. REAFFIRMS that criticism of Israel is not anti-Semitic. But singling out Israel for selective condemnation and opprobrium, let alone denying its right to exist or seeking its destruction, is discriminatory and hateful.
  5. CELEBRATES and RESPECTS
    - a. Mutual respect and tolerance
    - b. freedom of speech
    - c. democracy which should be free from the hatred of antisemitism.”

9.9 By Councillor Graczyk – CEC BSL Interpreter and Stenographer Agency

“Council:

1. Recognises, an acute shortage of BSL Interpreters and Stenographers to facilitate for Deaf people to fully participate in workplace and in everyday lives in Edinburgh and throughout Scotland.
2. Calls, for a report in two or three cycles on the potential for a working partnership between the City of Edinburgh Council as a service provider agency and Skills Development Scotland as promoter, and Heriot Watt University and Edinburgh College as trainers to better facilitate for Deaf people and the BSL National Plan.
3. Requests, that said report includes, but is not limited to:
  - (a) Outcomes of liaising with:



- i. Skills Development Scotland as possible promoter and partner
  - ii. Edinburgh College as possible provider of stenography course and partner
  - iii. Heriot Watt as provider of an established 'BSL (Interpreting, Translating and Applied Language Studies), MA (Hons)' course and as possible partner.
- (b) Consideration of the operation of BSL Interpreter & Stenographer agencies elsewhere and its relationship with the Third sector and other external bodies, especially those representatives of Deaf people;
  - (c) Consideration of 'spend to save' by facilitating a full cost service to the private sector and a special rates service for Third sector, Public sector, outside & arm's length organisations connected to the Council;
  - (d) Consideration of money raised going towards public services, and especially towards equipment for Deaf children in Schools as this provision is presently affecting other parts of the Education budget;
  - (e) the level of civic and budgetary support required by the Council;
  - (f) consideration of funding support from Skills Development Scotland, Heriot Watt, and Edinburgh College;
  - (g) seek and consider the views of Deaf people during the development process;
  - (h) recommends, setting up a working group to look at best practice in implementing this initiative in other councils and how the City of Edinburgh Council could improve its performance so it is not just compliant but a leader in this field."

#### 9.10 By Councillor Rust – Best Bib N Tucker CIC

"Council:

- 1) Congratulates Best Bib N Tucker CIC, a social enterprising organisation, on the award of £116,828 from the National Lottery, which funding will be used to provide a range of community activities in Oxgangs for all ages, centred around sewing, clothing and furniture upcycling.

- 2) Notes that since this social enterprise, which produces clothing for adults and children, was founded by Faith Dewar, Eileen Jubb and Lesley Lynch, it has had a focus on promoting social inclusion, minimising isolation and stigma and providing community education and learning in a friendly, relaxed environment in Oxfgangs.
- 3) Wishes Best Bib N Tucker CIC and all its volunteers a successful future in its new premises in Firrhill Neuk as it continues its excellent community focused work.”

#### 9.11 By Councillor Rust – Colinton Mains Bowling Club

“Council:

- 1) Notes with regret the planned closure of Colinton Mains Bowling Club at the end of this bowling season in September due to falling membership and rising costs;
- 2) Further notes the Club which caters for men and women, has participated over many years in the Senior Men’s League, Ladies Friendlies, Junior and internal competitions;
- 3) Recognises that off the green, the Club has played a key community role as a social hub and meeting place and thanks the Committee for its efforts;
- 4) Is advised that the Lord Provost is very welcome to the Club during this final season to ‘throw a bowl’;
- 5) Reassures the local community that the Council owned ground on Oxfgangs Road North will on termination of the Bowling Club lease be maintained by the City Council and that any subsequent transaction of sale, lease, or otherwise in relation to the ground will follow all due process and appropriate neighbour notifications and community engagement.”

#### 9.12 By Councillor Graczyk – Closure of Sighthill Health Centre

“Council,

- 1) Notes, one of the three practices (Dr Helga Rhein Practice) based at Sighthill Health Centre is closing next month of June 2018;
- 2) Further notes, that 3500 patients are being expected to split between the existing medical practices in nearby area with restricted or closed lists. This does not include the further 1000 people who will be housed in the new builds behind the current clinic or the new homes being built at Longstone and the Gyle;

- 3) Requests, that the Council Leader and Chair of Integration Joint Board write to the Cabinet Secretary for Health and Sport to request:
  - a) reconsideration of decision to close that practice at Sighthill Health Centre
  - b) an explanation of how the Scottish Government expects to facilitate for the current 3500 patients as well as the 1000 new patients, when all medical practices in nearby area have closed or restricted lists
  - c) an explanation of what action is being taken to address the immense GP shortages to prevent further local surgeries from closing
- 4) Further requests, that the date and contents of any response received by the Cabinet Secretary for Health & Sports would be revealed at the next available Full Council by the Council Leader and Chair of Integration Joint Board.”

9.13 By Councillor Henderson – Brain Tumour Action – 25<sup>th</sup> Anniversary

“Council:

Recognises the valuable work undertaken by Brain Tumour Action in supporting people affected by brain tumours and their families and carers, all of which is carried out by volunteers.

Notes that Brain Tumour Action is the oldest brain tumour charity in the UK, having been founded in 1993 as an early example of a patient / professional partnership.

Congratulates Brain Tumour Action on reaching its 25<sup>th</sup> anniversary and requests the Lord Provost to mark the anniversary in an appropriate manner.”

9.14 By Councillor Macinnes - Gracemount High School – UNICEF Gold Award for Rights Respecting Schools

“Council congratulates Gracemount High School, in the Liberton/Gilmerton ward, on the school’s considerable achievement in being awarded the UNICEF Gold award for Rights Respecting Schools. This is a first for an Edinburgh local authority secondary school and reflects the hard work, dedication and energy of Mr Ross Hunter, the head teacher, the teaching and support staff and, above all, the school students and the school community.”

#### 9.15 By Councillor Day – Great Get Together 2018

“Council:

Notes that the Great Get Together was set up in 2016 after Jo Cox’s death and that it will be held again this year from 22-24 June, to coincide with Jo’s birthday.

Notes that the organisers hope to build on last year’s success, which saw thousands of events across the UK, and to extend the reach of the event in Scotland by involving as many cities, towns and communities as possible.

Believes that Jo Cox’s message that “we have more in common than that which divides us” has relevance today and demonstrates the spirit that politics and public service should embody.

Agrees to participate in the Great Get Together 2018 and asks the Chief Executive to liaise with the organisers and with appropriate Conveners on proposals for the event.”

#### 9.16 By Councillor Work - Men’s World Curling Championships 2018

“Council notes the Scottish Curling Team of Hammy McMillan, Bobby Lammie, and Grant Hardie skipped by Napier student Bruce Mouat (Murrayfield curling) success at the recent Men’s World Curling Championship.

Council notes that in winning bronze they secured Scotland’s first men’s medal since 2013 and with an average age of less than 24 were one of the youngest teams competing.

Council congratulates them for their success and requests that the Lord Provost recognises this in an appropriate manner.”

#### 9.17 By the Lord Provost – PROCESSIONS Event

“Council notes that:

1. The **PROCESSIONS** event, produced in partnership by the NOW 14-18 WWI Centenary Art Commission and public art producers Artichoke, will celebrate 100 years since the People Act which gave women the right to vote and stand for public office.
2. Four **PROCESSIONS** parades will take place simultaneously in London, Belfast, Cardiff and Edinburgh with all events being televised in a live 2.5 hr BBC special between 1430 - 1700. The Edinburgh event is anticipated to attract over 20K participants.
3. Parade participants will carry suffragette-inspired banners created in a series of local workshops. The event will replicate the 1909 procession

along Princes Street organised by the Women's Social and Political Union (WSPU). That parade focussed on the achievements of women in the past and the opportunities for women in the future. The Museum of Edinburgh will celebrate the contribution of Edinburgh's women to the suffrage movement through an exhibition 'Their work is not forgotten' which will run from 8 June to 14 October.

4. Due to the live coverage of PROCESSIONS on the BBC, and the likely popularity of this unique historic event, it is recommended that the parade be allowed use of the East End of Princes Street (from the Mound to North Bridge).

Council approves the recommendation to allow the **PROCESSIONS** Parade along the East End of Princes Street, from the mound, on Sunday 10<sup>th</sup> June 2018."

#### 9.18 By Councillor Perry – Schools – Inspection and Maintenance Regime

"Given the latest series of incidents at Oxfords Primary School, the Council no longer has full confidence that the present inspection and maintenance regime carried out by Edinburgh Schools Partnership (ESP) is sufficient to ensure the safety of the teachers, support staff, pupils and parents who are using the PPP1 school buildings.

Consequently, the Council notes,

- 1) ESP is the company responsible for building, maintaining, and operating the city's 17 PPP1 schools on behalf of the Council and has the contractual responsibility for the ongoing maintenance and inspection of these buildings.

And instructs officials to,

2. Review the contract and ensure that ESP deliver their obligations in full to ensure that all PPP1 schools are safe and compliant as per the contract. This should involve the regular inspection of all PPP1 schools by an independent surveyor, where considered necessary by the Council. ESP should carry out any remedial work promptly and this should be checked to the satisfaction of the Council, using independent inspections."

#### 9.19 By Councillor Staniforth – Damage to Parks

"Council Notes:

That the damage done to Sighthill Park by an event leaving in bad weather on April 9th is only the most recent in a string of cases of an event damaging the park in which it takes place.

That while such events enrich the city's cultural life that should not be to the detriment of parks which are a valuable asset to local people.

Therefore Council:

Calls for a report within two cycles on park events in the last three years where there has been damage to the ground detailing:

- The type of damage,
- The causes of the damage,
- How the costs of restoration were met and to what extent,
- How long the ground was out of use for the public,
- The details on the leases given to the damaging events and how those leases were enforced and
- What mitigating action can be taken for future events to prevent damage and cover full costs of restoration.

This report should go to the South West and South East Locality Committees and then to Transport and Environment Committee.”

#### 9.20 By Councillor Graczyk – Cross Party Disability Forum

“Council:

1. Recognises, the public-sector duty in promoting equalities and disability rights.
2. Aims, to create a collaborative, cross-party disability forum led by disabled people, including Councillors, Council staff and relevant third sector bodies, to act as a platform to advocate and share ideas which can empower and contribute to disability-inclusive development in public services, and to look at best practice in implementing this duty within the Council's remit.
3. Calls, for a report to:
  - a) audit current activities by the City of Edinburgh Council to meet its legislative duty at present.
  - b) assess whether a forum might improve this further and in what ways: how best to implement it, how to evidence and assess, how complaints are dealt with, how it such activity can be mainstreamed and how to provide comparison with other public-sector bodies.

- c) consider how disabled Council employees, as well as cross-party Councillors, might be involved.
- d) consider the operation of a forum to include, but not limited to:
  - i. the review polices relevant to disabled people.
  - ii. innovative ideas which enhance disabled peoples' own capacities.
  - iii. support and advice on how public services could be improved for disabled people in a sustainable and person-centred manner.
  - iv. promotion of independent living, free choice, and control for users.
  - v. focus and monitor on quality and evaluation of services for disabled people.
  - vi. exploration of potential for joint initiatives of relevant groups involving the Council, disability specialist agencies, relevant stakeholders, including the third sector, and cross-party elected members.
  - vii. Investigation of how services and other relevant advice could be best delivered to all relevant stakeholders and disabled people to ensure the best support is provided for disabled people and their families.”

#### 9.21 By Councillor Miller – Gender Pay Gap

“Council:

1. Notes that the deadline on 4 April 2018 for private and voluntary sector employers to publish gender pay gap information under *The Equality Act 2010 (Gender Pay Gap Information) Regulations 2017* has caused widespread national discussion and debate regarding the gender pay gap
2. Notes that Close The Gap has advised that The City of Edinburgh Council may not have fully met the requirements of its public sector equality duty, as per *The Equality Act 2010 (Specific Duties) (Scotland) Regulations 2012 as amended*, which required the Council to report a single gender pay gap figure covering the whole organisation by the deadline of 30 April 2017
3. Calls for Council to meet its duties to report a single gender pay gap figure covering the whole organisation in one cycle

4. Further, calls for a report detailing the gender breakdown of Council workers by grade and type of role, analysing any emerging patterns of occupational segregation which may contribute to the pay gap, to be reviewed at the Finance and Resources Committee.”

#### 9.22 By Councillor Graczyk – Localities Funding Review

“Council:

- a) Notes, under the newly formed four Localities structure the total devolved budget represents less than 1% of the total Council budget, including the Neighbourhood Environmental Programme and Community Grant Fund;
- b) Recognises, it has been over ten years since there has been a funding methodology review to address this historical imbalance;
- c) Further recognises, that funding allocations should be fair and equitable while providing value for money for taxpayers in Edinburgh;
- d) Calls, for a report in one cycle to the Finance and Resources Committee on exploring the clear factors influencing the budget allocations and its context;
- e) Requests, that said report includes, but is not limited to:
  1. The current spend on council services in each locality broken down by service area;
  2. clarification of current funding allocation methodology being used and what budget is currently devolved to Localities;
  3. consideration of best methodology and compatibility of allocation of funding between the four Localities;
  4. consideration on what further budgets could be devolved to support the key purpose of the four Local Improvement Plans, including Reduction of Poverty and Inequality;
  5. consideration on whether resources should be balanced geographically and allocated according to need or as equality of funding between the Localities;
  6. consideration for revised allocation methodology to be based on the Scottish Index of Multiple Deprivation (SIMD) data.”

**Laurence Rockey**

Head of Strategy and Insight

The City of Edinburgh Council – 3 May 2018

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## Information about the City of Edinburgh Council meeting

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The City of Edinburgh Council consists of 63 Councillors and is elected under proportional representation. The City of Edinburgh Council usually meets once a month and the Lord Provost is the Convener when it meets.

The City of Edinburgh Council usually meets in the Council Chamber in the City Chambers on the High Street in Edinburgh. There is a seated public gallery and the Council meeting is open to all members of the public.

## Further information

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If you have any questions about the agenda or meeting arrangements, please contact Allan McCartney, Committee Services, City of Edinburgh Council, Business Centre 2.1, Waverley Court, 4 East Market Street, Edinburgh EH8 8BG, Tel 0131 529 4246, e-mail [allan.mccartney@edinburgh.gov.uk](mailto:allan.mccartney@edinburgh.gov.uk).

A copy of the agenda and papers for this meeting will be available for inspection prior to the meeting at the main reception office, City Chambers, High Street, Edinburgh.

The agenda, minutes and public reports for this meeting and all the main Council committees can be viewed online by going to [www.edinburgh.gov.uk/cpol](http://www.edinburgh.gov.uk/cpol).

## Webcasting of Council meetings

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Please note: this meeting may be filmed for live and subsequent broadcast via the Council's internet site – at the start of the meeting the Lord Provost will confirm if all or part of the meeting is being filmed.

You should be aware that the Council is a Data Controller under the Data Protection Act 1998. Data collected during this webcast will be retained in accordance with the Council's published policy including, but not limited to, for the purpose of keeping historical records and making those records available via the Council's internet site.

Generally the public seating areas will not be filmed. However, by entering the Council Chamber and using the public seating area, you are consenting to being filmed and to the use and storage of those images and sound recordings and any information pertaining to you contained in them for web casting and training purposes and for the purpose of keeping historical records and making those records available to the public.

Any information presented by you to the Council at a meeting, in a deputation or otherwise, in addition to forming part of a webcast that will be held as a historical record, will also be held and used by the Council in connection with the relevant matter until that matter is decided or otherwise resolved (including any potential

appeals and other connected processes). Thereafter, that information will continue to be held as part of the historical record in accordance with the paragraphs above.

If you have any queries regarding this, and, in particular, if you believe that use and/or storage of any particular information would cause, or be likely to cause, substantial damage or distress to any individual, please contact Committee Services on 0131 529 4105 or [committee.services@edinburgh.gov.uk](mailto:committee.services@edinburgh.gov.uk) .

## The City of Edinburgh Council

Edinburgh, Thursday 15 March 2018

Present:-

### LORD PROVOST

The Right Honourable Frank Ross

### COUNCILLORS

Robert C Aldridge  
Scott Arthur  
Gavin Barrie  
Eleanor Bird  
Claire Bridgman  
Mark A Brown  
Graeme Bruce  
Steve Burgess  
Lezley Marion Cameron  
Ian Campbell  
Jim Campbell  
Kate Campbell  
Mary Campbell  
Maureen M Child  
Nick Cook  
Gavin Corbett  
Cammy Day  
Alison Dickie  
Denis C Dixon  
Phil Duggart  
Marion Donaldson  
Karen Doran  
Scott Douglas  
Catherine Fullerton  
Neil Gardiner  
Gillian Gloyer  
George Gordon  
Ashley Graczyk  
Joan Griffiths  
Ricky Henderson

Derek Howie  
Andrew Johnston  
David Key  
Callum Laidlaw  
Kevin Lang  
Lesley Macinnes  
Melanie Main  
John McLellan  
Amy McNeese-Mechan  
Adam McVey  
Claire Miller  
Max Mitchell  
Joanna Mowat  
Gordon J Munro  
Hal Osler  
Ian Perry  
Susan Rae  
Alasdair Rankin  
Lewis Ritchie  
Cameron Rose  
Neil Ross  
Jason Rust  
Stephanie Smith  
Alex Staniforth  
Mandy Watt  
Susan Webber  
Iain Whyte  
Donald Wilson  
Norman J Work  
Louise Young

## 1 Minutes

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### Decision

- 1) To approve the minute of the Council of 1 February 2018 as a correct record.
- 2) To approve the minute of the Council of 22 February 2018 as a correct record.

## 2 Questions

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The questions put by members to this meeting, written answers and supplementary questions and answers are contained in Appendix 1 to this minute.

## 3 Leader's Report

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The Leader presented the Leader's report to the Council. The Leader commented on:

- Coalition pledges – smart measures
- Extreme weather conditions
- Edinburgh - Best Quality of Life in the UK
- Councillor Mitchell – Performance in Footloose

The following questions/comments were made:

- |                          |   |   |
|--------------------------|---|---|
| Councillor Whyte         | - | Survey results –trams in Leith Walk   |
| Councillor Burgess       |   | Reducing the use of plastic bottles – sustainability in the environment                     |
| Councillor Aldridge      | - | Travel Log - Roadworks on A8 in Edinburgh   |
| Councillor Barrie        | - | Edinburgh Airport flights to China – congratulations to staff involved for this achievement |
| Councillor Jim Campbell  | - | Professor Jim Howe, University of Edinburgh – condolences to family                         |
| Councillor Bridgman      | - | Marie Curie and other cancer support charities  |
| Councillor Staniforth    | - | Scottish Youth Theatre – support to help to remain open                                     |
| Councillor Mary Campbell | - | International Womens Day - support  |
| Councillor Dickie        | - | Resonate 2018 – Queens Hall - congratulations   |

Councillor Lang	- 2018 Year of Young People – Congratulations to 8 year old Abigail Crosier for raising concerns regarding the safety of fencing around Burgess Park
Councillor Doggart	- Additional funding for Health and Social Care
Councillor Brown	- Advances in autonomous vehicles
Councillor Johnston	- Budget proposals
Councillor Munro	- Pay award for Local Government workers
	- Exhibition Harvest – Custom House
Councillor Cook	- Morningside Community Council – Road Repairs - dissatisfaction
Councillor Graczyk	- Financial responsibility of th City of Edinburgh Council
Councillor Mitchell	- Invitation to Footloose
Councillor Ritchie	- Edinburgh to Glasgow Ultra Marathon – 31 March 2018 - Congratulations

## 4 Appointments of Committee Members

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The Council had agreed its political management arrangements and made appointments to a range of Committees, Boards and Joint Boards. Following the resignation of Councillor Ritchie from the SNP group, the overall political balance of the Council had altered and in accordance with the Committee Terms of Reference and Delegated Powers, vacancies on various Committees fell to be made by the Conservative and Liberal Democrat Groups unless expressly agreed otherwise by the Council.

### Decision

- 1) To appoint Councillor Gloyer in place of Councillor Work on the Committee on Discretionary Rating Relief.
- 2) To appoint Councillor Neil Ross in place of Councillor McVey on the Pensions Committee.
- 3) To appoint Councillor Young to the Committee on Pupil Student Support, in place of Councillor Bird.

- 4) To appoint Councillor Aldridge to the Integration Joint Board in place of Councillor Howie.
- 5) To appoint Councillor Ian Campbell as the SNP appointment to the Integration Joint Board in place of Councillor Rankin.
- 6) To agree to replace Councillor Barrie with Councillor Kate Campbell as Convener of the Housing and Economy Committee.
- 7) To agree to replace Councillors Barrie and Gordon from the Housing and Economy Committee with Councillors Key and Work.
- 8) To agree to replace Councillor Ian Campbell as Vice Convener of the Culture and Communities Committee with Councillor McNeese-Mechan.
- 9) To agree to replace Councillor Barrie from the Transport and Environment Committee with Councillor Bird.
- 10) To agree to replace Councillor Howie from the Finance and Resources Committee with Councillor Kate Campbell.
- 11) To agree to replace Councillor Gordon from the Governance, Risk and Best Value Committee with Councillor Howie.
- 12) To agree to replace Councillor Kate Campbell from the Culture and Communities Committee with Councillor Howie.
- 13) To agree to replace Councillor Ian Campbell from the Governance, Risk and Best Value Committee with Councillor Bridgman.
- 14) To review the membership of the remaining, 9-member, committees during consideration of the annual Political Management Arrangements report.

(References – Act of Council No 3 of 22 June 2017; Acts of Council Nos 8 and 9 of 29 June 2017; report by the Chief Executive, submitted)

## **5 Appointment to Outside Organisations**

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The Council had agreed its political management arrangements and made appointments to a range of outside organisations. A number of Councillors had resigned from their positions on various organisations and the Council was required to appoint members in their place.

### **Decision**

- 1) To appoint Councillor Mitchell in place of Councillor Webber as a Council representative on Life Care (Edinburgh) Ltd.

- 2) To appoint Councillor Gordon to the COSLA Policy Board – Environment and Economy Committee in place of Councillor Ritchie.
- 3) To appoint Councillor Kate Campbell to the Edinburgh Partnership – Community Planning Partnerships – Drug and Alcohol in place of Councillor Ritchie.
- 4) To appoint Councillor Gordon to Edinburgh CAB in place of Councillor Ritchie.

(References – Act of Council No 8 of 29 June 2017; report by the Chief Executive, submitted.)

## **6 Appointment to Integrated Children’s Services Board**

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The Council had agreed the establishment of an Integrated Children’s Services Board. The Council was asked to appoint members until May 2018.

### **Decision**

To agree the appointment of Councillors Perry, Dickie and Laidlaw to the Integrated Children’s Services Board.

(References – Act of Council No 12 of 12 March 2015; report by the Chief Executive, submitted.)

## **7 Senior Councillor Allowances**

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The Council had called for a report on the options for using the senior councillor allowances currently paid to the four locality leads.

Details were provided on various options for the use of the senior councillor allowances.

### **Motion**

- 1) To agree that all four Locality Convener positions would have an SRA of £24,121.
- 2) To agree that all opposition parties would be able to appoint an SRA to a Leader of £24,121.
- 3) To agree to establish a post of Planning Vice-Convener and appoint Councillor Child at an SRA of £25,391.
- 4) To allocate Councillor Dixon as Locality Convener for the South West a senior remuneration allowance of £24,121.

- 5) To allocate Councillor Watt as Locality Convener for the South East a senior remuneration allowance of £24,121.
- 6) To note that Councillor Child and Councillor Aldridge, the Conveners of the Locality Committees in the North East and North West had already been allocated a senior remuneration allowance for their roles as Group Leader and Vice-Convener of Planning and were therefore not eligible to receive an additional SRA as Locality Conveners.
- 7) To note the resignation of Councillor Ricky Henderson from NHS Lothian Board.
- 8) To appoint Councillor Ian Campbell as the Council's representative on NHS Lothian Board.
- 9) To agree to increase the SRA for the Council's representative as Convener or Vice-Convener of the Integrated Joint Board to £31,739.

- moved by Councillor McVey, seconded by Councillor Day

### **Amendment**

To agree Option C in the report by the Chief Executive, amended as follows:

To replace the four allowances of £24,121 allocated to the locality leads to the locality conveners but take into account that councillors cannot receive more than one allowance. The Locality Committees were decision making committees of the Council and it would be a legitimate use of senior allowances for the conveners to be allocated an allowance. To note that should an existing Senior Councillor become a Locality Convener then they could not claim a second allowance. In this case this Locality Convener allowance should be held back in abeyance for the period of that Convenership. These allocations potentially would alter on a more frequent basis as it was expected that the convenerships would rotate on an annual basis.

The current Liberal Democrat Group Leader had been appointed as a convener of the Locality Committee. A councillor cannot be allocated two allowances so it was recommended that this allowance was utilised for another senior role.

- moved by Councillor Whyte, seconded by Councillor Cook

### **Voting**

The voting was as follows:

For the motion	-	44 votes
For the amendment	-	17 votes



(For the motion: The Lord Provost, Councillors Aldridge, Arthur, Barrie, Bird, Bridgman, Burgess, Cameron, Ian Campbell, Kate Campbell, Mary Campbell, Child, Corbett, Day, Dickie, Dixon, Donaldson, Doran, Fullerton, Gardiner, Gloyer, Gordon, Griffiths, Henderson, Howie, Key, Lang, Macinnes, McNeese-Mechan, McVey, Main, Miller, Munro, Osler, Perry, Rae, Rankin, Ritchie, Neil Ross, Watt, Wilson, Work and Young.

For the amendment: Councillors Brown, Bruce, Jim Campbell, Cook, Doggart, Douglas, Graczyk, Hutchison, Johnston, Laidlaw, McLellan, Mitchell, Mowat, Rose, Rust, Smith, Webber and Whyte.)

### **Decision**

To approve the motion by Councillor McVey.

(References –Act of Council No 5 of 22 February 2018; report by the Chief Executive, submitted.)

## **8 Council Diary 2018/19**

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The draft Council diary for 2018-2019 was presented together with proposed dates for recess periods and Council meetings from August 2019 to August 2020.

### **Decision**

- 1) To approve the Council diary for August 2018 to August 2019 as set out in Appendix 1 to the report by the Chief Executive.
- 2) To authorise the Chief Executive to make minor adjustments to the Council diary as necessary.
- 3) To agree the recess and Council meeting dates for August 2019 to August 2020 as set out in Appendix 2 to the report by the Chief Executive.

(Reference –report by the Chief Executive, submitted.)

## **9 Annual Treasury Strategy 2018/19**

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Details were provided on the proposed Treasury Management Strategy for the Council for 2018/19 which included an Annual Investment Strategy and Debt Management Strategy.

## **Decision**

- 1) To approve the Treasury Management Strategy for 2018/19.
- 2) To refer the report to the Governance, Risk and Best Value Committee for scrutiny.

(Reference – report by the Executive Director of Resources, submitted.)

## **10 Edinburgh International Jazz Festival - Motion by the the Councillor Fullerton**

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The following motion by the Councillor Fullerton was submitted in terms of Standing Order 16:

“Council would like to note and acknowledge the Edinburgh International Jazz & Blues Festival’s achievements over the last 40 years championing musical excellence with the on-going support of the City Council, Creative Scotland and the Scottish Government’s Expo Fund.

The Edinburgh Jazz Festival was set up in 1978 by banjo-player and guitarist, Mike Hart. By the mid-80s a Princes Street parade was established, with free events in the Grassmarket and Princes Street Gardens. Sponsorship helped the Festival to present many major international names. Amongst the regular visitors were Buddy Tate, Warren Vache, The Black Eagles Jazz Band and the Hot Antic Jazz Band.

The Mardi Gras in the Grassmarket, Jazz On A Summers Day in Princes Street Gardens and the Festival Carnival remain as free events and are enjoyed by thousands of people. The Festival continues to increase its international connectivity whilst continuing to strongly support Scottish musicians with the number of performances and the scale of audiences having risen considerably since 2012. All of which would not have been possible without the excellent work of Jazz Festival staff and hundreds of volunteers.

The Festival is now one of the top ten Jazz Festivals in Europe.

Council requests the Lord Provost mark this 40<sup>th</sup> Anniversary in an appropriate manner during this year’s Festival.”

## **Decision**

- 1) To approve the motion by the Councillor Fullerton.
- 2) To ask the Lord Provost to meet with Councillors Fullerton, Rust and Wilson to agree a way of taking this forward.

## **Declaration of Interests**

Councillors Ian Campbell, Fullerton, Rust and Wilson declared a non-financial in the above item as members of the Edinburgh Jazz and Blues Festival.

## **11 Policy on Fairtrade Accreditation - Motion by Councillor Lang**

---

The following motion by Councillor Lang was submitted in terms of Standing Order 16:

“Council:

1. congratulates the Queensferry Fairtrade Group on the 10 year anniversary of the town being awarded Fairtrade Royal Burgh status by the Fairtrade Foundation.
2. recognises the desire of the Fairtrade Group and the Queensferry & District Community Council to highlight and celebrate the fairtrade status of Queensferry by way of signs erected at the entrances to the town.
3. notes that such signs are not currently permitted by Transport Scotland, as confirmed by the Transport Minister, Humza Yousaf in a written parliamentary answer on 6 February 2018.
4. welcomes the decision of the Minister to instruct Transport Scotland to review its current traffic and general signage policy, including a review of the use of fairtrade accreditation on signs.
5. requests that the Convener of the Transport and Environment Committee write to the chief executive of Transport Scotland to support a change in policy to give this Council and other Scottish local authorities the freedom and flexibility to take decisions on the positioning of appropriate fairtrade accreditation signs.”

## **Decision**

To approve the motion by Councillor Lang.

## **12 Night Flights at Edinburgh Airport - Motion by Councillor Lang**

---

The following motion by Councillor Lang was submitted in terms of Standing Order 16:

“Council notes:

1. the critical importance of Edinburgh Airport to the city economy and the important international travel connections it provides for the people of Edinburgh.

2. the significant growth of the airport over the last 20 years to make it the fifth busiest in the UK; and the airport's traffic projections which anticipate further growth over the coming years.
3. the airport's stated commitment to balance growth with the needs of communities impacted by its operations.

Council recognises the particular impact of night time flights on those living under the airport's flight paths and notes that whilst there are statutory limits on night time flights at Heathrow, Gatwick and Stansted airports, there are currently no restrictions on the night time operation at Edinburgh Airport.

Council welcomes the publication of Edinburgh Airport's draft noise action plan currently out for consultation and recognises the efforts of senior management to minimise and mitigate the impact of aircraft noise. Nevertheless, Council notes that the draft action plan does not propose any limit on the growth of night time flying.

Council therefore agrees to respond to the consultation by the 2 April deadline and request that the airport introduce voluntary restrictions on night time flights in its final noise action plan so local residents can be afforded the same protection as those living near to other major UK airports.”

### **Decision**

- 1) To approve the motion by Councillor Lang.
- 2) To agree that officers in conjunction with the Convener of the Transport and Environment Committee respond to the consultation by the deadline and report back to that Committee thereafter.

### **Declaration of Interests**

Councillor Lang declared a non-financial interest in the above item as a member of the Edinburgh Airport Consultative Committee.

## **13 Addressing Litter - Motion by Councillor Laidlaw**

---

The following motion by Councillor Laidlaw was submitted in terms of Standing Order 16:

### **“Council**

Council recognises the Scottish Government *Code of Practice on Litter and Refuse (Scotland) 2017 (COPLAR)*

*Statutory guidance on keeping land free of litter and refuse and to keep roads clean* requires organisations (including Local Authorities) to ensure that their land (or land

which is under their control) is kept clear of litter and refuse. These duties apply seven days a week throughout the year.

These areas include:

- hard-standing surfaces – roads, walkways, concreted land or
- soft surfaces – grass, bushes, trees, bare-earth surfaces, verges embankments and open space or
- unsurfaced roads or
- land covered by water – canals, streams/rivers and ponds

In order to fulfil the duties, each body's areas should be clear of litter and refuse and/or clean (detritus free). This is 'the standard'.

Council notes that in many areas of the City of Edinburgh this standard and duty has not been met and the policy for clean-up has been reactive based on residents' complaints.

Council asks the Executive Director of Place Management to support a policy of transparency and accessibility by publishing within two cycles:

1. Results of city-wide zoning required by COPLAR. The duty is for bodies to categorise their land/roads as one of six zones - based on how busy each area is, and how many potential sources of litter it has.
2. Details of the monitoring regime required by COPLAR to:
  - identify the scale of deterioration (using the COPLAR grades)
  - support restoration to standard within the appropriate response time (see chapter 4.3 and/or 5.3)
  - take account of where litter is most likely to occur
3. Percentage of overall litter and flytipping spend on prevention tactics
4. Update on the extent to which City of Edinburgh Council is meeting its response time requirements for identified zones/grades and prevention spend based on Section 4.3
5. Schedules for the cleansing teams and live updates via the route smart system, enabling residents to know if and when their streets or local public spaces are to be cleaned; saving council teams such as @edinhelp and elected members business support staff valuable time in sourcing this information.

*Officers to note that in line with Environmental Information (Scotland) Regulations 10, details collected by Scottish public bodies should be publicly accessible. Bodies are therefore encouraged to regularly publish the findings of their approaches to inspect and quantify progress.”*

## **Motion**

To approve the motion by Councillor Laidlaw.

- moved by Councillor Laidlaw, seconded by Councillor McLellan

## **Amendment**

Council recognises that street cleanliness is of great importance to the residents of Edinburgh and to those who visit our city.

Council notes that an additional sum of almost £1m has been added to our normal street cleansing activities in the recent Council budget.

Council notes that officials are already in discussion with Zero Waste Scotland who are currently developing the revised Scottish Government Code of Practice on Litter and Refuse (Scotland) 2017 (COPLAR). This has not yet been laid before parliament but is expected in the coming months and after implementation, it is anticipated there will be a 12-month period during which the council can meet the requirements for citywide zoning for the purposes of assessing the impact of littering. This will include expected standards and responses.

Council notes that the Transport and Environment Committee has already agreed that a performance scorecard for our Waste and Cleansing Service is provided on a regular basis to allow for effective scrutiny of how clean our streets are, and that this level of cleanliness (as outlined by COPLAR) is already monitored via the CIMS survey.

- moved by Councillor Macinnes, seconded by Councillor Donaldson

## **Voting**

The voting was as follows:

For the motion	-	18 votes
For the amendment	-	43 votes

(For the motion: Councillors, Brown, Bruce, Jim Campbell, Cook, Daggart, Douglas, Graczyk, Johnston, Laidlaw, McLellan, Mitchell, Mowat, Ritchie, Rose, Rust, Smith, Webber and Whyte.

For the amendment: The Lord Provost, Councillors Aldridge, Arthur, Barrie, Bird, Bridgman, Burgess, Cameron, Ian Campbell, Kate Campbell, Mary Campbell, Child,

Corbett, Day, Dickie, Dixon, Donaldson, Doran, Fullerton, Gardiner, Gloyer, Gordon, Griffiths, Henderson, Howie, Key, Lang, Macinnes, McNeese-Mechan, McVey, Main, Miller, Munro, Osler, Perry, Rae, Rankin, Neil Ross, Staniforth, Watt, Wilson, Work and Young.)

### **Decision**

To approve the amendment by Councillor Macinnes.

## **14 Calcutta Cup - Motion by Councillor Brown**

---

The following motion by Councillor Brown was submitted in terms of Standing Order 16:

### **“Council**

Congratulates Scotland Rugby Head Coach Gregor Townsend and his team on their recent emphatic 25-13 victory over England securing the Calcutta Cup, a fantastic sixth win on the bounce in the Six Nations at Fortress Murrayfield.

Notes the result saw Scotland climb up to fifth in the World Rugby Rankings, their second highest ranking since they were introduced in 2003.

Recognises the benefits from participatory sport and the impact physical activity has in improving healthy lives and minds for all.

Condemns the verbal abuse of England Head Coach Eddie Jones which he reportedly endured when travelling home.”

### **Decision**

To approve the motion by Councillor Brown.

## **15 Local Police - Motion by Councillor Jim Campbell**

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The following motion by Councillor Jim Campbell was submitted in terms of Standing Order 16:

### **“Council**

Notes that between the formation of Police Scotland in 2013 and the publication of the most recent Council area data\* for 2016, the population of Edinburgh has risen by 4.04%, against an average growth for other Scottish Council areas of 1.18%. Over the same period, that Local Police Officers deployed in Edinburgh has declined by 1.74% \*\*, a reduction more than twice as large as average for the rest of Scotland.

This has seen the average number of Local Police Officers per 10,000 of the population fall from 24.21 to 22.89 in Edinburgh (-5.43%), the second greatest

reduction in numbers for any Division of Police Scotland. In absolute terms, Edinburgh has 55 fewer Local Police Officers in 2016 than would be the case if Local Police Officers were allocated at the average rate as the rest of Scotland, based on population.

Has made no reduction in support to Local Police Officers, committing £2.6M for 2018/19, at a time when many other Scottish Councils have cut or eliminated funding for Local Police since 2013.

Asks Officers to confirm and update this data as soon as the mid-year population estimates are available for 2017, and review changes in Local Police funding provided by other Scottish Councils.

Instructs that by the end of April 2018:

- 1 Leader of the Council shall write to the Chair of the Scottish Police Authority, setting out this data, and demanding in the strongest terms that the citizens of Edinburgh can see clear additionality in the number of Local Police per population to reflect the funding this Council and other Council across Scotland have made available to Local Policing.
- 2 Leader of the Council shall write to the Scottish Government Cabinet Secretary for Justice, to request this issue is added as an agenda item for a meeting between the Secretary for Justice and the Chair of the Scottish Police Authority this year, and that the minute of discussion of that item is published.
- 3 Chief Executive shall write to the Chief Constable of Scotland, setting out this data, and demanding in the strongest terms that the citizens of Edinburgh can see clear additionality in the number of Local Police per population to reflect the funding this Council and other Council across Scotland have made available to Local Policing.

Furthermore, a key objective of a renewed partnership agreement between the Council and Police Scotland must include a recognition of the low numbers of Local Police Officers per head of the population in the Edinburgh Division, and a clear pathway to showing additionality in Local Police numbers reflecting the payments this Council continues to make in this regard.

\* <https://www.nrscotland.gov.uk/statistics-and-data/statistics/statistics-by-theme/population/population-estimates>

\*\* <http://www.scotland.police.uk/about-us/police-scotland/212598/> “

## **Motion**

To approve the motion by Councillor Jim Campbell

- moved by Councillor Jim Campbell, seconded by Councillor Graczyk



## **Amendment**

Council

Notes that between the formation of Police Scotland in 2013 and the publication of the most recent Council area data\* for 2016, the population of Edinburgh has risen by 4.04%, against an average growth for other Scottish Council areas of 1.18%. Over the same period, that Local Police Officers deployed in Edinburgh has declined by 1.74% \*\*, a reduction more than twice as large as average for the rest of Scotland.

This has seen the average number of Local Police Officers per 10,000 of the population fall from 24.21 to 22.89 in Edinburgh (-5.43%), the second greatest reduction in numbers for any Division of Police Scotland. In absolute terms, Edinburgh has 55 fewer Local Police Officers in 2016 than would be the case if Local Police Officers were allocated at the average rate as the rest of Scotland, based on population.

Has made no reduction in support to Local Police Officers, committing £2.6M for 2018/19, at a time when many other Scottish Councils have cut or eliminated funding for Local Police since 2013.

Asks Officers to confirm and update this data as soon as the mid-year population estimates are available for 2017, and review changes in Local Police funding provided by other Scottish Councils.

Notes that Police deployment is based on need.

Notes the Council is currently in negotiations on the Service Level Agreement with Police Scotland.

Notes that the renewal of the SLA will require robust measurements to ensure the number of officers funded by Council money are additional to the Police.

Notes that the SLA will ensure that Council priorities delivered through the Police will be also be measured.

- moved by Councillor Wilson, seconded by Councillor McNeese-Mechan

In accordance with Standing Order 20(7), Point 2 of the motion was withdrawn

## **Voting**

The voting was as follows:

For the motion (as adjusted)	-	22 votes
For the amendment	-	37 votes

(For the motion: Councillors Aldridge, Brown, Jim Campbell, Cook, Doggart, Douglas, Gloyer, Graczyk, Johnston, Laidlaw, Lang, McLellan, Mitchell, Mowat, Osler, Ritchie, Rose, Neil Ross, Rust, Smith, Webber and Young.

For the amendment: The Lord Provost, Councillors Arthur, Barrie, Bird, Bridgman, Burgess, Cameron, Ian Campbell, Kate Campbell, Mary Campbell, Child, Corbett, Day, Dickie, Dixon, Donaldson, Doran, Fullerton, Gardiner, Gordon, Griffiths, Henderson, Howie, Key, Macinnes, McNeese-Mechan, McVey, Main, Miller, Munro, Perry, Rae, Rankin, Staniforth, Watt, Wilson and Work.)

### **Decision**

To approve the amendment by Councillor Wilson.

### **Declaration of Interests**

Councillor Bruce declared a financial interest as an employee of Police Scotland and left the meeting during consideration of the above item.

Councillor Whyte declared a financial interest as a member of the Scottish Police Authority and left the meeting during consideration of the above item.

## **16 Burnshot Bridge - Motion by Councillor Jim Campbell**

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The following motion by Councillor Jim Campbell was submitted in terms of Standing Order 16:

“Council

Asks Officers to provide a report regarding the reconstruction of the Burnshot Bridge to the Transport and Environment Committee in two cycles that will include

1. An estimate of the volume of “Active Travel” across the bridge.
2. An estimate of the volume of cycle traffic alone across the bridge.
3. The design guide lines for all segregated surfaces being considered for inclusion on the replacement bridge.
4. A statement of principle regarding the allocation of costs to the ring-fenced budget for cycling when undertaking projects that benefit cyclists alongside users of other modes of transport, including an indication of what publicly available guidance this is based on.
5. The proportional allocation of reconstruction costs in light of 2, 3 and 4 above, that are recommended to be attributed to the 10% of the transport budget that is ring fenced for cycling.

6. An outline of the costs to provide the temporary segregated diversion route for cyclists and pedestrian constructed in part alongside the A90 slip road, and the proportion of this allocated to the ring-fenced cycling budget.”

### **Motion**

To approve the motion by Councillor Jim Campbell.

- moved by Councillor Jim Campbell, seconded by Councillor Cook

### **Amendment 1**

Council notes the commitment made in the recent budget to rebuilding Burnshot Bridge.

Council notes that, given the proximity of the bridge to the National Cycle Network Route One, active travel will need to form an important part of the design of this bridge and that there are active discussions ongoing with relevant stakeholders. Our Street Design Guidance and additional factsheets will incorporate guidance on footways, and shared and segregated cycle/pedestrian infrastructure. Other guidance is produced by Transport Scotland and Sustrans. Design details for this scheme are still being considered. In the context of continuing development in the area, the need to futureproof the active travel element in this bridge is vital.

Council recognises that the ongoing development of this project will be reported back to the Transport and Environment Committee at appropriate points throughout the design and construction stages.

- moved by Councillor Macinnes, seconded by Councillor Doran

### **Amendment 2**

Council further notes:

- the latest project timetable which states that construction work on the Burnshot Bridge will not commence until autumn 2018, almost two years after the original bridge was closed.
- the March 2018 project update from officials which states that “*Since the approval of the budget, the Structures team have been approached to consider the improvement of cycle access to the National Cycle Network as part of the project. The feasibility of this is being assessed and any impact on timescales will be notified accordingly.*”

Council recognises the significant impact of the bridge closure on local communities and is concerned by a suggestion of a further delay to the commencement of construction work beyond autumn 2018.

Council therefore agrees that any changes to the bridge design or surrounding road and cycle network which could impact on the expected construction timetable should be subject to scrutiny and a decision by way of a report to the Transport and Environment Committee.

- moved by Councillor Lang, seconded by Councillor Young

In accordance with Standing Order 20(7), Amendment 2 was accepted as an addendum to both the Motion and Amendment 1.

### **Voting**

For the motion (as adjusted)	-	17 votes
For amendment 1 (as adjusted)	-	44 votes

(For the Motion (as adjusted): Councillors Brown, Bruce, Jim Campbell, Cook, Doggart, Douglas, Graczyk, Hutchison, Johnston, Laidlaw, McLellan, Mitchell, Mowat, Rose, Rust, Smith, Webber and Whyte.)

For Amendment 1 (as adjusted): The Lord Provost, Councillors Aldridge, Arthur, Barrie, Bird, Bridgman, Burgess, Cameron, Ian Campbell, Kate Campbell, Mary Campbell, Child, Corbett, Day, Dickie, Dixon, Donaldson, Doran, Fullerton, Gardiner, Gloyer, Gordon, Griffiths, Henderson, Howie, Key, Lang, Macinnes, McNeese-Mechan, McVey, Main, Miller, Munro, Osler, Perry, Rae, Rankin, Ritchie, Neil Ross, Staniforth, Watt, Wilson, Work and Young.)

### **Decision**

To approve Amendment 1, as adjusted, as follows:

Council notes the commitment made in the recent budget to rebuilding Burnshot Bridge.

Council notes that, given the proximity of the bridge to the National Cycle Network Route One, active travel will need to form an important part of the design of this bridge and that there are active discussions ongoing with relevant stakeholders. Our Street Design Guidance and additional factsheets will incorporate guidance on footways, and shared and segregated cycle/pedestrian infrastructure. Other guidance is produced by Transport Scotland and Sustrans. Design details for this scheme are still being considered. In the context of continuing development in the area, the need to futureproof the active travel element in this bridge is vital.

Council recognises that the ongoing development of this project will be reported back to the Transport and Environment Committee at appropriate points throughout the design and construction stages.

Council further notes:

- the latest project timetable which states that construction work on the Burnshot Bridge will not commence until autumn 2018, almost two years after the original bridge was closed.
- the March 2018 project update from officials which states that “*Since the approval of the budget, the Structures team have been approached to consider the improvement of cycle access to the National Cycle Network as part of the project. The feasibility of this is being assessed and any impact on timescales will be notified accordingly.*”

Council recognises the significant impact of the bridge closure on local communities and is concerned by a suggestion of a further delay to the commencement of construction work beyond autumn 2018.

Council therefore agrees that any changes to the bridge design or surrounding road and cycle network which could impact on the expected construction timetable should be subject to scrutiny and a decision by way of a report to the Transport and Environment Committee.

## **17 Construction Charter - Motion by Councillor Day**

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The following motion by Councillor Day was submitted in terms of Standing Order 16:

“Council:

Acknowledges the importance of a construction charter to ensure health and safety and best value for the city.

Instructs officers to work with the trades unions and report back within two cycles on the adoption of a construction charter.

The report should include robust monitoring/checking and reporting processes to ensure all contractors and sub contractors abide by the charter on sites delivering council projects.”

### **Motion**

To approve the motion by Councillor Day.

- moved by Councillor Day, seconded by Councillor McVey

### **Amendment**

In the motion add after “adoption of a construction charter”:

Agrees it is important to achieve cross-party consensus before such a city-wide construction charter is adopted and requests that consultation is also carried out with the construction industry and all parties on the Council; and

Add after “delivering council projects”

And the cost and resource implications for the council and constructors in monitoring such compliance.

- moved by Councillor McLellan, seconded by Councillor Mowat

### **Voting**

For the motion	-	38 votes
For the amendment	-	23 votes

(For the motion: The Lord Provost, Councillors Arthur, Barrie, Bird, Bridgman, Burgess, Cameron, Ian Campbell, Kate Campbell, Mary Campbell, Child, Corbett, Day, Dickie, Dixon, Donaldson, Doran, Fullerton, Gardiner, Gordon, Griffiths, Henderson, Howie, Key, Macinnes, McNeese-Mechan, McVey, Main, Miller, Munro, Perry, Rae, Rankin, Ritchie, Staniforth, Watt, Wilson and Work.)

For the amendment: Councillors Aldridge, Brown, Bruce, Jim Campbell, Cook, Doggart, Douglas, Gloyer, Graczyk, Hutchison, Johnston, Laidlaw, Lang, McLellan, Mitchell, Mowat, Osler, Rose, Neil Ross, Rust, Smith, Webber, Whyte and Young.)

### **Decision**

To approve the motion by Councillor Day.

## **18 Rector of the University of Edinburgh - Motion by Councillor Cameron**

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The following motion by Councillor Cameron was submitted in terms of Standing Order 16:

“Council notes the election of Ms Ann Henderson as Rector of the University of Edinburgh on 27 February 2018; that she is the first female Rector of the University of Edinburgh to be elected in the 21st Century; and the second woman to be elected Rector of the University.

Council asks the Lord Provost to write and convey its congratulations to Ms Henderson on her election.”

### **Decision**

To approve the motion by Councillor Cameron.

## **19 Webcasting of Public Meetings - Motion by Councillor Miller**

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The following motion by Councillor Miller was submitted in terms of Standing Order 16:

“Council:

Recognises the benefits of conducting council business in public, and the benefit that webcasting some council business has brought;

Notes that some public meetings are held in public but are not currently webcast;

Calls for a report within one cycle to the next meeting of City of Edinburgh Council into the feasibility, benefits and costs of introducing webcasting for public meetings, including but not limited to the Integration Joint Board, Licensing Board, and Pensions Committee.”

- moved by Councillor Miller, seconded by Councillor Main

### **Amendment**

Council:

1. Recognises, the City of Edinburgh Council webcast is provided with subtitles to improve accessibility for deaf and hard of hearing people.
2. Requests that the report requested above should detail the costs and practicality of introducing subtitled webcasting of all meetings open to the public to enable deaf and hard of hearing people to engage in Local Government business via webcast.

- moved by Councillor Graczyk, seconded by Councillor Brown

In accordance with Standing Order 20(7), the amendment was accepted as an addendum to the motion.

### **Decision**

To approve the following adjusted motion by Councillor Miller:

Council:

Recognises the benefits of conducting council business in public, and the benefit that webcasting some council business has brought;

Notes that some public meetings are held in public but are not currently webcast;

Calls for a report within one cycle to the next meeting of City of Edinburgh Council into the feasibility, benefits and costs of introducing webcasting for public meetings, including but not limited to the Integration Joint Board, Licensing Board, and Pensions Committee.

Recognises, the City of Edinburgh Council webcast is provided with subtitles to improve accessibility for Deaf and hard of hearing people.

Requests that the report requested above should detail the costs and practicality of introducing subtitled webcasting of all meetings open to the public to enable deaf and hard of hearing people to engage in Local Government business via webcast.

## **20 Resilience - Motion by Councillor Rust**

### **Winter Weather Response – Motion by Councillor Macinnes**

### **Winter Weather Response – Motion by Councillor Booth**

### **Lothian Buses Driver – Motion by Councillor Rae**

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The following motions were submitted in terms of Standing Order 16:

a) By Councillor Rust - Resilience

“Council

- 1) Notes the unprecedented impact the “Beast from the East” had on the capital and across Scotland and the disruption caused to schools, community centres, travel and the daily lives of residents;
- 2) Recognises all those council staff who went above and beyond in the exercise of key roles of support, including the full gritting night shift;
- 3) Welcomes the excellent support of the British Army, in particular Three Rifles based at Dreghorn Barracks, Colinton and 1 Scots based at Penicuik in supporting shift changes for critical staff at the Royal Infirmary of Edinburgh and the Western General hospitals while the severe weather continued;
- 4) Congratulates Lothian Buses for its professional and expert service and communications during appalling adverse road conditions and particularly bus driver, Charmaine Laurie who deftly avoided an accident at Frogston, Fairmilehead;
- 5) Thanks the range of charities and third sector and volunteer organisations who assisted homeless people during the blizzards;
- 6) Commends the community spirit of those who have been collecting prescriptions and clearing paths for those who cannot and assisting in digging out neighbours and agrees that specific issues identified with



roads and footways will be considered as part of the review of the continued suitability and responsiveness of the current priority system as agreed by Council on 1st February 2018.

- 7) Considers the capital city should be proud of her response and the spirit in which she faced the challenges the severe weather posed.”

b) By Councillor Macinnes: Winter Weather Response

“Council notes the dedication shown by staff involved in the response to the ‘Beast from the East’. Staff from across the Council dedicated long hours, enormous energy and great skills to keeping the city operating and keeping the residents of Edinburgh well informed during this exceptional weather event.

Council recognises the exceptional efforts made by many in the NHS, caring professions, and the emergency services, to continue to care for the city during this time.

Council notes and values the efforts made by individuals and groups volunteering in their communities, from checking on elderly and vulnerable neighbours, to helping crucial healthcare staff get to work, and clearing snow in residential areas and school communities.

Council commends the exemplary driving skills of Charmaine Laurie during the recent extreme weather conditions, a result of the excellent training she received at Lothian Buses. Council also requests the Lord Provost recognise her in an appropriate manner.”

c) By Councillor Booth: Winter Weather Response

“Council:

- 1) Wholeheartedly thanks staff in council teams and in partner organisations such as NHS, Police, bus companies and other service providers for all of the hard work during the period of heavy snowfall and the aftermath from 28 February onwards;
- 2) Equally thanks the many volunteers who helped clear paths, school playgrounds and other public places and who gave extra help to older or vulnerable neighbours during that period;
- 3) Notes that, following a motion on "Gritting of Roads and Pavements" agreed at the full council meeting of 1 February 2018, a report will be made to Transport and Environment Committee within 3 cycles reviewing the current system of gritting;

- 4) Notes a recent report from the Swedish Association of Local Authorities and Regions that, following a gender-balanced budgeting process, many Swedish cities, including Stockholm, now prioritise snow clearing from walkways and cycle paths first, especially those near bus stops and primary schools, followed by local roads, followed by highways.
  - 5) Therefore agrees that Transport and Environment Committee will consider a report within three cycles looking at snow clearing and in particular will examine:
    - 5.1) how to ensure that footways and cycle paths get due priority in snow-clearing efforts, drawing on examples from elsewhere in the UK and internationally;
    - 5.2) how best to co-ordinate and support the efforts of communities and volunteers.”
- d) By Councillor Rae: Lothian Buses Driver

“Council

Commends Lothian Bus driver Charmain Laurie for her skilful driving and speed of thought in averting a potential serious road traffic accident on Frogston Road on 28<sup>th</sup> February and welcomes the increased attention that Charmaine’s inspiring story has brought for Lothian Buses as the nation’s best bus company.”

### **Motion**

In accordance with Standing Order 20(7), the following motion, moved by Councillor Rust, seconded by Councillor Rae, was proposed:

Council:

- 1) Notes the unprecedented impact the “Beast from the East” had on the capital and across Scotland and the disruption caused to schools, community centres, travel and the daily lives of residents;
- 2) Notes the dedication shown by council staff involved in the response to the “Beast from the East”. Staff from across the Council dedicated long hours, enormous energy and great skills to keeping the city operating and keeping the residents of Edinburgh well informed during this exceptional weather event;
- 3) Recognises the exceptional efforts made by many in partner agencies and third sector organisations such as the NHS, caring professions, and the emergency services, to continue to care for the city, and in particular for homeless people in the city, during this time;

- 4) Welcomes and values the efforts made by individuals and groups volunteering in their communities, from checking on elderly and vulnerable neighbours, to helping crucial healthcare staff get to work, and clearing snow in residential areas and school communities;
- 5) Welcomes the support of the British Army, in particular Three Rifles based at Dreghorn Barracks, Colinton and 1 Scots based at Penicuik in supporting shift changes for critical staff at the Royal Infirmary of Edinburgh and the Western General hospitals while the severe weather continued;
- 6) Congratulates Lothian Buses for its professional and expert service and communications during appalling adverse road conditions and particularly commends bus driver, Charmaine Laurie who deftly avoided an accident at Frogston, Fairmilehead; commends the excellent training she received at Lothian Buses, welcomes the increased attention that Charmaine's inspiring story has brought for Lothian Buses as the nation's best bus company, and requests that the Lord Provost recognise her achievements in an appropriate manner;
- 7) Notes a recent report from the Swedish Association of Local Authorities and Regions that, following a gender-balanced budgeting process, many Swedish cities, including Stockholm, now prioritise snow clearing from walkways and cycle paths first, especially those near bus stops and primary schools, followed by local roads, followed by highways.
- 8) Agrees that the following issues will be considered as part of the forthcoming report to Transport and Environment Committee on the suitability and responsiveness of the current priority system on gritting and snow-clearing, as agreed by Council on 1 February 2018:
  - a. any specific issues identified with the clearing / gritting of roads and footways;
  - b. how to ensure that footways and cycle paths get due priority in snow-clearing efforts, drawing on examples from elsewhere in the UK and internationally;
  - c. how best to co-ordinate and support the efforts of communities and volunteers."

Considers the capital city should be proud of the response and the spirit in which it faced the challenges of the severe weather.

## **Decision**

To approve the motion.

## 21 Edinburgh Chamber of Commerce - Motion by Councillor McLellan

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The following motion by Councillor McLellan was submitted in terms of Standing Order 16:

“Council

- 1) Deeply regrets that the Edinburgh Chamber of Commerce has accepted the Russian Government propaganda agency Sputnik UK as a corporate member.
- 2) Notes that prominent amongst the Chamber of Commerce’s member benefits is to “gain access to insights from key city stakeholders including local council”.
- 3) Asks the Chamber to terminate its agreement with Sputnik forthwith.
- 4) Instructs the Chief Executive to review the council’s association with the Edinburgh Chamber of Commerce should Sputnik’s membership not be terminated within the next cycle and report to the following Corporate Policy and Strategy Committee.”

### **Motion**

To approve the motion

- moved by Councillor McLellan, seconded by Councillor Johnston

### **Amendment**

To agree the motion with the exception of Paragraph 4

- moved by Councillor McVey, seconded by Councillor Cameron

### **Voting**

For the motion	-	25 votes
For the amendment	-	36 votes

(For the motion: Councillors Brown, Bruce, Burgess, Jim Campbell, Mary Campbell, Cook, Corbett, Doggart, Douglas, Graczyk, Johnston, Laidlaw, McLellan, Main, Miller, Mitchell, Mowat, Rae, Ritchie, Rose, Rust, Smith, Staniforth, Webber and Whyte

For the amendment: The Lord Provost, Councillors Aldridge, Arthur, Barrie, Bird, Bridgman, Cameron, Ian Campbell, Kate Campbell, Child, Day, Dickie, Dixon, Donaldson, Doran, Fullerton, Gardiner, Gloyer, Gordon, Griffiths, Henderson, Howie,

Key, Lang, Macinnes, McNeese-Mechan, McVey, Munro, Osler, Perry, Rankin, Neil Ross, Watt, Wilson, Work and Young.)

## **Decision**

To approve the amendment by Councillor McVey as follows:

Council

- 1) Deeply regrets that the Edinburgh Chamber of Commerce has accepted the Russian Government propaganda agency Sputnik UK as a corporate member.
- 2) Notes that prominent amongst the Chamber of Commerce's member benefits is to "gain access to insights from key city stakeholders including local council".
- 3) Asks the Chamber to terminate its agreement with Sputnik forthwith.

## **Declaration of Interests**

Councillor Lang declared a non-financial interest in the above item as a Director of the Law Society.

Councillor McLellan declared a non-financial interest in the above item as the Director of the Scottish Newspaper Society.

## **22 Living Rent Campaign - Motion by Councillor Kate Campbell**

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The following motion by Councillor Kate Campbell was submitted in terms of Standing Order 16:

"Through the establishment of the Council Homelessness Task Force, partnership working with our third sector partners, and additional funding being allocated to tackling homelessness at the Council's recent Budget meeting, this Council is committed to prioritising the alleviation of homelessness.

In response to The Living Rent Campaign's Winterbreak Campaign, and in recognition of the fact that rough sleeping during severe winter weather is a greater risk to life, Council seeks to introduce a policy in line with the campaign which would create the suspension of housing evictions during the winter months each year.

Council recognises that housing is not a commodity, it is a human right, and calls for a report within one cycle on how Council can work with the Scottish Government to effect this change."

- moved by Councillor Kate Campbell, seconded by Councillor Cameron

## **Amendment**

That no action be taken on the matter.

- moved by Councillor Rose, seconded by Councillor Mowat

### **Voting**

For the motion - 43 votes  
For the amendment - 16 votes

(For the motion: The Lord Provost, Councillors Aldridge, Arthur, Barrie, Bird, Bridgman, Burgess, Cameron, Ian Campbell, Kate Campbell, Mary Campbell, Child, Corbett, Day, Dickie, Dixon, Donaldson, Doran, Fullerton, Gardiner, Gloyer, Gordon, Griffiths, Henderson, Howie, Key, Lang, Macinnes, McNeese-Mechan, McVey, Main, Miller, Munro, Osler, Perry, Rae, Rankin, Neil Ross, Staniforth, Watt, Wilson, Work and Young

For the amendment: Councillors Brown, Bruce, Jim Campbell, Cook, Doggart, Douglas, Graczyk, Hutchison, Johnston, Laidlaw, McLellan, Mitchell, Mowat, Rose, Rust, Smith and Webber.)

### **Decision**

To approve the motion by Councillor Kate Campbell on the basis that the report called for would be considered by the Housing and Economy Committee and the Homelessness Task Force.

### **Declaration of Interests**

Councillors Ritchie and Whyte declared a financial interest as a registered social landlord and left the meeting during consideration of the above item.

Councillor Kate Campbell declared a financial interest as a registered social landlord.

Councillors Barrie, Bridgman, Dixon and Miller declared a non-financial interest in the above item as registered social landlords.

Councillor Corbett declared a non-financial interest in the above item as an employee of Shelter Scotland.

Councillor Graczyk declared a non-financial interest in the above item as a person living in rented accommodation.

## Appendix 1

(As referred to in Act of Council No 2 of 15 March 2018)

### QUESTION NO 1

**By Councillor Lang for answer by the Leader of the Council at a meeting of the Council on 15 March 2018**

On 24 August 2017, the Council agreed a motion calling for a report to the Corporate Policy and Strategy Committee within two cycles on what further action could be taken to address the underlying issues which lead to crime and antisocial behaviour as part of a longer-term strategy on the issue of motorbike crime

- |                               |  |
|-------------------------------|--|
| <b>Question</b>               | (1) Why did a report not return to the Corporate Policy and Strategy Committee within two cycles as agreed?  |
| <b>Answer</b>                 | (1) Unfortunately, the motion calling for a report regarding a longer-term strategy on the issue of motorbike crime, was not passed to the service area, Safer and Stronger Communities, where the current work is being progressed.   |
| <b>Question</b>               | (2) When is the report now expected to come to the Corporate Policy and Strategy Committee?  |
| <b>Answer</b>                 | (2) The report will be submitted to the Corporate Policy and Strategy Committee on the 15 <sup>th</sup> May 2018.  |
| <b>Supplementary Question</b> | Thank you very much, by way of clarification Lord Provost, does the Leader of the Council understand just how grossly offensive it is to my constituents particularly those in Muirhouse who are so affected by motorbike crime that a motion that was passed unanimously by this Council has simply been forgotten about, and that a report will not now come until nine months after it was called for. As the Convener of the Corporate Policy and Strategy Committee, will he now apologise for the fact that such a serious mistake was made. |

**Supplementary  
Answer**

Thank you very much Lord Provost, more than happy to apologise. This was simply missed as an action point from this Council to the Corporate Policy and Strategy Committee. I would point out though, and I do completely appreciate the strength of feeling and the severity of the problem in the area of the city that Councillor Lang is talking about, I would point out though, I think there's been four

Corporate Policy and Strategy Committee's since the date of the Full Council. It should have appeared on the Key Decisions Forward Plan, that's my mistake, but also Lord Provost, I have to say, the Corporate Policy and Strategy Committee which the Liberal Democrats do have representation on, passed that Key Decisions Forward Plan I think four times between then and now. So I appreciate it's my mistake, happy to apologise for it, but it was also missed by everyone else.



## QUESTION NO 2

**By Councillor Lang for answer by the Leader of the Council at a meeting of the Council on 15 March 2018**

On 23 November 2017, the Council approved a motion to agree that the Leader of the Council write to (i) the Cabinet Secretary for Justice to request that the Scottish Government and its partner agencies investigate and address the antisocial use of unlicensed fireworks, and (ii) the Secretary of State for Business, Innovation & Skills to seek a review of the rules governing the sale of fireworks.

**Question** (1) On what date(s) did the Council Leader send these letters?

**Answer** (1) Both the Community Justice and Trading Standards Teams are working together to finalise the correspondence for issue. Given the relevance of both antisocial behaviour and trading standards legislation, it is important that the technical content of the correspondence is both clear and correct. The finalised correspondence is expected to be issued within the next 2 weeks.

**Question** (2) Will he publish both letters?

**Answer** (2) Yes, once the letters have been finalised and issued they will be published.

**Question** (3) What, if any, responses have been received from Ministers?

**Answer** (3) Once a response has been received, then further details will be provided.

**Supplementary Question** Thank you very much. So given the answer to the previous question, can the Leader confirm or deny that he also forgot about his obligation to write and send these letters as agreed by this Council last November. The whole point of that fireworks motion was to try and initiate a change in policy in time for next November, so can I ask him which is it, did he forget on this as well or if he genuinely telling me and this Council that it takes him five months to write two letters?

**Supplementary  
Answer**

Can I thank Councillor Lang for the clarification that he is seeking. It has taken too long to put the letters together. There is a point of clarity in relation to the law which governs fireworks with the UK Government as opposed to the Scottish Government. We are trying to make sure still that the letter, before I send it is competent and make sure that we're directing it to the right person, but I completely accept it has taken too long. If Councillor Lang had reminded me earlier, I would have got it sent earlier but there is still even today an outstanding point with the letter that I'm not happy with it yet to send. So as soon as it's ready, I'll share it with Councillor Lang and other members of the Council.

**QUESTION NO 3**

**By Councillor Lang for answer by the  
Convener of the Finance and  
Resources Committee at a meeting  
of the Council on 15 March 2018**

- Question** (1) What is the current status of the janitorial review?
- Answer** (1) The Janitorial review has concluded employee consultation and direct engagement with the schools' network. 20 of the 26 new supervisor positions have been filled and are in post. A recruitment campaign is underway to fill the vacant posts within the new model. Further discussions are currently taking place with Communities and Families senior management, to finalise the model.
- Question** (2) When does he expect the outcomes of the review and the revised levels of janitorial cover to come into force?
- Answer** (2) When the model is finalised, it is anticipated that a mobilisation period of at least 3 months will be required.
- Question** (3) What intimations has he or officials received from trade unions with respect to possible industrial action as a result of the janitorial review?
- Answer** (3) Unison held a consultative ballot on the 22<sup>nd</sup> of December 2017. The union has advised that the vote result was 95% of those who voted were in favour of industrial action, should their concerns not be addressed in the final model.
- Unison are awaiting sight of the agreed final model before they will advise their next steps.
- Question** (4) When will information relating to the charges for out of hours janitorial I cover be provided to community centre management committees and why has such information not been provided so far?

**Answer**

- (4) It is expected that the model will be finalised the week commencing 12 March and will initially be communicated to employees, then to management committees thereafter. The project team will communicate directly with management committees the allocated hours which have been finally agreed for their building. The schedule of rates will also be advised at that time.

**QUESTION NO 4**

**By Councillor Rust for answer by the Convener of the Education, Children and Families Committee at a meeting of the Council on 15 March 2018**

**Question** (1) Was a fixtures & fittings inspection carried out as part of the safety inspections following the wall collapse at Oxgangs Primary School in 2016 and children re-entering the school following repairs?

**Answer** (1) Yes – Amey confirmed they carried out all Statutory Maintenance Requirements prior to pupils and staff returning to Oxgangs Primary School in 2016.

In addition, an Amey Health and Safety practitioner carried out a visual inspection of the school, on a room by room basis and did not identify any issues which would give concern from a Health and Safety perspective.

**Question** (2) If not, what are the reasons as to why that would not have been done?

**Answer** (2) Not applicable

**Question** (3) Amey provided a summary report of the February 2018 ceiling tile incident, which allegedly contain an inaccuracy. What was inaccurate and has that report now been corrected and made publicly available?

**Answer** (3) The inaccuracy referred to a pupil suffering a minor injury, which was not the case. The report has been rectified and can be made available on request.

**Question** (4) Was the cable suspending the ceiling missing from when the building was constructed, or was it as a result of later maintenance?

**Answer** (4) The investigation is inconclusive on this matter.

**Question** (5) Is the Amey report considered by the Council to be the full and final statement on the latest incident?

**Answer** (5) Yes. All ceilings in the school have now been inspected by the PPP provider accompanied by Council officers.

**Supplementary Question** Thank you Lord Provost and I thank the Convener for his answers. I am extremely concerned by the response to Question 5 because Councillor Arthur and Councillor Doggart are aware there's a lot of concern amongst the parents and staff community in Oxgangs regarding the situation at the school. We had the collapsed wall, we've recently had the ceiling tile come down, and only this morning the head teacher has advised that there's a bit of central flashing on the roof flapping around and at 9.40 this morning people from Amey and the Council were on their way. Surely this adds to the need for an independent inspection and will he therefor revisit his answer to Question 5 and ensure that we do have an independent Council inspection.

**Supplementary Answer** I think the answer is yes given the information you've given me this morning, that I've just received, I think we'll consider it

**QUESTION NO 5**

**By Councillor Rust for answer by the  
Convener of the Transport and  
Environment Committee at a meeting  
of the Council on 15 March 2018**

**Question**           **(1)**    When is it intended that the minority Administration Budget proposal for the introduction of a charge for garden waste collection will commence?

**Answer**           **(1)**    July 2018.

**Question**           **(2)**    Is the charge per brown bin or per household?

**Answer**           **(2)**    The cost is per bin.

**Question**           **(3)**    How many brown garden waste bins are currently serviced in Edinburgh per ward and in terms of Council business planning how many of those households are predicted to opt-in to the new charged service?

**Answer** (3) There are approximately 124,000 households eligible for garden waste collection. Table 1 below shows the breakdown of these by ward. In calculating the income potential It was predicted that 46% of eligible households would opt-in to the collection service when charges are introduced.

01-Almond	12,203
02-Pentland Hills	9,271
03-Drum Brae/Gyle	8,266
04-Forth	7,833
05-Inverleith	7,679
06-Corstorphine/Murrayfield	8,339
07-Sighthill/Gorgie	6,939
08-Colinton/Fairmilehead	7,970
09-Fountainbridge/Craiglockhart	5,399
10-Meadows/Morningside	6,222
11-City Centre	2,702
12-Leith Walk	3,604
13-Leith	2,793
14-Craigentinny/Duddingston	7,319
15-Southside/Newington	5,761
16-Liberton/Gilmerton	12,232
17-Portobello/Craigmillar	9,272
Grand Total	123,804

**Question** (4) What steps will be taken to retrieve brown bins from those households which have chosen not to opt into the new scheme?

**Answer** (4) After implementation, the service will develop a phased programme of removing bins from properties which are not registered for the charging service. Details of the roll-out will be sent to residents in due course.

**Question** (5) What research has been undertaken in terms of potential increase in fly tipping or mis-use of other waste streams once the opt-in charging scheme comes into effect?

**Answer** (5) A number of local authorities in Scotland and England have implemented charging for services in recent years and we consulted them on the impacts of implementation in developing the garden waste charging proposal. From our research, there was no significant impact on fly-tipping and/or mis-use of other waste streams following implementation. We will, however, continue to monitor fly-tipping levels following implementation of the scheme.



- Question** (6) Does the new opt-in charging scheme
- (a) affect the existing agreement with Tiphereth which has an agreement with CEC to collect garden refuse in parts of Colinton and
  - (b) affect future discussions regarding extension/re-negotiation of that agreement?
- Answer** (6) A meeting with Tiphereth is planned to discuss any possible impacts on their service in Colinton.
- Question** (7) How many households are anticipated to be exempt from the opt-in charge and how will the exemption be applied?
- Answer** (7) Based on the number of households that qualify for the Council Tax Reduction Scheme it is anticipated that 13% will exempt from the charge. These properties will still need to register if they wish to receive the service but will not be charged.
- Question** (8) What happens when a household which has opted-in to the garden waste collection service moves property during the year?
- Answer** (8) If a customer who has opted-in to the service moves house during the year and they wish to retain the service at their new property this can be accommodated. They will be required to inform the service so the routes can be updated and take the brown bin with them when they move.
- Question** (9) Can a household which has opted-in, opt out during the year?
- Answer** (9) No, the opportunity to opt-in will only be available once per year.
- Question** (10) Are recycling points for garden waste prepared for increased demand?
- Answer** (10) Yes, the Council's Household Waste Recycling Centres are being prepared.
- Question** (11) If on the basis of a bin sticker system, how will this operate where a sticker is removed or comes off?

- Answer** (11) Crews will hold data on all properties which are registered for the scheme. When a customer requests a replacement sticker, this will be cross-checked with our records and a replacement sticker issued where appropriate.
- We will investigate any instances where it is possible that stickers have been transferred to other properties.
- Question** (12) Where there are tenemental properties or shared garden courtyards how will the charging be administered and can neighbours share bins?
- Answer** (12) The service will be offered to all households who can currently use the service. If residents wish to share a bin, we will expect that they agree on one resident acting in the lead, booking and paying for the service.
- Question** (13) What is
- (a) the resource requirement to implement and administer this new service, including staffing, spend on communications, issuance of stickers etc and retrieval of bins for those who have not opted in; and
  - (b) the anticipated income yield from the charge?
- Answer** (13) It is anticipated that the service will yield income of £1.4 million per annum. The cost of running the service is estimated at £0.1 million.
- Question** (14) What evidence has been drawn from other local authorities which operate opt-in charge garden waste collection?
- Answer** (14) As described above (Question 5) we have reviewed the experiences of other Local Authorities who have introduced a garden waste charge and will use this knowledge to develop the paid service in Edinburgh.
- Question** (15) Will there be refunds offered for missed garden waste collections?

**Answer** (15) Refunds will not be offered for missed garden waste collections. Where the collection has been missed due to service failure, we will endeavour to collect the bin at a later time/day. Where contamination occurs we will mark the bin accordingly and will expect the resident to make arrangements to rectify this. We will return on the next scheduled collection day.

**Question** (16) Where garden waste bins are lost/stolen, who meets the cost for a new bin?

**Answer** (16) The Council will meet the cost of the replacement bin.

**Question** (17) By what date will it be possible for residents to request any of the services (that are to be provided above) on-line through the Councils website?

**Answer** (17) Households will be able to register for the new service online by the end of May 2018.

**Supplementary Question** Thanks very much Lord Provost and I thank the Convener for the very comprehensive response that she gave, I was expecting a wait and see Councillor Rust, so I'm pleasantly surprised. Two points I would like to raise, one is simply in relation to the answer regarding Tiphereth, there's obviously a lot concern in Colinton regarding the arrangement they are going ahead so I'd be grateful if local elected members could be kept up to date in that. Secondly I appreciate that they'll be going online in May but in advance of that, what is the plan to market or to really advertise this. We have the published answers today but presumably I would hope in the coming days we will see some real publication of information about the scheme and how it will work.

**Supplementary Answer** Thank you Councillor Rust as you will see from the written answer we are keen to have conversations with Tiphereth and to reassure them on some of these key points and that will go ahead and I will keep in touch with when that will happen. In terms of any communications ahead of that, that's clearly something we're working on and I wouldn't want to go too much further on it at this point because we'll be creating some kind of a campaign around that and we will of course keep people informed, thank you.

**QUESTION NO 6**

**By Councillor Brown for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 15 March 2018**

Late evening on 13th October last year a lamppost and bus shelter was taken out by a joyrider on Drum Brae Drive and was reported on social media to @edinhelp the following morning whilst I attended my monthly surgery at the DrumBrae Library Hub.

I was advised on the very same Twitter account on 13th December when following this up, "Hi Mark. Your enquiry about the bus shelter has been logged under reference 1001637. Our Street Lighting Team is already aware of the damaged light and will repair it as soon as possible."

A further email to Street Lighting on 14<sup>th</sup> February has received no response.

Thankfully the bus shelter has now been fixed.

Just like the Constituents waiting on a bus there during the winter months, their local Councillor raising the matter has been left in the dark.

**Question**

Can the Convener advise whether no action in some 5 months is deemed an acceptable standard for the Council and confirm when this street light will be made good?

**Answer**

The damaged street light in question (DFC19) was reported on 13 October and was made safe early the following morning.

A request for a new column was made on 18 October and has been received. I recognise that there have been issues in the speed of repair of street lights throughout the winter, partly due to difficulties in recruiting and retaining approved Electricians. However, the Roads Improvement Plan has now been updated to include action to improve street lighting repairs and increased resources have been secured

to ensure the outstanding repair backlog is reduced over the next few months.

The new lighting column was installed on 8 March 2018.

**QUESTION NO 7**

**By Councillor Jim Campbell for  
answer by the Leader of the Council  
at a meeting of the Council on 15  
March 2018**

Looks forward to the business case for the proposed replacement of the Ross Theatre being reported to Culture & Communities and Finance & Resources Committees later this month, and asks

**Note for Members:** it is proposed that a report will be presented to Culture and Communities Committee on 20 March 2018 on the proposals for West Princes Street Gardens and the Ross Bandstand. Member briefings are planned following this, with a final report to be prepared for Council to consider.

**Question** (1) What discussions has the Council Leader had with the Conveners or Vice Conveners of those Committees or the Housing & Economy Committee, given the international profile of the design competition won by a team lead by the wHY practice and the potential this project offers this city?

**Answer** (1) As the report to the Culture and Communities Committee will now be referred to the meeting of the full Council on 3 May, appropriate briefings to all political groups and Convenors/Vice Convenors will be undertaken

**Question** (2) Has any consideration been given to the wisdom of reaching an agreement with the Ross Development Trust that was limited to “fundraising and building” a replacement venue, which has led to an unfortunate hiatus in the project while issues of maintenance are resolved, denting this Councils ambition to create a transformed city centre fit to power Scotland’s economy and reflecting Edinburgh’s status as a capital city?

**Answer**

- (2)** The development agreement between the Council and the Ross Development Trust was signed in December 2016. Since then significant progress has been made on the refurbishment of the cottage and fountain in addition to the design competition. This is an extremely important project for the city and it has been recognised that there is a need to protect the legacy of any investment made. The report being prepared for Culture and Communities Committee will be referred to full Council for approval and will outline proposals to supplement the existing agreement to achieve the desired outcomes on the project.

**QUESTION NO 8**

**By Councillor Jim Campbell for  
answer by the Convener of the  
Education, Children and Families  
Committee at a meeting of the  
Council on 15 March 2018**

- Question** (1) What is the maximum operational capacity of Trinity Academy, taking into account the Council's own finding in 2015 that Core Facilities of the school did not meet the capacity requirements at that time?
- Answer** (1) A report to full Council on 20 August 2015 on [Future Investment in the School Estate – Wave 4](#) highlighted in paragraph 3.7(iii) and appendix 2 that the core facilities at Trinity Academy do not meet the requirements for the school's notional capacity of 950. While it is possible for the roll to rise the plan is that Trinity - as part of the Wave 4 schools programme - will be rebuilt before the roll rises substantially. In the meantime there is no legislation which would stop the school roll being increased to the school's capacity of 950.
- Question** (2) What work has the Council undertaken since 2015 to ensure the Core Facilities at Trinity Academy match the City of Edinburgh Council's own stated requirements?
- Answer** (2) Since 2015, £1.4m has been spent on property related issues at Trinity Academy. In addition, a feasibility study has been completed to demonstrate that the indoor sports and swimming facilities for a 1200 school could be developed at the Bangholm recreation site which is currently used by the school for outdoor sporting activities. The study also showed the main site could then be redeveloped with a phased approach to provide the remaining core facilities for a modern 1200 capacity school.



**Supplementary  
Question**

Thank you Lord Provost, yes just a supplementary. I just want some reassurance that the Convener is taking due regard to Circular 3/2004 published by the Scottish Government, which suggests that in looking at capacity for schools there should be an open transparent and rigorous process to determine what that transparency is and that the factors that ought to be considered not only go to classroom sizes but also include things like the provision of specialist facilities such as drama studios and non teaching facilities such as dining rooms.

**Supplementary  
Answer**

Yes I am aware of 3/2004, I don't have an encyclopaedic knowledge of it so I'll go back and read it again but I understand in relation to the answer to the question, that we haven't breached regulation 3/2004, if we have I'll report that back.

**QUESTION NO 9**

**By Councillor Bruce for answer by  
the Convener of the Education,  
Children and Families Committee at a  
meeting of the Council on 15 March  
2018**

Having attended the first three SW Edinburgh School Catchment review workshops at Currie Primary, Clovenstone Primary and Balerno High School:

**Question** (1) Can the Convener please explain why different proposals appear to have been put forward at each of these workshops?

**Answer** (1) The only proposal put forward by the Council is what has become known as “the published proposal” and is available of the website [www.edinburgh.gov.uk/schoolsreview](http://www.edinburgh.gov.uk/schoolsreview). Any other options discussed at workshops have been ideas and suggestions which have been raised by school communities during the informal consultation. Where appropriate the ideas and suggestions have been raised at following workshops in order that as many views as possible can be expressed and recorded during the informal consultation period.

**Question** (2) Can the Convener please clarify how offering different communities different proposed solutions to the same problem, in the same consultation, will help his committee command widespread public support?

**Answer** (2) As stated in the previous answer there was only one option published as part of the informal consultation and any options which have been discussed during the engagement events are a result of one of the fundamental objectives of the informal consultation being to determine what other ideas and suggestions would be forthcoming from the school communities involved.

**QUESTION NO 10**

**By Councillor Laidlaw for answer by the Convener of the Education, Children and Families Committee at a meeting of the Council on 15 March 2018**

**Question**

Asks the Convener to provide a list of all CEC schools where a need has been identified to build new capacity, and this is being actively being addressed.

In each case, please list:

- the date the new capacity is required
- if funds have been approved and allocated
- What, if any, permissions are still required
- The extent to which play and/or sports grounds or indoor facilities will be compromised by the extensions required?

**Answer**

The current schools where it has been identified that new capacity is required and where this is actively being pursued (i.e. there is a capital budget established to deliver the project and implementation is progressing) are shown on the table below.

There is no current funding for the revenue implications of the projects and an estimate of this additional cost has been added to the table.

School	Date Capacity Required	Additional Unfunded Revenue Cost	Permission Still required	Impact on Playground
Queensferry HS	2020	£759k (net of current running costs)	Building Warrants	None in long term.
Boroughmuir HS additional places	2019-20	£141k	Planning and Building Warrants	none
Trinity PS	August 2018	£18k	Building Warrants	Loss of playground equal to size of new build.
Stockbridge PS	August 2018	£14k	Building Warrants	Loss of playground equal to size of new build.
Currie PS	August 2018	£31k	Building Warrants	Loss of playground equal to size of new build.
Davidson's Mains PS	August 2018	£71k	Building Warrants	Small loss of overall playground space
Queensferry PS	August 2019	£40k	Building Warrants	Loss of playground equal to size of new build.
Granton PS	August 2018	£17k	Building Warrants	Loss of playground equal to size of new build.
Broomhills Primary School	2020	£383k	Planning and Building Warrants	New school - n/a
South Edinburgh	2020	£409k	Planning and Building Warrants	New school - n/a
New Victoria Primary School	2020	£285k (net of current running costs)	Planning and Building Warrants	New school - n/a
Victoria; Newcraighall; Cramond; James Gillespies; Clermiston primary schools. Provision of temporary capacity.	2018	£103k	Building Warrants	Small loss of overall playground space on temporary basis.

**Supplementary  
Question**

Thank you Lord Provost and thank you Convener for your answer, I have a short supplementary. I was interested to see that in 11 of these primary schools that are having an additional capacity built into them that will result in a loss of playground space and I wondered if the Convener agreed with me that perhaps you need to be looking at strategies for making better use of that limited playground space available if we want to address the issues surrounding childhood obesity and health in our young people, thank you.

**Supplementary  
Answer**

I think that's a fair point because every time we Look at expanding schools or actually building a school we do reduce the playground space so we need to consider that. There are no national standards unfortunately for playground space, otherwise it would make it much easier but I am aware of it and we all consider every way in which we can help to save playing fields or substitute close by in order to get people kids play space.

## Item no 5.11

### QUESTION NO 11

**By Councillor Jim Campbell for  
answer by the Lord Provost at a  
meeting of the Council on 15 March  
2018**

**Question** (1) If Edinburgh 2050 is to encourage the widest conversation amongst all strata of our City, building on the experience of other Cities and our own earlier Radical Enlightenment, can the Lord Provost indicate the progress in raising the £350,000 that is estimated to be needed, in cash or kind, to launch this conversation?

**Answer** (1) The City Vision Steering Group, supported by partner organisations including the Council, is taking forward engagement approaches with key stakeholders including young people and major employers in the city. Plans to increase engagement with representative community organisations are being developed. A number of organisations have expressed interest in supporting the City Vision activity. The date for the dinners was changed and these will take place later this month. I shall update on progress thereafter.

**Question** (2) What tangible offers of support did he and the Chief Executive receive following the January dinners involving key leaders of the Edinburgh business community?

**Answer** (2) See answer (1) above.

**Supplementary Question** Thank you Lord Provost for your answer. You know we wish you every success with this exciting vision and I just wonder if you feel you are getting all the support you need to drive it forward.[]

**Supplementary Answer** Absolutely, at this time all the support that I've asked for I have received. The delay in organising the dinners is more to do with the business commitments of the private sector that are trying to engage with so we just have to be slightly more patient with them.

**QUESTION NO 12**

**By Councillor Bruce for answer by  
the Leader of the Council at a  
meeting of the Council on 15 March  
2018**

With Edinburgh's population expected to increase by over 100,000 over the next 20 years...

**Question** (1) Has the Administration has been in contact with utility companies to work out a strategy to cope with the expected rise in utilities including gas, electrics, water, network cabling and sewage to name a few?

**Answer** (1) The latest Scottish Government population projections predict an increase in population of 78,400 in Edinburgh over the next twenty years.

The Council's annual housing land audit and delivery programme (HLADP) estimates delivery of new homes for all planned housing sites on a year by year basis. The latest HLADP demonstrates that there is sufficient land for 31,300 new homes across the City and these are currently being delivered at an average of 2,300 homes per year. The programme of delivery is used by the Local Development Plan Action Programme to identify infrastructure actions to address the impact of new developments. This information is shared with utility companies and they are asked to identify actions in response to the programme.

**Question** (2) Is there a need to identify a new water treatment works to cope with extra demand for water and if so where would it most likely be located?

**Answer** (2) Scottish Water are currently modelling future infrastructure requirements. They are not planning for new water treatment works.

However they have commissioned independent research into the operation of the Seafield Waste Water Treatment Plant including possible future investment. The report on this is due on 23 March 2018. It is likely that a report will be submitted to the Transport and Environment to update members on the implications.

**Question** (3) How will the administration aim to deal with the expected rise in all aspects of waste due to increased housing?

**Answer** (3) As set out in the Action Programme report to Finance Committee on 23 January 2018 the Council has identified the indicative annual revenue funding implications for completed infrastructure at year ten. For waste management this is set out below.

Waste water sewer infrastructure is the responsibility of Scottish Water. The costs of maintaining surface water drainage infrastructure is part of road maintenance by the Council. The above report identified estimation of annual revenue funding implications for new streets and roads in new development as being the subject of further work. It is expected that this will be estimated in the financial assessment of the next LDP Action Programme.

Refuse collection per annum: £1.272 million

Refuse disposal per annum: £2.038 million

Street cleaning per annum: £0.181 million

The Council's long term financial plan assumes that a proportion of Council tax revenue would be used to offset the revenue and loan charge impact.

**Question** (4) Of the £200M shortfall in required infrastructure investment identified in the LDP Action Plan reported to the Finance and Resources Committee 23 Jan 2018, what is the shortfall in the South West Locality?

**Answer** (4) As set out in the report to Finance Committee on 23 January 2018 the Council has modelled the impact of the Local Development Plan Action Programme on the Council's budgets. This has been carried out through a financial model.

It is not possible to identify how much of this shortfall could fall within any particular locality.



**QUESTION NO 13**

**By Councillor Bruce for answer by  
the Convener of the Transport and  
Environment Committee at a meeting  
of the Council on 15 March 2018**

I have been informed that as road surfaces age to beyond 25 to 30 years the bitumen becomes brittle and the road requires to be resurfaced. At this stage of failure, no amount of patching will solve the pothole issue. Preventative road resurfacing is required to be carried to renew such roads and extend the serviceable life.

**Question** (1) What is the best estimate of the kilometres of Edinburgh road surfaces that have reached the end of their serviceable life?

**Answer** (1) This Council's approach is to prioritise road surface repair/replacement based on the Road Condition Index score. This score is based on an annual survey of road conditions across all of Scotland's local authorities and identifies the percentage of roads in need of maintenance.

The current RCI for Edinburgh's roads is 36.4%.

**Question** (2) What is the cost to resurface a kilometre of an average Edinburgh road?

**Answer** (2) The cost to resurface a road differs significant depending on the treatment method and therefore an average cannot be provided.

**Question** (3) What are the number of injury claims due to uneven surfaces per ward, per month, for the last 5 years?

**Answer** (3) The table below shows the number of injury claims per ward for the last five years

Ward	Ward Name	2013	2014	2015	2016	2017	Ward Total
1	Almond	1	2	1	2	0	6
2	Pentland Hills	1	0	0	1	2	4
3	Drum Brae / Gyle	1	2	2	0	0	5
4	Forth	2	2	1	1	3	9
5	Inverleith	3	4	1	2	1	11
6	Costorphine/Murrayf'd	2	2	1	0	0	5
7	Sighthill/Gorgie	0	3	4	3	4	14
8	Colinton/Fairmilehead	2	2	0	0	1	5
9	Fountainbridge/C'hart	2	1	3	2	1	10
10	Meadows/Morningside	2	1	2	4	3	12
11	City Centre	19	18	12	22	16	97
12	Leith Walk	6	2	2	2	3	15
13	Leith	2	3	0	2	0	7
14	Craigtinny/Dudd'n	2	1	1	1	1	6
15	Southside/Newington	2	3	0	4	3	12
16	Liberton/Gilmerton	2	2	2	0	0	6
17	Portobello/Craigmillar	3	1	1	0	3	8
	<b>Year Total</b>	<b>52</b>	<b>49</b>	<b>33</b>	<b>46</b>	<b>41</b>	<b>247</b>

**Question** (4) What are the number of claims for vehicle damage due to potholes/uneven surfaces per ward, per month, for the last 5 years?

**Answer** (4) The table below shows the number of claims for vehicle damage over the last five years.

<b>Ward</b>	<b>Ward Name</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>Ward Total</b>
1	Almond	13	9	22	43	10	<b>97</b>
2	Pentland Hills	33	8	14	33	17	<b>105</b>
3	Drum Brae / Gyle	67	13	4	24	12	<b>120</b>
4	Forth	8	6	13	14	7	<b>48</b>
5	Inverleith	10	10	7	32	6	<b>65</b>
6	Costorphine/Murrayf'd	20	8	8	30	3	<b>69</b>
7	Sighthill/Gorgie	20	17	37	22	14	<b>110</b>
8	Colinton/Fairmilehead	5	10	6	14	0	<b>35</b>
9	Fountainbridge/C'hart	13	14	21	26	8	<b>82</b>
10	Meadows/Morningside	22	20	24	40	14	<b>120</b>
11	City Centre	38	31	45	39	11	<b>164</b>
12	Leith Walk	28	8	10	30	2	<b>78</b>
13	Leith	8	4	11	36	0	<b>59</b>
14	Craighentiny/Dudd'n	7	4	8	18	5	<b>42</b>
15	Southside/Newington	11	8	14	30	18	<b>81</b>
16	Liberton/Gilmerton	9	9	22	23	6	<b>69</b>
17	Portobello/Craigmillar	5	6	4	12	3	<b>30</b>
	<b>Year Total</b>	<b>317</b>	<b>185</b>	<b>270</b>	<b>466</b>	<b>136</b>	<b>1374</b>

**Question**            (5) What are the number of roads which have been resurfaced through capital revenue per ward, for the last 5 years?

Ward	Ward Name	2012/13	2013/14	2014/15	2015/16	2016/17	Ward Total
1	Almond	2	14	1	2	1	20
2	Pentland Hills	1	7	6	1	7	22
3	Drum Brae / Gyle	5	7	2	5	0	19
4	Forth	1	8	0	1	0	10
5	Inverleith	2	11	4	0	1	18
6	Costorphine/Murrayf'd	2	2	3	2	14	23
7	Sighthill/Gorgie	5	8	2	2	0	17
8	Colinton/Fairmilehead	8	10	2	2	0	22
9	Fountainbridge/C'hart	2	1	7	0	2	12
10	Meadows/Morningside	1	5	2	4	2	14
11	City Centre	0	2	3	4	3	12
12	Leith Walk	0	1	1	0	1	3
13	Leith	0	1	0	0	0	1
14	Craigtinny/Dudd'n	6	0	1	1	1	9
15	Southside/Newington	4	1	2	5	1	13
16	Liberton/Gilmerton	2	7	11	2	0	22
17	Portobello/Craigmillar	3	4	2	1	0	10
	<b>Year Total</b>	<b>44</b>	<b>89</b>	<b>49</b>	<b>32</b>	<b>33</b>	<b>247</b>

**Answer** (5) The table below shows the number of roads resurfaced using capital funding in the last five years. There were no roads resurfaced using revenue funding.

**Supplementary Question** Thank you Lord Provost and can I thank the Convener for answers. Just to clarify, the road condition index for Edinburgh roads is 36.4%, is that good, is it bad, is it in line with the national average?

**Supplementary Answer** It's slightly worse than it was last year, I'll be quite open with you about that, but as you know we have the road improvement plan which will I hope go a long way towards solving some of these issues we've seen, for example in the last week a doubling of the crews out fixing potholes at the moment in direct response to the effects of the winter weather worsening the conditions of certain areas of the city. In terms of the average, I believe it's somewhere in the middle, you'll have to get some more complete figures from me at later if you're truly interested in exactly which position we sit.



**QUESTION NO 14**

**By Councillor Young for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 15 March 2018**

To ask the Convener for the details of all un-adopted housing developments in Kirkliston and South Queensferry.

Specifically:

- Question** (1) The name or address of each development?
- Answer** (1) This information is provided in the table below.
- Question** (2) Which of these are still under 2 years since the development completed, and therefore not yet started the road adoption process?
- Answer** (2) The status of each site is described in the notes column of the table provided. This includes all of the live adoption sites within the requested area.
- Question** (3) Of the others which are currently going through road adoption, please provide the following:
- The approx. date the process started
  - The current status (i.e. How close to adoption it is)
- Answer** (3) The date of the application in the table indicates the date this process started and the current status is provided in expected timescale column.
- Question** (4) Of those identified in (3), where the adoption process has been going for a year or longer, please provide the following:
- The outstanding issues
  - The expected timescales for resolution
- Answer** (4) General information on each is provided in the table however more detailed information is available from the Locality team if required

<b>RCC Reference</b>	<b>Site Name</b>	<b>Address</b>	<b>Developer</b>	<b>Date of Application</b>	<b>Note</b>	<b>Expected Timescale</b>
ED/17/0007	Bankhead Road, Dalmeny, Sth Queensferry	Bankhead Road, Dalmeny, Sth Queensferry	Westpoint Homes Ltd	30/01/2017	New site under construction	N/A
ED/13/0035	Scotstoun Ave (ex Agilent) DW Phase 1	Scotstoun Avenue, Sth Queensferry	David Wilson Homes	04/11/2013	Letter to be issued to reduce Bond to 10% - This site will soon enter the 1 year defect liability period.	One year defect liability period to commence Spring 2018
ED/13/0040	Scotstoun Ave (ex Agilent) DW Phase 2	Scotstoun Avenue, Sth Queensferry	David Wilson Homes	04/11/2013	Letter to be issued for reduction to 30% - Site works still ongoing	Site works almost complete - dates TBA
ED/13/0029	Scotstoun Ave (ex Agilent) Phase A, Infrastructure	Scotstoun Avenue, Sth Queensferry	David Wilson Homes	26/09/2013	Bond Reduced to 50%, Still under construction	Site works ongoing - dates TBA
ED/13/0033	Scotstoun Ave (ex Agilent) Cala Phase 1	Scotstoun Avenue, Sth Queensferry	David Wilson Homes	04/11/2013	Bond Reduced to 50%, Still under construction	Site works ongoing - dates TBA
ED/15/0017	Ferrymuir - Bellway	Ferrymuir, South Queensferry	Bellway Homes	24/07/2015	New site under construction	Site works ongoing - dates TBA
ED/09/0014	North Kirkliston - Area J (Longacre)	Burnshot Road, Kirkliston	Cala Homes Ltd	11/11/2009	Road not adopted yet due to outstanding snagging items on Burnshot Road. Cala Homes to carry out investigation and repairs	Awaiting response from Cala Homes
ED/13/0037	North Kirkliston Area K (Ashton Gardens)	Housefield Drive, Kirkliston	Walker Group	29/11/2013	Contractor seeking meeting with Locality for final inspection	Final inspection meeting due in March 2018
ED/12/0014	North Kirkliston-Area Y (Elms)	Housefield Drive, Kirkliston	Barratt East Scotland	28/09/2012	Site complete adoption to be progressed	Adoption certificate to be prepared Spring 2018

ED/15/0031	North Kirkliston Area G (Ellwood)	Housefield Drive, Kirkliston	Walker Group	21/10/2015	Site still under construction	N/A
ED/10/0010	North Kirkliston-Areas C & D (Beeches)	Eliston Road	Barrett East Scotland	22/04/2010	Bond reduced to zero, letter sent Feb 2018, adoption to be progressed	Adoption certificate to be prepared Spring 2018
ED/10/0011	North Kirkliston-Area B (The Willows)	Kirkland Park Street	David Wilson Homes	22/04/2010	Bond reduced to zero, letter sent Feb 2018, adoption to be progressed	Adoption certificate to be prepared Spring 2018
ED/10/0022	North Kirkliston-Area A	Kirkland Park Street	Barratt East Scotland	09/11/2010	Letter to be issued for reduction to 20%	Snagging works still to be inspected - One year defect liability period should commence following inspection in Spring 2018
ED/10/0012	North Kirkliston-Area X	Kirkland Park Street	Home Group	22/04/2010	Site complete adoption to be progressed	Adoption certificate to be prepared Spring 2018
ED/04/0012	Drambuie	Stirling Road, Kirkliston	Miller Homes	2004	Not adopted, Miller Homes never completed snagging list	No contact from developer regarding adoption.
ED/08/0001	The Granary	Path Brae, Kirkliston	Cruden Homes	06/12/2007	No contact from the developer yet to start the final adoption process	Expected to start defect liability period in 2018



**QUESTION NO 15**

**By Councillor Young for answer by the Convener of the Finance and Resources Committee at a meeting of the Council on 15 March 2018**

**Question** (1) How many individual compensation claims were received in 2017 as a result of alleged personal injury or vehicle damage and because of the condition of Council adopted roads and pavements?

**Answer** (1) There were 267 individual compensation claims in 2017. A breakdown by ward is below.

Ward 1	14
Ward 2	23
Ward 3	15
Ward 4	13
Ward 5	9
Ward 6	10
Ward 7	26
Ward 8	1
Ward 8	2
Ward 9	12
Ward10	19
Ward11	57
Ward12	9
Ward13	1
Ward14	10
Ward15	29
Ward16	8
Ward17	9

**Question** (2) How many of these claims resulted in a financial payout by Edinburgh Council?

**Answer** (2) There were 49 claims that resulted in a financial pay-out. A breakdown by ward is below.

Ward 1	1
Ward 2	13
Ward 3	1
Ward 4	1
Ward 5	2
Ward 6	1
Ward 7	8
Ward 8	1
Ward 8	0
Ward 9	5
Ward10	6
Ward11	2
Ward12	1
Ward13	0
Ward14	0
Ward15	5
Ward16	1
Ward17	1

**Question** (3) What was the total cost of compensation payments for successful claims in 2017?

**Answer** (3) The total cost of compensation payments was £24,050. A breakdown by ward is below.

Ward 1	£108
Ward 2	£7,495
Ward 3	£80
Ward 4	£70
Ward 5	£410
Ward 6	£117
Ward 7	£935
Ward 8	£804
Ward 8	£0
Ward 9	£1,616
Ward10	£963
Ward11	£1,493
Ward12	£202
Ward13	£0
Ward14	£0
Ward15	£5,935
Ward16	£75
Ward17	£3,748

**NOTE** If the information is available, please provide this information by ward or locality

**QUESTION NO 16**

**By Councillor Young for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 15 March 2018**

At the Council meeting of 24 August 2017, the Council passed a motion on Kirkliston congestion which agreed “to continue dialogue with Lothian Buses around introducing a direct service to the City Centre”. As a full 6 months have now passed:

**Question** (1) How many letters or emails have the Convener and senior officials sent to Lothian Buses [between 24 August 2017 and 05 March 2018](#) regarding the introduction of a service between Kirkliston and Edinburgh City Centre? Please provide date, format (email/letter), and who it was sent from, and if not commercially sensitive, a copy of the correspondence.

**Answer** (1) Kirkliston is well served by a number of bus services, including First Scotland East’s Service 38/38A. This service provides a direct service to the city centre, seven days a week, with a 10 minute frequency at peak times. Other services provide connections to the Gyle, Edinburgh Park, Heriot Watt and West Lothian. Lothian Bus service provision is based on commercial decisions taken by the company themselves. Although the City of Edinburgh Council own some 91% of Lothian Buses PLC (the remaining being owned by East Lothian, Midlothian, and West Lothian Councils), the Transport Act 1985 prevents the Council from interfering in its operations. Lothian Buses makes its own decisions for the company on routes, fares, and service frequencies. The Council has no power to direct Lothian Buses or any other commercial operator to provide buses in a particular area, or follow a particular route.

**Question** (2) How many meetings have the Convener and senior officials had with Lothian Buses [between 24 August 2017 and 05 March 2018](#) and, of these, how many have included a discussion regarding the introduction of a service between Kirkliston and Edinburgh City Centre? Please provide date and who was in attendance

**Answer**

(2) I meet with Lothian Bus twice per month and officers meet with representatives of Lothian Bus, across a wide range of matters, on a regular basis. Given the commercial confidentiality surrounding discussion on operational issues, it would be inappropriate to provide the detailed information requested.

**Supplementary Question**

I have to say the SNP and Labour amendment specifically stated that they were going to continue dialogue with Lothian Buses about a bus provision in Kirkliston. Then my question specifically asked for information about dates and numbers of meetings on numbers of letters and alluded to the fact that you may not need to disclose the decisions or views expressed in those meetings if that was commercially sensitive. Now considering the earlier answers to the questions asked by Councillor Lang, I do hope that this response is not a non-response response because something else has been forgotten by the Administration so I ask again, will dates and Council attendees be provided to me without disclosing any details of the content or views of the discussions that took place, because otherwise how would after we hold that amendment up to scrutiny.

**Supplementary Answer**

The answer given to you in written format here puts together a position quite clearly. You may feel that you would want to categorise it as a forgotten decision, it's not, I am in continuous dialogue with Lothian Buses but as stated very clearly on this in the answer, it doesn't involve just Lothian Buses, these are commercial decisions and the way in which we deal with that is quite open. We are in regular contact, I said to you quite clearly, I meet twice a month with various representatives of Lothian Buses and our officials are meeting right across the bus sector. I will provide him with more information if you care to have that, but I would ask for a bit of caution around this particular question when dealing with it in full Council, thank you.

**QUESTION NO 17**

**By Councillor Mary Campbell for  
answer by the Convener of the  
Education, Children and Families  
Committee at a meeting of the  
Council on 15 March 2018**

- Question** (1) What plans are there to engage with the Scottish Government over the timing and financial support for wave 4 schools, including Trinity, Castlebrae and Liberton High Schools?
- Answer** (1) Senior Officers in Communities and Families make regular contact with officials in the Scottish Government and the Scottish Futures Trust to ensure the Council has the latest information about future funding opportunities.
- Question** (2) What are the plans and timelines for developing detailed briefs for wave 4 schools to take advantage of potential funding?
- Answer** (2) Officers will bring a report to the May Committee meeting on plans for Wave 4 funding.
- Question** (3) What options are being looked at to secure the full funding needed for wave 4 schools and when will those options be reported to elected members?
- Answer** (3) The capital funding for any new school project is likely to be a combination of some or all of Council capital, developer's contributions or government funding. The latest capital funding situation is as approved by Council at its meeting on 22 February 2018 and any changes to this would require to be reported to a future meeting of the Finance and Resources Committee or a meeting of the full Council. There are also revenue implications for any new build or major refurbishment projects and these will require to be factored into any business cases developed for Wave 4 projects with appropriate revenue budgets established before the projects can be delivered.

**Supplementary  
Question**

Thank you. I'd just like some clarification on the answer to my second question. The report to the May Committee, will that just contain a plan or will actually be telling schools which school is likely to gain funding, because I know there's a real desperation to find out what's happening and is the May report just further delaying letting people know what's going to be happening?

**Supplementary  
Answer**

I think in relation to the funding, it's very difficult to be precise in relation to the funding till we know what the Scottish Government funding is going to be and when we know what the Scottish Government fund is going to be then we have to apply. So depending on the number of schools that the Scottish Government will fund will depend on the budget we need to leave us set aside in this Council to fund the whole programme. So it's very very difficult to be precise. What I'd hoped we'd try and do is start prioritising as part of this process at the next Committee so that we can have some certainty in terms of prioritisation but in terms of a timescale and delivery and what we're going to deliver, we need to wait for the Scottish Government has determined what funding they have got, and then we need to see what funding we need to put in place so we can't do that until that funding's known.

**QUESTION NO 18**

**By Councillor Booth for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 15 March 2018**

**Question**

Please will the Convener provide a list of all current and pipeline projects in the cycling capital infrastructure programme with

- a) original planned completion date and
- b) current planned completion date?

**Answer**

The table below provides the information requested for the current cycling capital infrastructure programme.

**Comments by the Lord Provost**

The next question and two subsequent questions are in the name of Councillor Booth. Unfortunately due to I understand an unwell child this morning, Councillor Booth is not with us. The Standing Orders are quite clear that the questioner gets the opportunity to ask a supplementary, so I don't think there's an opportunity to do so. However if Councillor Booth was to submit those supplementaries in writing, I would ask the Convener of Transport and Environment and Vice-Convener of Children and Families to answer those as rapidly as they can.

**Response by Councillor Burgess**

Thanks very much Lord Provost. Councillor Booth does have a supplementary so he will send those on.



## Cycling Capital Infrastructure Programme - March 2018

### NOTES

1. Schemes with 'no current delivery date' are ones which we had been intending to deliver in the short term, prior to winning Community Links Plus (CL+). The programme is currently being revised as a result of the addition of CL+ and will be updated once timing and resources are confirmed.

Project Type	PROJECT NAME	BRIEF DESCRIPTION	CURRENT STATUS			Date Project Initiated	Original Anticipated Delivery Date	Current Anticipated Delivery Date
			IN PROGRESS	START-UP/RE-START PHASE	AWAITING RESOURCE / ON HOLD			
cyc + walk	City-wide route signs/ map boards/ courtesy signs	Installation of Courtesy Signage and wayfinding boards.				2016	2017 and ongoing	Ongoing
cyc + walk	North Edinburgh Path Network	Drainage and surface improvements.				2016	Winter 2017/2018	March to June 2018
cyc + walk	Innocent Path - tunnel lighting upgrade	Installation of new lights within tunnel.				2016	2017	2018/19
cyc + walk	Lower Granton Road	New / widened shared use path. From Trinity Road to Granton Square.				2016	2017/18	Autumn 2018
cyc + walk	QuietRoute 6 (2 schemes) 1. Grange Road 2. Meadows - Castle Terrace	Street improvements and new crossings.				2016	2017/18	1. Grange Rd scheme - Autumn/Winter 2018 2. Meadows – Castle Terrace scheme: No current delivery date (see Note 1 above)

<b>cyc + walk</b>	Waterfront Promenade (West Shore Road to Granton Harbour)	New off-road seafront shared use path.				2016	2017/18	Winter 2018/19
<b>cyc + walk</b>	Barnton Avenue West Golf Course link	Lighting of small path at end of golf course path.				2017	2017	2018/19
<b>cyc + walk</b>	West Approach Road (part of Roseburn to Union Canal)	New off-road path.				2015	Funding dependant, no original fixed date for construction	Preliminary design progressing, no current date for construction
<b>cyc + walk</b>	QuietRoute 5 Holyrood Park	Improved paths and new crossings.				2016	2017/18	Preliminary design underway, construction winter 2018/19
<b>cyc + walk</b>	Newcraighall/Queen Margaret University Lighting Project	Improved lighting on Newcraighall Park				2017	2017/18	2018/19
<b>cyc + walk</b>	Meadows - Union Canal (Innocent Path to Canal Phase 2b)	Segregated cycle lanes and toucan crossings on Home St and Brougham Place. Footway and cycle improvements on Lochrin Place and Tarvit Street.				2013	2016/17	2019/20
<b>cyc + walk</b>	West Edinburgh Active Travel Network (WEATN)	Segregated cycle lanes, crossings, street improvements and new bridge over Fife Railway.				2017	2019/22	Procurement of design consultants underway, phased delivery: 2019-2021
<b>cyc + walk</b>	Meadows to George Street	Segregated cycle lanes and street improvements.				2017	2020/22	Procurement of design consultants underway, phased delivery: 2020-2022

Project Type	PROJECT NAME	BRIEF DESCRIPTION	CURRENT STATUS			Date Project Initiated	Original Anticipated Delivery Date	Current Anticipated Delivery Date
			IN PROGRESS	START-UP/RE-START PHASE	AWAITING RESOURCE/ON HOLD			
cyc + walk	Little France Park	Path through new parkland.				2016	2017/18	Spring 2018
cyc	City-wide public bike parking	Cycle rack installations.				ongoing	ongoing	On hold pending appointment of replacement Active Travel Technician - expected within 3 months
cyc	Various locations - tram route - AECOM to confirm cost	Cycle safety improvements along the tram route				2016	2017/18	Phase 1 – delivered Phase 2 - March 2018 Phase 3 - Autumn 2018
cyc	QuietRoute 8 (6 schemes) 1. Bankhead Avenue to Bankhead Drive 2. South Gyle Access 3. Russell Road 4. Balgreen Road Crossing 5. Roseburn Park 6. Saughton Park to QuietRoute 8	Street improvements and new crossings.				2016	2017/18	1&2. Bankhead Avenue to Bankhead Drive & South Gyle Access - to be delivered as part of the wider Community Links Plus West Edinburgh Active Travel Network. 3. Russell Road – on hold until CCWEL is delivered. 4. Balgreen Road Crossing – Autumn 2018 5. Roseburn Park – March -April 2018 6. Saughton Park to QuietRoute 8 – no current delivery date (see Note 1 above)
cyc	QuietRoute 60 Davidsons Mains Park	Path and lighting improvements.				2016	2017/18	By Autumn 2018

<b>cyc</b>	Craiglockhart Road North - link to Canal	Path widening and surfacing.				2015	n/a dependant on Scottish Water agreement	By Summer 2018
<b>cyc</b>	QuietRoute 20 (Craigleith to Leith Walk)	Quiet Street improvements and new crossings.				2016	2017/18	No current delivery date (see Note 1 above)
<b>cyc</b>	QuietRoute 61 (3 schemes) 1. Hay Avenue & Niddrie House Avenue 2. Gilmerton Road 3. Old Dalkeith Road	Street improvements and new crossings.				2016	2017/18	1&2. Hay Avenue, Niddrie House Avenue & Gilmerton Road: no current delivery date (see Note 1 above) 3. Old Dalkeith Road: Winter 2018
<b>cyc</b>	City Centre West to East Cycle Link	Segregated cycle lanes, crossings and street improvements.				2015	2017/19	Initial works (dependant on more minor TRO issues) - 2018/19 Main works (all sections) - 2019/20, potentially into 2020/21
<b>cyc</b>	QuietRoute 30 Holyrood Park to Ratcliffe Terrace	Street improvements and new crossings.				2016	2017/18	No current delivery date (see Note 1 above)
<b>cyc</b>	Marchmont Road - Kings Buildings	Advisory cycle lanes. New gyratory at Oswald Road/Kilgraston Road. Blackford Avenue/Main Street junction upgrade.				2014	2015/16	No current delivery date (see Note 1 above)
<b>cyc</b>	Forthquarter - Silverknowes Promenade	Path widening and crossing, West Granton Road, West Shore Road, Forthquarter Park with Silverknowes Promenade.				2014	2015/16	No current delivery date (see Note 1 above)

Project Type	PROJECT NAME	BRIEF DESCRIPTION	CURRENT STATUS			Date Project Initiated	Original Anticipated Delivery Date	Current Anticipated Delivery Date
			IN PROGRESS	START-UP/RE-START PHASE	AWAITING RESOURCE/ON HOLD			
cyc	Leith - Portobello (Water of Leith to Links Place)	On carriageway cycle provision.				2015/16	2017/18	No current delivery date (see Note 1 above)
cyc	Fountainbridge/Dundee Street	On-carriageway cycle provision. Segregated link between Telfer Subway and Union Canal.				2015	2017/18	No current delivery date (see Note 1 above)
cyc	Residential cycle parking	On-street secure cycle parking application, consultation and TRO works through consultant.				2016	2017/20	2018/20
cyc	Cultins Road shared footway	Begin discussions with land owners to agree sale or construction of adoptable path on verge to west of Cultins Road.				2015	2017/18	No current delivery date (see Note 1 above)
cyc	Sighthill Crossing link	Changing junctions to prioritise cycle north south movements to and from the Union Canal.				2017	2018/19	Now included in West Edinburgh Active Travel Network
cyc	Crewe Road South/ Orchard Brae	On carriageway cycle provision.				2015	2017/18	No current delivery date (see Note 1 above)

<b>cyc</b>	St. Leonard's - Canongate/Holyrood Drive	On carriageway cycle provision, Calton Road, crossings, path improvements at Viewcraigs.				2016	2018/19	Preliminary design underway, no current date for construction
<b>cyc</b>	One-way street exemptions (Phase 1)	Signs, markings, traffic management.				2017	2018/21	No current delivery date (see Note 1 above)
<b>cyc</b>	BioQuarter to Dalkeith Rd and Mayfield	On carriageway cycle provision.				2016	Funding dependant, no original fixed date for construction	Feasibility report completed. No current delivery date (See Note 1 above - also depends on partners' resources (Scottish Enterprise, NHS, Edinburgh University))
<b>cyc</b>	A8 Gyle - Newbridge (QuietRoute 9)	Path widening between Ingliston Road and Eastfield Road and design of new junctions at Ingliston Road and Gogarstone Road.				2017	2018/19	2018/19
<b>cyc</b>	QuietRoute 9 1. Balgreen Road 2. Saughtonhall Drive 3. Pinkhill and Ladiebridge Paths 4. South Gyle Gardens to Edinburgh Park 5. Link to Edinburgh Zoo	Crossings, link paths and street improvements				2016	2017/18	1-2,5. Balgreen Road, Saughtonhall Drive & Edinburgh Zoo link: Preliminary design underway, no current date for construction due (see note 1) 3. Pinkhill and Ladiebridge Paths: Dependant on land ownership resolution 4. South Gyle Gardens to Edinburgh Park: to be delivered as part of the wider Community Links Plus West Edinburgh Active Travel Network

			CURRENT STATUS					
Project Type	PROJECT NAME	BRIEF DESCRIPTION	IN PROGRESS	START-UP/RE-START PHASE	AWAITING RESOURCE/ON HOLD	Date Project Initiated	Original Anticipated Delivery Date	Current Anticipated Delivery Date
cyc	Roseburn Path - Union Canal	New off-road path, bridges and park improvements.				2015	Funding dependant, no original fixed date for construction	Preparation for Planning Application underway, no current date for construction
cyc	Pennywell Road	Pennywell Road segregation and links to North Edinburgh Path Network.				2017	Project dependant on CEC housing development programme	Preliminary design underway, no current date for construction

**QUESTION NO 19**

**By Councillor Staniforth for answer  
by the Convener of the Finance and  
Resources Committee at a meeting  
of the Council on 15 March 2018**

**Question**

How much has been or is planned to be spent by way of participatory budgeting in a) 2017-18 and b) 2018-19, both in absolute terms and as a percentage of the net revenue or capital budgets??

**Answer**

In 2017/18, the following participatory budgeting projects were, or are being, undertaken:

- £eith Decides – allocation of Community Grants Fund;
- South Central Neighbourhood Partnership – Neighbourhood Environment Programme;
- Your Choice: Youth Projects (Activity Agreements), led by Economic Development service;
- Local Employability Initiative (including Scottish Government match funding), led by Economic Development service; and
- Choose Youth Work, led by Communities and Families service.

Across these five projects, total funding of £0.232m has been allocated, equating to 0.03% of the Council's service revenue budget. The Council will build on these and previous years' foundations in moving towards the aim of allocating at least 1% of its overall budget by means of participatory budgeting by 2020/21.

Council-wide plans for 2018/19 are being finalised. The outcome of the 2018/19 Choose Youth Work initiative will, however, be reported to the Education, Children and Families Committee on 22 May 2018, with over fifty applications received and on-line voting on these projects, allocating total available funding of £0.166m, currently in progress.



A steering group has additionally been established to distribute an element of Tynecastle High School's 2018/19 Pupil Equity Fund allocation of £0.077m through participatory budgeting principles, with awareness-raising sessions already undertaken and a range of proposals under development to be voted upon in June.

Following confirmation of additional localities investment of £0.250m as part of the approved 2018/19 revenue budget, opportunities are being examined to allocate this funding through participatory budgeting approaches. The Council is also examining, with Police Scotland colleagues, the potential introduction of participatory budgeting projects as part of a refreshed Service Level Agreement. Identification of other budgets to be allocated using a participatory budgeting approach is an on-going process.

In line with the Council's commitment to enhance participatory democracy and empower communities, a participatory budgeting champions programme has been established to raise awareness and grow community capacity across all areas of Council activity. This awareness will facilitate expansion of use of participatory budgeting across commissioned and other mainstreamed services.

**Supplementary  
Question**

Thank you Lord Provost, I thank the Convener for his answers on participatory budgeting. Obviously it showed that this financial year only 0.03% of the budget is going towards participatory budgeting. The target for the end of this term is 1%, I think that's quite right, I think it's right to be ambitious with regard to this, but when will the Council see a comprehensive plan as to how that goal is to be reached?

**Supplementary  
Answer**

Thank you Lord Provost, I thank Councillor Staniforth for his question. Some of this is being worked on at the moment. I'm not able to tell you off the top of my head exactly when that will be forthcoming but I do agree that it's important that we keep moving in this direction of travel and I can assure you that we have the right cultures and I think the right structures in place in the Council in order to meet that 1% target

**QUESTION NO 20**

**By Councillor Whyte for answer by the Convener of the Housing and Economy Committee at a meeting of the Council on 15 March 2018**

**Question**

What progress has been made in implementing the Edinburgh related actions amongst the recommendations of the Scottish Government's Homelessness and Rough Sleeping Action Group as published on 28 November 2017?

**Answer**

**Link to full paper:**

<https://beta.gov.scot/publications/homelessness-rough-sleeping-recommendations/>

**Summary of key recommendations**

The group have considered a wide range of potential responses for this Winter, but have prioritised actions in the following areas on the basis of the ability to implement at speed; and the potential impact to minimise rough sleeping this Winter:

- 1. Increase capacity in temporary and emergency accommodation in Edinburgh by expanding the winter shelter capacity from 60 to 75 and deliver an additional 12 rapid-access beds (for the winter only, and only accessed via street outreach workers) – total additional cost £142,000 - £25,000 covered by Social Bite**

The additional capacity in the care shelters was increased first to 60 on 1 December 2017 and then to 75 on 4 December. Since the increase there have been no evenings where the shelters have been unable to accommodate anyone due to capacity.

The additional rapid access beds have been in place since 11 December and have operated at capacity most nights, feedback from service users has been positive and it has allowed us to engage with 46 service users, who otherwise have not accessed statutory services. To date 26 service

users have moved to positive destinations, due to the additional support provided by this service. Based on this success the Scottish Government have agreed to fund the pilot for a further 3 months.

The original pilot was due to conclude on 9 March 2018. Officers are now developing a full review document of this pilot highlighting the successes and learning. This will be available in early April.

**2. Increase outreach capacity in Edinburgh, Glasgow and Aberdeen and further explore any need for additional capacity in Dundee – total additional cost £106,000 - £11,000 covered by Simon Community and £15,000 covered by Govan Law Centre.**

Street based outreach workers now work each evening, prior to the winter period they patrolled 4 nights per week. This has been beneficial in identifying people who continued to rough sleep, despite the increase in capacity in the shelters, who have then accessed the rapid access accommodation.

**3. Maximise use of Nightstop in Edinburgh and undertake discussion with statutory sector in Glasgow to agree how we implement Nightstop there by January 2018**

The Nightstop service has been in force since 1 November 2017. To date six young people (for a total of 143 bed nights) have been accommodated. Two are currently in the service. The other four have either returned home, accessed a settled tenancy, or accessed supported accommodation.

**4. Maximise effectiveness of existing and additional outreach capacity by boosting multi-agency partnership working; adopting 'by name lists' approach and empowering frontline workers through direct access to services and dedicated accommodation**

This workstream has been created and officers meet with third sector partners each week to consider cases of the most vulnerable people in the city. This is now well

established and working well in terms of providing support and accommodation. To date 134 of the most vulnerable people in the city, have accessed accommodation following the development of this service.

**5. Making personal budgets and/or flexible emergency fund available for frontline staff to employ where maximum flexibility is required to meet an individual's immediate housing needs, establishing trust and a basis on which further support can be provided towards a long term, sustainable successful outcome. This would only be the final resort, employed for those whom all other outreach and intervention fails. This would be treated as a pilot and the evidence gathered would inform development of thinking on the 'Housing First' approach – total additional cost £50,000.**

This fund has been accessed directly by frontline outreach workers for 29 people over the winter period and has provided a flexible, creative and immediate solutions at the point of contact with homeless people. This has included allocating funds for the provision of accommodation, banks statements to access benefits, ID to allow people to access employment and transport costs.

**6. At times of extreme weather, ensure flexible provision is available in Edinburgh, Glasgow, and Aberdeen for anyone who will not use winter night shelters, despite all efforts – total additional cost £15,000.**

Streetwork are working with the Bethany Care Van and Density Street Impact Team to provide extreme weather packs where required, this is in addition to the increase in street based outreach to ensure better coverage of the city.

#### **Additional Information**

- During the period of extreme weather, the dedication of Council staff ensured that Homelessness Services' continued to operate a service from 1a Parliament Square from 0830 to 1700 on Wednesday 1 and

Thursday 2 March and from 0830 to 1540 on Friday 3 March.

- During the same period, Streetwork's outreach team were out on each of these days targeting people on the streets in order to provide hot drinks and extreme weather packs.
- A rough sleeping count was conducted in August 2017 and identified, on that night, 55 rough sleepers. This is a snapshot of that one evening, but allowed the provision of support for those who wished to engage. Another rough sleeping count will take place on 14 March 2018

*Details on Nightstop can be found here:*

<http://www.rocktrust.org/nightstop/>

The Edinburgh Nightstop service aims to provide young people between the ages of 16 and 25 years with emergency accommodation for up to 2 weeks in the homes of approved volunteers (although this can be extended, depending on circumstances).

**Supplementary  
Question**

Thank you Lord Provost. First of all like to thank the outgoing Convener for the comprehensive answer on the actions of the action group, Scottish Government Action Group on this, I presume it's the incoming Convener who I welcome, we'll see I don't know, don't know who was answering, we'll see who's answering Lord Provost.

The point being that back in October I submitted a motion to this Council calling for a housing first approach, and that was remitted to the Housing and Economy Committee, the Homelessness Task Force, and no specific action has been taken on that. Given that we have all of these actions out of an interim report from the Scottish Government's Action Group and that Action Group has now recommended a Housing First approach, and that Scottish Government support that, that there is a lot of academic evidence to support the implementation of Housing First and that members of the Homelessness Task Force seem to support that option, given that we've had, we've lost a winter on this, would it not be appropriate now for our task force to create

an interim report and start an approach towards Housing First and look at other issues as more longer term matters?

**Supplementary  
Answer**

Councillor Whyte I'm answering your question. I have to say Councillor Whyte you are a member of the Homelessness Task Force yourself so these are questions that you could take through that route and as a member of the taskforce you'll also be aware that the Task Force has been working very hard and is in the process of looking at a whole range of recommendations and potential solutions and we'll be making those recommendations to our Housing and Economy Committee in June. Furthermore, just in relation to recent Scottish Government cabinet secretary Keith Brown's support for Housing First, my understanding is that is expected to be taken up by Councils with no additional funding, so we need to look at this very carefully, however, I would urge that we do look at this option very carefully I'm sure.

I am not a member of the Homelessness Task Force but I'm sure members will be looking very carefully at that and of course everyone in this Chamber wants to see adequate funding and suitable solutions to alleviate the plight of homelessness for our citizens in Edinburgh, thank you Lord Provost.

**QUESTION NO 21**

**By Councillor Rae for answer by the  
Convener of the Housing and  
Economy Committee at a meeting of  
the Council on 15 March 2018**

**Question**

In light of the petition by campaign group Living Rent to call on the City Council to introduce a Rent Pressure Zone for Edinburgh, what engagement has the convener or officers had with the Scottish Government over submission of an application from the City Council?

**Answer**

No petition has been presented to the City Council from Living Rent and as such no action has been taken because of it.

However, a report to Housing & Economy Committee on [18 January 2018](#) advised that Scottish Government has issued guidance to local authorities on the evidence required in support of an application for a rent pressure zone. I met with Kevin Stewart MSP, Minister for Local Government and Housing, on 20 February to discuss the guidance and Council officers and Scottish Government officials will meet shortly to discuss the guidance in more detail. Council officers will also work with COSLA, local authorities and Scottish Government to take forward a shared methodology for identifying rent pressure zones.

As Convener of Housing and Economy I will continue to engage proactively at all levels of Government and with campaign groups and other interested parties on this subject.

**QUESTION NO 22**

**By Councillor Rae for answer by the  
Convener of the Housing and  
Economy Committee at a meeting of  
the Council on 15 March 2018**

**Question**

For answer by the Convener of Housing and Economy: in light of the Scottish Government target to provide 50,000 affordable homes by 2021, at least 70% of which must be socially-rented, what percentage of the 20,000 affordable homes planned in Edinburgh by the council and housing associations will be socially-rented?

**Answer**

The Scottish Government plans to deliver 50,000 affordable homes through its funded housing programmes. These include social and mid rent and low cost home ownership. 70% of this programme is for social rent.

If the Council relied solely on Government funded programmes this would mean, on a per capita basis, 5,000 affordable homes in Edinburgh over the next five years, 3,500 of which would be for social rent. The Council's objective is to deliver double that number of homes.

The Council's [Strategic Housing Investment Plan](#) identifies that over the next five years 6,000 affordable homes will be supported by Government funded programmes with at least 70% (4,100) of these being for social rent.

Homes require around £65,000 grant funding per property to make them viable to build at social rent levels. Ultimately the amount of social rented homes that can be delivered across the city is directly related to the level of grant funding made available.



**QUESTION NO 23**

**By Councillor Main for answer by the  
Convener of the Integration Joint  
Board at a meeting of the Council on  
15 March 2018**

**Question** (1) How many adults who have mental health and substance misuse issues were on the waiting list for Adult Counselling Services and what is the expected waiting list time, each month over the last three years?

**Answer** (1) There are three specialist drug and alcohol counselling services operating in Edinburgh. These are Edinburgh and Lothians Council on Alcohol (ELCA), Crew and Simpson House.

The length of wait for a service is measured by a national target (HEAT A11) which is assessed on the percentage of people entering treatment within 3 weeks. Over the course of the last three years (January 2015- Dec 2017) performance has improved against this target, and the number of people waiting for a service at the end of each month has fallen significantly.

Detailed information is given in Appendix A.

In addition, NHS Lothian/Health and Social Care Partnership provide psychological therapy services. These services are designed to support people with a range of mental health problems, which may include people with substance use issues.

There is a national target for waiting times to access psychological therapies (HEAT A12). The target is for 90% of people to be seen within 18 weeks from point of referral.

Appendix B provides detail of the number of people waiting longer than 18 weeks for treatment.

**Question** (2) How many adults who have mental health and substance misuse issues, attended Adult Community Treatment Services annually over the last 3 years, broken down by locality?

**Answer** (2) It has not been possible to collate this data in the given timescale. I will ensure that this information is forwarded to Councillor Main as soon as it is available.

**Supplementary Question** Thank you Lord Provost, my question is in two parts with two answers I have clarification of both I hope that's okay.

When you're diagnosed as suffering from mental health issues and in you're in need of psychiatric services you need those services right there and then and the implications of being on a waiting list could be extremely serious. Unfortunately my question of how many people are on the waiting list is not answered. Lord Provost that it had given is the number of people been waiting for more than 18 weeks and the information given shows that in the last year the total number of adults waiting for more than 18 weeks doubled to almost a thousand.

So how many people are actually on the waiting list in full?

The second part of the question is about a contract awarded in 2015 for adult community treatment services for £7.2m. It was controversial at the time so I am absolutely astonished that the Convener is unable to report how many people have benefited from this service in the first two years. Can he clarify why that is and when this information will be available, thank you.

**Supplementary Answer** Thanks Lord Provost and can I thank Councillor Main for her question. There's a level of detail in there Councillor Main I don't have to hand at the moment. I know there was a lot of work done this week since the submission of your question and seeking to clarify exactly what it was that you were looking to establish. A lot of that information is held by NHS Lothian who are not used to responding to Council questions, it's a new experience for them, so I would welcome a further discussion with Councillor Main outwith this meeting and we can get to the bottom of the exact detail that she would like and I'll do my best to provide that.

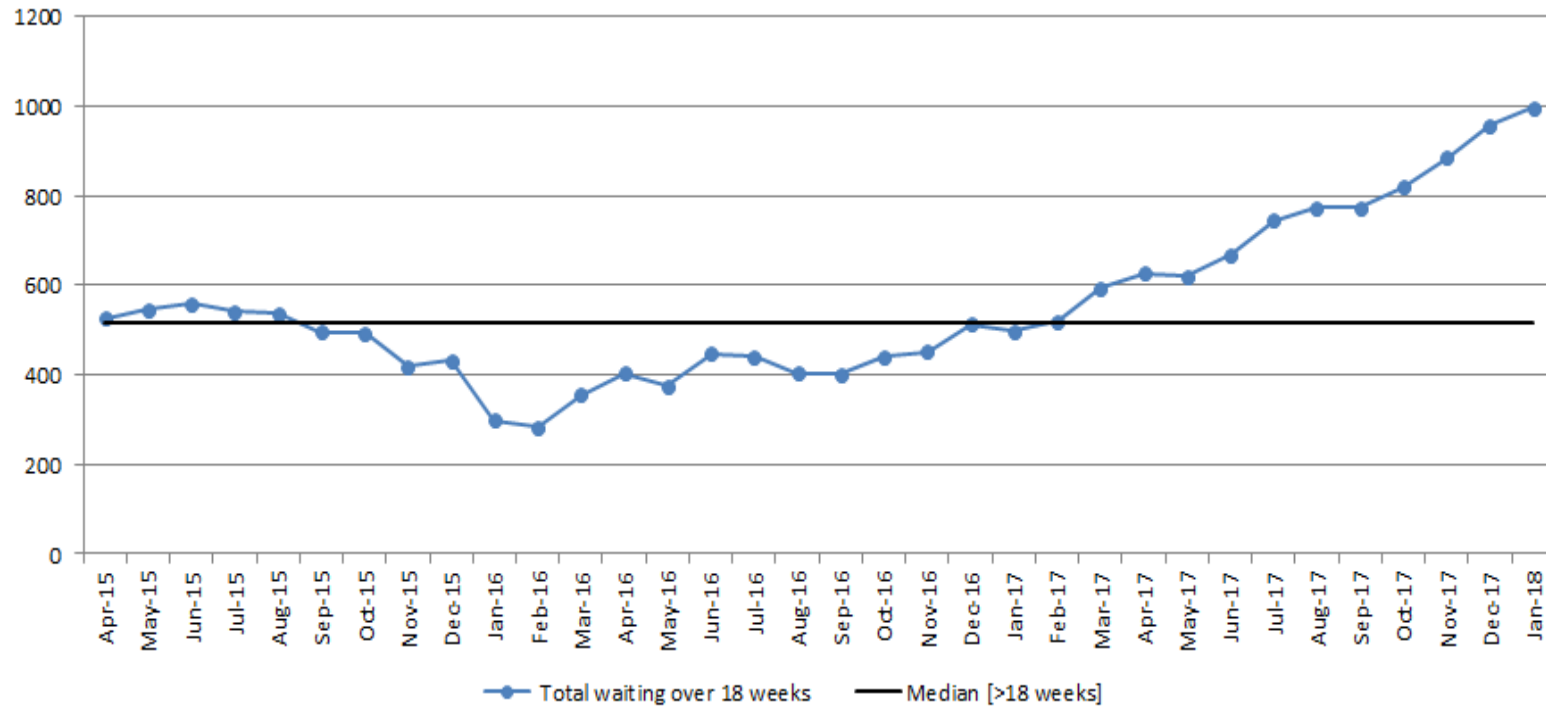
## Appendix A – Drug and Alcohol Counselling services activity 2015-17

		Ongoing waits at end of month (number of people)	Number of people starting treatment	% accessing treatment under 3 weeks
<b>2015</b>	Jan	129	47	91%
	Feb	123	54	81%
	Mar	139	50	98%
	Apr	126	50	66%
	May	127	45	82%
	Jun	115	57	84%
	Jul	96	45	76%
	Aug	107	56	79%
	Sep	98	52	77%
	Oct	92	53	77%
	Nov	62	63	63%
	Dec	65	21	90%
<b>2016</b>	Jan	60	52	77%
	Feb	36	69	93%
	Mar	30	47	100%
	Apr	33	42	100%
	May	30	40	98%
	Jun	46	25	96%
	Jul	39	55	96%
	Aug	40	47	91%
	Sep	32	47	91%
	Oct	42	46	100%
	Nov	47	47	79%
	Dec	37	32	94%
<b>2017</b>	Jan	57	43	84%
	Feb	49	43	91%
	Mar	49	57	79%
	Apr	30	53	85%
	May	24	64	88%
	Jun	41	51	98%
	Jul	36	48	96%
	Aug	39	56	96%
	Sep	25	57	96%

	Oct	23	39	95%
	Nov	22	43	100%
	Dec	24	25	100%



Edinburgh Adult & Older Adults Services: Number of patients waiting over 18 weeks for Psychological Therapy



The data reported details the number of patients who have waited more than 18 weeks for a psychological therapy at month end from April 2015 to January 2018.

The data adults aged 18-65yrs and older adults, and only includes Edinburgh Services.

The substance misuse figures only detail patients who are waiting for a psychological therapy and do not relate to the separate 3 week substance misuse (A11) service target.

The data does not include any patients waiting to be seen by a Lothian wide Specialist service - (e.g. eating disorders, Trauma services).

**QUESTION NO 24**

**By Councillor Gloyer for answer by the Convener of the Culture and Communities Committee at a meeting of the Council on 15 March 2018**

During the redevelopment of Meadowbank Stadium, Edinburgh's elite track athletes have no suitable training facilities in the city. At the same time, they are obviously unable to take advantage of the city's Talented Athlete Scheme, which offered them free access to Meadowbank

**Question** (1) What was the amount allocated to the Talented Athlete Scheme in 2017-18?

**Answer** (1) The budget for 2017-18 was £20k.

**Question** (2) Will the Convener undertake to use that amount to support Edinburgh's athletes, until Meadowbank reopens, by providing travel grants to those who need to train outwith the city?

**Answer** (2) Any reduction on this budget would have an impact on the number of athletes that could benefit from this scheme. The Edinburgh Talented Athlete Support Scheme is open to athletes from all sports that have a national governing body recognised by **sportscotland** and provides free access to Edinburgh Leisure's gyms, swimming pools and running tracks for additional training outside of their regular club sessions. Elite track athletes in the ETASS can still access any of Edinburgh Leisure's gyms as well as track facilities at Saughton Sports Complex.

Given that alternative arrangements are available within the City and also as has previously been stated, additional costs would impact on the number of talented athletes able to benefit from this scheme, we would not recommend that funds be diverted in this way.

**Supplementary  
Question**

Yes thank you Lord Provost. I would like a little bit of clarification. I thank the Convener for his answer but given given that I asserted that there are no suitable training facilities in the city for elite track athletes, I would have expected the Convener to check whether that assertion was true. The track at Saughton is too hard for sprinters to train on regularly. These sprinters are having to cover their own travel costs to go to Glasgow or to other facilities outside Edinburgh. If he's refusing to help our athletes with their travel costs to train in Glasgow or wherever else they can find, what other support can he offer to Edinburgh Athletic Club while Meadowbank has closed, for example by reducing or even waving the charges for Council facilities such as Saughton?

**Supplementary  
Answer**

Thank you Lord Provost and thank you Councillor Gloyer for your question. I think that is entirely the wrong interpretation of my answer. First of all I have to say when I looked at your question I did actually think it was a good idea and then did investigate whether it would be possible to pay travelling expenses and indeed to look at hardship that might be encountered by athletes. The advice I got back from my experts was that the facilities were being provided Edinburgh but my response to that was let's make absolutely sure that's the case and if there is hardship then we can look at that on an individual basis.

Taking it from this fund would impact on the number of athletes that we could harvest part of the scheme, that's all I'm seeing here. I'm not saying that we won't look for other sources of funding to alleviate hardship, should that be necessary for travelling expenses etc.



**QUESTION NO 25**

**By Councillor Booth for answer by the Vice-Convenor of the Education, Children and Families Committee at a meeting of the Council on 15 March 2018**

**Question** (1) When will minutes of the last Gaelic Implementation Group be circulated to members?

**Answer** (1) Draft minutes of working groups are normally submitted for approval with the papers for the next meeting. However, I asked officers for the minutes of the last meeting to be circulated early to the Gaelic Implementation Group members as a draft and this was completed on the 12<sup>th</sup> March 2018.

I have also asked for a clear process and timescales for supporting future meetings to be agreed, and will update GIG members at the next meeting on Tuesday 27<sup>th</sup> March 2018.

**Question** (2) When will the Gaelic Implementation Group next meet?

**Answer** (2) The next Gaelic Implementation Group will meet on the 27 March 2018 with a view to discussing the GLP prior to its submission to the Corporate Policy and Strategy Committee on 15<sup>th</sup> May 2018. Papers for this meeting will be issued by the 20<sup>th</sup> March 2018.

In the meantime, we continue to engage with the Co-production group which is made up of GIG members to develop the GLP.

**Question** (3) How many full-time equivalent posts does the council have in Gaelic Development?

**Answer**

- (3)** We have one part time officer working three days a week on Gaelic Development. In addition, we also have a number of staff working across the council. These include policy staff within the strategy and Insight team. The Policy and Insight Senior Manager is responsible for the production of the Gaelic Language Plan.

I have asked officers for an updated and detailed list of all those officers from the relative service areas who will be responsible for overseeing the implementation of the GLP.

I have also asked officers to visit Glasgow Council to understand how they have supported their approach to the Gaelic Language.

**QUESTION NO 26**

**By Councillor Booth for answer by  
the Convener of the Transport and  
Environment Committee at a meeting  
of the Council on 15 March 2018**

**Question**           **(1)** Is the Convener aware of a recent report from the Swedish Association of Local Authorities and Regions that, following a gender-balanced budgeting process, many Swedish cities, including Stockholm, now prioritise snow clearing from walkways and cycle paths first, especially those near bus stops and primary schools, followed by local roads, followed by highways?

**Answer**             **(1)** I am familiar with this report and had asked officers to consider this approach in the review of our Winter Weather operations

**Question**           **(2)** Has the council considered such an approach?

**Answer**             **(2)** Not to date. The Council's current approach gives equal priority to Priority 1 cycle ways, pavements and roads, prioritising main routes for emergency vehicles, walking, cycling and public transport.

**Question**           **(3)** What action does the council take to co-ordinate and support the efforts of communities and volunteers in snow-clearing and gritting?

**Answer**             **(3)** Following a citywide consultation, the Council has recently piloted a 'Resilient Communities' project. Juniper Green and Ratho Community Councils participated and were provided with equipment, training and support to develop local community resilience plans. The pilot is currently being evaluated and the outcomes will feed in to the review of Winter Weather operations.

Following last week's severe weather, Communities and Families engaged with parents and staff through Head Teachers to arrange voluntary snow clearing community events at educational establishments.

## Item no 5.1

### QUESTION NO 1

**By Councillor Burgess for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 3 May 2018**

**Question** (1) How much climate-changing carbon dioxide pollution were each of the Council's ten largest buildings responsible for in each of the last 5 years?

**Answer** (1)

**Question** (2) How much has the Council paid out in Carbon Reduction Commitment penalties in each year since their introduction?

**Answer** (2)

**Question** (3) What is the status of the Council's Carbon Management Plan approved in 2015/16?

**Answer** (3)

**Question** (4) Which senior Council officer has responsibility for environmental sustainability performance and in particular reducing the Council's climate-changing carbon dioxide pollution?

**Answer** (4)

## Item no 5.2

### QUESTION NO 2

**By Councillor Corbett for answer by the Convener of the Education, Children and Families Committee at a meeting of the Council on 3 May 2018**

On behalf of myself, Councillor Rust and Councillor Arthur, and following the answers given to Councillor Rust on 15 March 2018 on Oxgangs Primary School:

#### Question

**(1)** On 15 March the Council said that the incident in 2018 in which a ceiling tile became dislodged was at an end and that “all ceilings in the school have now been inspected by the PPP provider accompanied by a council officer”. In that case why did an inspection by Summers Inman on 28 March identify the following issues associated with the ceilings in the property:

- The suspended ceiling grid support wires were not installed correctly to a section of ceiling above a cloakroom;
- Sections of the suspended ceiling grid are loose and incorrectly fitted;
- Numerous light fittings housed within the suspended ceiling grid did not have support wires installed or installed correctly, as per the manufacturers recommendations;
- Several incorrectly fitted, missing or damaged ceiling tiles and ill-fitted light fittings within the suspended ceiling grids;
- Debris housed upon the top of the suspended ceilings;
- Unsecure services and missing sections of ducting within the suspended ceiling voids;
- Unsecure sheeting around services taken through the roof within the suspended ceiling voids?

#### Answer

**(1)**

**Question** (2) In light of the answer to 1 what steps has the Council taken to independently verify assurances given by the PPP provider for work done in Oxfangs PS and in other buildings for which it is responsible?

**Answer** (2)

**Question** (3) What action is the Council taking to ensure that the PPP provider is carrying out future inspection and repairs and maintenance to an acceptable standard?

**Answer** (3)

**Question** (4) What steps has the Council taken to assess whether and to what extent the PPP provider is in breach of contract and what options are open to the council if so?

**Answer** (4)

**Question** (5) What discussions has the Council had with Scottish Government officials and/or Ministers on the issue and what support have they offered?

**Answer** (5)

## Item no 5.3

### QUESTION NO 3

**By Councillor Lang for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 3 May 2018**

**Question** (1) On what date did the Convener or Council officers respond to the Edinburgh Airport Noise Action Plan consultation?

**Answer** (1)

**Question** (2) Will she publish a copy of the response submitted?

**Answer** (2)

## **Item no 5.4**

### **QUESTION NO 4**

**By Councillor Lang for answer by the  
Convener of the Finance and  
Resources Committee at a meeting  
of the Council on 3 May 2018**

#### **Question**

Does the total grant funding allocated to the Council by the Scottish Government for 2018/19 represent a real terms increase or decrease on the funding received in 2017/18?

#### **Answer**



## Item no 5.5

### QUESTION NO 5

**By Councillor Lang for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 3 May 2018**

**Question** (1) What progress has been made on the actions which were agreed with the Dalmeny Station Residents Association following its deputation to the October meeting of the Transport and Environment Committee?

**Answer** (1)

**Question** (2) What actions remain outstanding and what timetable exists to complete these actions?

**Answer** (2)

## Item no 5.6

### QUESTION NO 6

**By Councillor Lang for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 3 May 2018**

**Question** (1) When was the sinkhole on Braehead Grove first reported to the Council?

**Answer** (1)

**Question** (2) Which contractor was appointed to address the problems associated with the sinkhole and what money has been paid to them to date for work on this particular project?

**Answer** (2)

**Question** (3) What issues are preventing the sinkhole being filled and the road being fully opened?

**Answer** (3)

**Question** (4) What additional communications are planned with residents on Braehead Grove and other surrounding streets following the initial letter drop?

**Answer** (4)

## Item no 5.7

### QUESTION NO 7

**By Councillor Neil Ross for answer  
by the Convener of the Culture and  
Communities Committee at a  
meeting of the Council on 3 May 2018**

Under Part 7 of the Antisocial Behaviour etc. (Scotland) Act 2004, the Council has the power to issue Antisocial Behaviour Notices (ASBN's) to landlords where there has been evidence of anti-social behaviour by tenants and the landlord has not taken any effective action.

**Question** (1) What is the Council's policy on the issue of ASBN's

**Answer**

**Question** (2) How many ASBN's have been issued by the Council

- a) in the past twelve months; and
- b) in the past five years?

**Answer** (2)

**Question** (3) If very few ASBN's have been issued, is it because they are 'too difficult' or is it because they are viewed as ineffective?

**Answer** (3)

## Item no 5.8

### QUESTION NO 8

**By Councillor Osler for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 3 May 2018**

Several roads including Craiggrook Road which were surface dressed last year are due to be redone as the original work was so poor that it did not even survive the first frost.

**Question** (1) How many different sets of road repairs from last year, across the city have already been or are due to redone during 2018-19?

**Answer** (1)

**Question** (2) Breakdown by Ward?

**Answer** (2)

**Question** (3) What investigation has been done to find out why the surface dressing did not work?

**Answer** (3)

**Question** (4) What measures have already been put in place to prevent the same issues from reoccurring and are any further measures in plan?

**Answer** (4)

## Item no 5.9

### QUESTION NO 9

**By Councillor Osler for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 3 May 2018**

**Question** (1) How many consultations across the city involving Active Travel have been suspended or had results not acted upon in the last twelve months?

**Answer** (1)  
(2) Breakdown by Ward?  
(2)  
(3) At what stage was the consultation suspended - or not acted upon?  
(3)  
(4) What reason was given for the suspension or inaction?  
(4)

## Item no 5.10

### QUESTION NO 10

**By Councillor Osler for answer by  
the Convener of the Transport and  
Environment Committee at a meeting  
of the Council on 3 May 2018**

A recent consultation regarding cycling and walking improvements in Davidsons's Mains Park stated: "Widening of the waiting area at the signalised crossing of Queensferry Road has been allocated to a separate project where we will be looking at crossing improvements at the junction of Clermiston Road/ Queensferry Road"

### Question

When is this improvement project due to take place?

### Answer

## Item no 5.11

### QUESTION NO 11

**By Councillor Cook for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 3 May 2018**

- Question** (1) How many individual food waste bins were distributed to households for the first time, following introduction of food waste recycling in the city?
- Answer** (1)
- Question** (2) In total, how many requests have been received for replacement food waste bins each year since introduction, due to them being reported as broken, lost or stolen?
- Answer** (2)
- Question** (3) What cost has the Council incurred in issuing these replacement bins?
- Answer** (3)
- Question** (4) Is the Waste and Cleansing Department completely satisfied that the food waste bins issued are of a sufficient robustness and durability to provide quality and value to council tax payers?
- Answer** (4)
- Question** (5) If not, what action has been taken to investigate introduction of more robust and durable food waste bins to households across the city?
- Answer** (5)

## Item no 5.12

### QUESTION NO 12

**By Councillor Mowat for answer by the Convener of the Finance and Resources Committee at a meeting of the Council on 3 May 2018**

The local media reported on 9<sup>th</sup> April 2018 Council has a 12-year backlog of 20,000 parking fines costing the City some £1.2 million in lost revenue. Can the Convener please explain

- Question**           **(1)** How many parking tickets are unpaid for
- a) Vehicles registered to EH postcodes
  - b) Vehicles registered in the Scotland, but outside EH postcodes
  - c) Vehicles registered in the UK, but outside Scotland
  - d) Vehicles not registered in the UK
  - e) Diplomatic vehicles
  - f) Commercial vehicles
- Answer**           **(1)**
- Question**           **(2)** The approach taken to date regarding collection of these unpaid debts?
- Answer**           **(2)**



## **Item no 5.13**

**QUESTION NO 13**

**By Councillor Graczyk for answer by the Convener of the Culture and Communities Committee at a meeting of the Council on 3 May 2018**

**Question**

A 'Prison Community Integration Working Group' motion was passed at Full Council on 23<sup>rd</sup> November 2017. What action has been taken to implement this??

**Answer**

## Item no 5.14

### QUESTION NO 14

**By Councillor Laidlaw for answer by the Convener of the Education, Children and Families Committee at a meeting of the Council on 3 May 2018**

**Question** (1) Does the Convener agree that one of the positive outcomes of the South West Schools Consultation was to encourage greater cooperation between the affected schools and for them to come together to share their views and experience?

**Answer** (1)

**Question** (2) Does the Convener therefore agree that the Council should look to re-form 'The Currie & Balerno Community Schools Partnership', a programme that was launched in 1998 at the end of the 3-year refurbishment of CCHS, creating a joint programme with a very able manager who split his time between the two schools, this time also incorporating Wester Hailes Education Centre and Woodlands School, allowing greater collaboration and resource sharing while reflecting the distinct identity of the schools?

**Answer** (2)

## Item no 5.15

### QUESTION NO 15

**By Councillor Webber for answer by  
the Leader of the Council at a  
meeting of the Council on 3 May 2018**

**Question**           **(1)** Can the Council Leader ask and actively encourage Conveners to adhere to the original dates listed in the Council Diary and remind them that changing meeting dates at short notice creates attendance issues for Elected Members who have other employment or may have other previously planned constituency or Council commitments, for example the SW Locality APM – 17/4/18?

**Answer**           **(1)**

**Question**           **(2)** Also, in the spirit of ensuring equity for all Elected Members in discharging their Committee duties can the Council Leader instruct Conveners to comply with the scheduled diary dates unless there is a valid reason to propose alternative arrangements?

**Answer**           **(2)**

## Item no 5.16

### QUESTION NO 16

**By Councillor Douglas for answer by the Convener of the Finance and Resources Committee at a meeting of the Council on 3 May 2018**

#### **Question**

Can the Convenor advise when the trial of a so-called 'Citizen's Income' is due to start?

#### **Answer**

## **Item no 5.17**

### **QUESTION NO 17**

**By Councillor Douglas for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 3 May 2018**

#### **Question**

Will the Convener make freely available all traffic modelling for any proposed restrictions to motorists accessing the city centre?

#### **Answer**

## Item no 5.18

### QUESTION NO 18

**By Councillor Graczyk for answer by the Convener of the Finance and Resources Committee at a meeting of the Council on 3 May 2018**

#### Question

It has been noted that the SNP & Labour administration have decided that no action will be taken to abolish the no redundancy policy. Please clarify:

- a) What is the cost per month to pay for all Council Staff, including middle managers on £50,000 per annum, whom no longer have job roles?
- b) How long is being anticipated for this continued payment?
- c) What cuts to public services had to be implemented to accommodate this cost?
- d) What public benefit does this policy provide to the Edinburgh taxpayers??

#### Answer

## Item no 5.19

### QUESTION NO 19

**By Councillor Graczyk for answer by the Convener of the South West Locality Committee at a meeting of the Council on 3 May 2018**

**Question** (1) It has been noted that minimal or no action has been taken for reported and logged defects within the SW Locality, why is this?

**Answer** (1)

**Question** (2) What is the average response time for fixing defects in the SW Locality, especially concerning graffiti, potholes, and litter?

**Answer** (2)

**Question** (3) What action is being taken to improve performance?

**Answer** (3)

## Item no 5.20

### QUESTION NO 20

**By Councillor Mary Campbell for answer by the Convener of the Education, Children and Families Committee at a meeting of the Council on 3 May 2018**

**Question**           **(1)** How many dedicated Additional Support for Learning staff have been employed in Edinburgh Council Nursery, Primary, Secondary and Special schools over the past 5 years, broken down by academic year, role, and type of education establishment, and with English as a Second Language separated out?

**Answer**           **(1)**

**Question**           **(2)** How many dedicated ASL staff have been employed within Edinburgh Council on a central basis to support schools over the past 5 years, broken down by role and academic year, and with English as a second language separated out?

**Answer**           **(2)**

**Question**           **(3)** What percentage of children within Edinburgh Council Nursery, Primary, Secondary and Special schools over the past 5 years have been reported to have an additional support need, broken down by academic year, and with English as a second language separated out?

**Answer**           **(3)**



## Item no 5.21

### QUESTION NO 21

**By Councillor Mary Campbell for answer by the Convener of the Education, Children and Families Committee at a meeting of the Council on 3 May 2018**

Catchment projection numbers for Edinburgh Council Schools reported to the December meeting Education, Children and Families Committee have many schools in the city predicted to go over catchment by a hundred pupils or more by 2027.

**Question** (1) By 2027 which schools are the anticipated number of pupils predicted to be more than 100 pupils over current capacity. In each case what is the current capacity and the number of pupils predicted by 2027?

**Answer** (1)

**Question** (2) For each of the schools listed in question 1, are the plans to deal with the additional pupils through: catchment reviews, new schools, extensions, some combination of the above, or another method, which should be detailed. What plans are already agreed and in place to cope with additional pupils?

**Answer** (2)

**Question** (3) What assessment has the council made of the staff and other resources needed to plan and implement this programme, including informal and formal consultation, and to what extent do our current resources meet what is required?

**Answer** (3)

## Item no 5.22

### QUESTION NO 22

**By Councillor Jim Campbell for  
answer by the Convener of the  
Housing and Economy Committee at  
a meeting of the Council on 3 May  
2018**

- Question** (1) Does the Convener welcome the required intervention of a Scottish Government “improvement team” to help process Building Warrants in the City including those for much needed affordable housing?
- Answer** (1)
- Question** (2) What is the estimated number of affordable housing that are currently being built that still have not been issued with Building Warrants?
- Answer** (2)
- Question** (3) What is the estimated number of affordable housing that are practically completed, which are still waiting for Certificates of Habitation?
- Answer** (3)
- Question** (4) Will the Convener make clear to the service that it is imperative lessons are learned from the “improvement team” so that our Capital will provide a planning and building support service that is competitive in international terms, in this area which is key to our future economic development?
- Answer** (4)

## Item no 5.23

### QUESTION NO 23

**By Councillor Jim Campbell for  
answer by the Convener of the  
Finance and Resources Committee at  
a meeting of the Council on 3 May  
2018**

**Question**           (1) Can the Convener explain why many radiators controlled by thermostats in the City Chambers do not adjust their output based on the temperature of the room they are located in?

**Answer**            (1)

**Question**           (2) Can the Convener inform Council when the heating system in the City Chambers will be switch off as we move into summer?

**Answer**            (2)

## Item no 5.24

### QUESTION NO 24

By Councillor Miller for answer by  
the Convener of the Transport and  
Environment Committee at a meeting  
of the Council on 3 May 2018

**Question** (1) What was the total tonnage collected in brown bins in 2015-16, 2016-17 and 2017-18

**Answer** (1)

**Question** (2) How many brown bins were collected in 2015-16, 2016-17 and 2017-18

**Answer** (2)

## Item no 5.25

### QUESTION NO 25

By Councillor Booth for answer by  
the Convener of the Transport and  
Environment Committee at a meeting  
of the Council on 3 May 2018

**Question** (1) What assessment has been made of the impact on congestion and parking access of the Easter Monday parking holiday?

**Answer** (1)

**Question** (2) What was the loss of income from parking charges and enforcement action on Easter Monday in each of the last three years?

**Answer** (2)

**Question** (3) What would be the cost of providing free bus and tram travel on Easter Monday each year?

**Answer** (3)

## Item no 5.26

### QUESTION NO 26

**By Councillor Young for answer by the Convener of the Education, Children and Families Committee at a meeting of the Council on 3 May 2018**

In the Administration's budget in February, £250K was allocated to expanding the trial of the holiday hunger programme to help those most in need.

- Question** (1) Please provide a breakdown of this budget to show what money is being spent in Summer 2018 (showing the split of money directly relating to food provisions, staffing costs, venue costs, administering the programme).
- Answer** (1)
- Question** (2) How many meals will be provided?
- Answer** (2)
- Question** (3) Please list the location of the venues across the city.
- Answer** (3)
- Question** (4) How many children are expected to attend?
- Answer** (4)
- Question** (5) How many children are eligible for this service across the city (split by ward)?
- Answer** (5)
- Question** (6) What criteria are going to be used to decide how the programme further develops in 2019 and onwards?
- Answer** (6)

## **Item no 5.27**

### **QUESTION NO 27**

**By Councillor Young for answer by  
the Convener of the Education,  
Children and Families Committee at a  
meeting of the Council on 3 May 2018**

#### **Question**

Please provide the number of team teaching arrangements in place across Edinburgh primary schools for each of the years P1 to P7.

#### **Answer**

## Item no 5.28

### QUESTION NO 28

**By Councillor Young for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 3 May 2018**

#### Question

Following a public meeting [on 8<sup>th</sup> October](#), and a petition of over 1200 names asking for road safety measures on Bo'ness Road in South Queensferry, a period of road usage monitoring was carried out. The results of the meant that a decision was taken by the Convenor and the Road Safety Team that no measures would be put in place. The Convenor was asked on the 20<sup>th</sup> February if she would attend a follow up public meeting to explain this decision and hear from residents about their concerns.

Despite a verbal reminder to both the Convenor (at the March Full Council) and the Administration Councillor, Norman Work (in early April), there is still no response.

Will the Convenor agree to attend a public meeting with the South Queensferry Community about this issue?

#### Answer



## **Item no 5.29**

**QUESTION NO 29**

**By Councillor Young for answer by  
the Convener of the Transport and  
Environment Committee at a meeting  
of the Council on 3 May 2018**

**Question**

What progress is being made to install the second paper recycling facility at the Tesco Davidson's Mains on Cramond Road South, as confirmed by Officers?

**Answer**

## Item no 5.30

### QUESTION NO 30

**By Councillor Booth for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 3 May 2018**

**Question** (1) What consideration was given to the policies set out in the Council's Local Transport Strategy, and in particular those in chapter 9, Active Travel, when the proposals for the tram extension to Newhaven were being prepared?

**Answer** (1)

**Question** (2) What changes to the proposals will be made to ensure the transport hierarchy is respected, in other words that minimising demand is prioritised ahead of modal shift, which in turn is prioritised over optimising system efficiency?

**Answer** (2)



## ***Oxgangs Primary School***

I shared parents' anger and frustration when I heard about the latest issues at Oxgangs Primary School, despite Edinburgh Schools Partnership's assurances that the ceiling and roof defects had been checked. It was only because of our own checks that we discovered ESP had failed to carry out adequate inspections and repairs.

The building was given the all-clear in time for pupils to return to school after the Easter holidays – but only after thorough and robust additional inspections by our team, in addition to a full independent condition survey of the whole school.

While I'm pleased there was no disruption to classes, this doesn't detract from the fact ESP have let us – and more importantly parents and pupils – down once again. They were offered an opportunity to explain themselves to parents at a Q&A event next week but they have declined.

The Council has written to them expressing our disappointment and we've asked them to re-consider, while also making it clear that we will have no hesitation in raising this with their shareholders and funders.

## ***Tram consultation***

We're now in the final days of our [six-week consultation](#) on draft plans for taking trams to Newhaven and, based on uptake so far, we're looking at in excess of 3,000 responses. My thanks to everyone who has taken the time to have their say so far.

Once the consultation closes on Sunday (29 April), the project team will re-examine the plans in light of the issues raised. These include active travel provision from Pilrig Street to the Foot of the Walk, the location of the Balfour Street tram stop and public realm space at Elm Row. We'll then bring forward revised plans for further consultation at the end of the summer.

Interestingly, the majority of those attending the consultation events held over the last few weeks have expressed support for taking trams to Newhaven, echoing the results of the recent 'I Love Leith' Facebook poll, which (although not a scientific sample) found more than 70% in favour when around 1,200 people voted.

## ***One year on....***

It has been over a year since the cap on benefit entitlements was introduced for single citizens and families. In that time, more than 550 households have been affected, some of whom have lost up to almost £200 in benefits a week. We have heard from mothers on the impact the Family Cap has had on them personally. The Council has adopted a very sympathetic approach to those suffering in terms of discretionary housing payments. As the administration of City of Edinburgh Council we are committed to doing everything we can to minimize the effects however, the impact of the benefit changes goes well beyond what we're able to mitigate with these payments.

In 2017, I joined the protest against the Family Cap and I have done so again this year. I will continue to oppose this policy and encourage others to do the same.

## ***And one year to go until Brexit***

As the UK Government continues its negotiations with the EU, there's an important message we need to share with EU nationals: "DON'T 'go home'; you are home!"

I'm delighted that so many people from across our continent have moved here to live and work – and to contribute to the Capital's success. I've already written to the UK Government on behalf of the Council to make the case for the rights of EU nationals and will continue to do so.

Despite the tone of some (not all) media debate, everyone in this city is valued and everyone is part of our growing success.

## ***Gigabit City***

As a city, we're already very well connected but [CityFibre's £100m investment](#), announced earlier this week, will provide the infrastructure required to give thousands of households and businesses across Edinburgh access to superfast broadband. Great news.

Some schools, libraries and other community facilities are already experiencing the benefits of greater connectivity but this investment will allow residents to enjoy a better digital experience in their own homes.

We'll work closely with CityFibre to ensure the roll-out is as smooth as it can be and that everyone is kept fully up-to-date with their plans.

## **Locality Committees get down to business**

This week saw the launch of four Locality Committees, made up of all elected members from each locality, who will be making decisions on matters which affect their respective areas.

Each committee will discuss community engagement, their environment programme and hear updates on policing specific to their area, highlighting some of the issues that really strike a chord with their constituents. Cllr Miller's motion to the South East Locality Committee, which called for the creation of 'buffer zones' outside abortion clinics to protect users from harassment or intimidation, is exactly the kind of locally-led change we want to achieve through these committees.

All four locality committees have had substantial agendas and have been able to take a localised look at service delivery which I have no doubt will help drive improvement across the board. This is a new way of working for the council and through their ability to scrutinise matters on a local level, I believe locality committees will give community issues the focus they require and deserve.

## **Edinburgh's Waterfront cooking on gas**

Our decision to [buy the former National Grid site in Granton](#) on Edinburgh's Waterfront has created a really exciting opportunity for North Edinburgh, allowing us to unlock the area's full potential.

Developing this site is critical to our plans to deliver a vibrant city quarter and accelerate the delivery of new homes for people on low and middle incomes. The site, which includes the iconic last remaining gas holder in the city and the former Granton railway station, is hugely important for the city's economy.

This is a key milestone in our plans to make Granton's Waterfront a great place to live and work. It will also make a significant contribution to our ambitious plans to build 20,000 affordable and low-cost homes over the next decade.

## **Protecting our heritage**

I was delighted to be involved in the [launch of the new plan for Edinburgh's Old and New Towns World Heritage Site](#) last month. The plan, developed with our partners Edinburgh World Heritage and Historic Environment Scotland, has 39 actions to ensure we protect and manage the outstanding universal value of the site.

The actions are wide ranging and tackle many of the key concerns expressed by residents of the city and others. One key commitment is to better manage tourism growth and covers areas such as short-term holiday lets, issues over street cleanliness, especially during peak tourism periods, and the need for a broader tourism plan which builds on sustainable best-practice from other historic cities.

The new plan is very much the start of better management, not an end in itself. We will ensure all actions are integrated into the broader management of the city and policy going forward, such as changes to city centre transport, and reflects the document's aspirations so we can improve our conservation and promotion of our historic city centre.

## **DuoDay**

It was my real pleasure to spend time with Andrew Elston – my shadow for the day as part of [Scotland's first ever DuoDay](#) on 26 April.

Shadow Day, as its also known, brings together people with disabilities, employment agencies and local employers for one day to help promote the benefits of supported employment and the value people with disabilities can bring to the workplace.

Unfortunately, Andrew has been unable to work in recent years due to his disability but, thanks to help from supported employment services, he's been able to secure work placements and his confidence has grown to the point that he's now ready for paid employment.

I thoroughly enjoyed his company (I think the feeling was mutual!) and wish him all the best with getting back into work as soon as possible.

## **City of Superheroes**

It's one of the most anticipated blockbusters of the year and, at long last, scenes of Edinburgh will be beamed to cinema screens across the world with the release of *Avengers: Infinity War*.

Edinburgh has never been shy to showcase its entrepreneurial spirit and so it is fantastic to see bars and restaurants, bakeries and buses come together to mark the movie's release and capitalise on our Capital's starring role. From cocktails with an Iron Man (Irn Bru) twist, to the renaming of the Assembly Rooms to the Assemble! Rooms, the whole city will be marking the release with a [weekend of superhero celebrations](#).

Our school pupils and teachers took part in a special Superheroes Day of their own, where activities included comic book writing, using technology to design a superhero, organising a superhero fashion show, and a super heroes bake-off.

My thanks to all of Edinburgh's superheroes who helped make the production possible in the first place, including the Council's roads and public safety staff, who ably supported the producers during filming along the Royal Mile and in Waverley Station.

## ***Get involved***

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# The City of Edinburgh Council

10.00am, Thursday 3 May 2018

## Review of Appointments to Committees, Boards and Joint Boards for 2018/2019

Item number	7.1
Report number	
Executive/routine	
Wards	None

### Executive summary

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Standing Order 3.2 requires the Council to make various appointments at its first ordinary meeting in May. The Council is invited to review its appointments to Committees, Boards and Joint Boards for 2018/2019.

## Review of Appointments to Committees, Boards and Joint Boards for 2018/2019

### 1. Recommendations

---

- 1.1 It is recommended that the Council specifies its appointments to the following positions for 2018/2019:
- (a) The Leader and Depute Leader of the Council;
  - (b) Conveners and Vice Conveners of the Corporate Policy and Strategy Committee, Executive Committees and other Committees of the Council;
  - (c) Members of the Corporate Policy and Strategy Committee, Executive Committees and other Committees of the Council;
  - (d) Members of the Neighbourhood Partnerships;
  - (e) Members of the Integration Joint Board and Joint Committees;
  - (f) The Convener of the Integration Joint Board.
- 1.2 The Council is also asked to note the membership of the Lothian Valuation Joint Board and Licensing Board.

### 2. Background

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- 2.1 On 22 June 2017 the Council made appointments to Committees, Boards and Joint Boards for 2017/2018.
- 2.2 Some adjustments to Committee memberships and Conveners were also agreed at Council meetings on 24 August, 23 November and 14 December 2017, and 1 and 22 February and 15 March 2018.
- 2.3 In making these adjustments, Council agreed that the proportionality of party membership on 9 member Committees would be reviewed during consideration of the annual Political Management Arrangements report. As such, no changes to the proportionality of those Committees will be made at this time. The appendices reflect the adjusted membership.

### 3. Main report

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- 3.1 Standing Order 3.2 requires the Council to make various appointments at its first ordinary meeting in May. The Council is invited to specify its appointments to the following positions for 2018/2019:
- The Leader and Depute Leader of the Council;
  - Conveners and Vice Conveners of the Corporate Policy and Strategy Committee, Executive Committees and other Committees of the Council (Appendix 1 details current Conveners and Vice Conveners);
  - Members of the Corporate Policy and Strategy Committee, Executive Committees and other Committees of the Council (Appendix 2 details current membership);
  - Members of Neighbourhood Partnerships (Appendix 3 details current membership);
  - Members of the Licensing Board, Joint Committees and Joint Boards that the Council should appoint (see paragraphs 3.2 - 3.6 below) (Appendix 4 details current membership)

#### **Joint Boards**

- 3.2 Standing Order 3.2 requires the appointment of members of Joint Boards, and the Council is asked to determine its representation on the Integration Joint Board.
- 3.3 The legislation relating to the Lothian Valuation Joint Board provides for the members first appointed to it to hold office for the life of the Council.
- 3.4 If there is to be any change in the Council's membership of this Joint Board, the co-operation of existing members is required by their resigning from the Board. New appointments cannot be made until a letter of resignation is received.
- 3.5 The Council is therefore invited to note the current membership of this Joint Board, detailed at Appendix 4.
- 3.6 In terms of the Integration Scheme, the Council and NHS Lothian share the appointments of Convener and Vice-Convener of the Integration Joint Board. The Council currently holds the Convener position and is asked to appoint to this.

#### **Licensing Board**

- 3.7 Similar provisions to the Lothian Valuation Joint Board apply to the membership of the Licensing Board. Section 5 and Schedule 1 of the Licensing (Scotland) Act 2005 require that a vacancy on the Licensing Board must formally exist. In this connection, any member intending to resign from the Licensing Board must



do so in writing to the Clerk and ensure that their letter is received before 1 May 2018.

- 3.8 The Council is asked to note the membership of the Licensing Board, also set out in Appendix 4.
- 3.9 The Act also states that any member appointed to the Licensing Board cannot take their place on the Board until they have completed an external training course and passed an examination.
- 3.10 A councillor who is a premises licence holder, or the employee of a premises licence holder and works as such in licensed premises, whether alone or in partnership with another person engaged in the business of producing or selling alcohol, or a director or other officer of a company so engaged or an employee of any person so engaged and working as such in that business, shall not act as a member of a Licensing Board for any purpose under the Act.

#### **4. Measures of success**

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The Council's Political Management Arrangements are robust, and encourage effective decision making.

#### **5. Financial impact**

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Not applicable.

#### **6. Risk, policy, compliance and governance impact**

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Not applicable.

#### **7. Equalities impact**

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Not applicable.

#### **8. Sustainability impact**

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Not applicable.

#### **9. Consultation and engagement**

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Not applicable.

## 10. Background reading / external references

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None

### **Andrew Kerr**

Chief Executive

Contact: Louise Williamson, Assistant Committee Officer, Committee Services

E-mail: [louise.p.williamson@edinburgh.gov.uk](mailto:louise.p.williamson@edinburgh.gov.uk) | Tel: 0131 529 4264

## 11. Appendices

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- Appendix 1 – Conveners and Vice Conveners of Committees
- Appendix 2 – Membership of Committees
- Appendix 3 – Members of Neighbourhood Partnerships
- Appendix 4 – Joint Committees and Boards, The Licensing Board and Lothian and Borders Community Justice Authority

**APPENDIX 1**  
**THE CITY OF EDINBURGH COUNCIL**  
**APPOINTMENTS 2017/18**

**CONVENERS AND VICE CONVENERS OF COMMITTEES**

<b>EXECUTIVE COMMITTEES</b>		
Corporate Policy and Strategy	Convener: Vice-Convener:	Councillor McVey Councillor Day
Culture and Communities	Convener: Vice-Convener:	Councillor Wilson Councillor McNeese Mechan
Education, Children and Families	Convener: Vice-Convener:	Councillor Perry Councillor Dickie
Housing and Economy	Convener: Vice-Convener:	Councillor Kate Campbell Councillor Cameron
Finance and Resources	Convener: Vice-Convener:	Councillor Rankin Councillor Donaldson
Transport and Environment	Convener: Vice Convener:	Councillor Macinnes Councillor Doran
<b>OTHER COMMITTEES</b>		
Governance, Risk and Best Value	Convener:	Councillor Mowat Councillor Main
Leadership Advisory Panel	Convener:	Councillor McVey
Locality Committees	Convener: Vice-Convener:	Appointed by each Locality Committee
Pensions	Convener:	Councillor Rankin
Planning/Development Management Sub	Convener: Vice-Convener:	Councillor Gardiner Councillor Child
Regulatory/Licensing Sub	Convener:	Councillor Fullerton
Committee on the Jean F Watson Bequest	Convener:	Councillor Fullerton

<b>APPEALS</b>		
Committee on Discretionary Rating Appeals	Convener:	Councillor Rankin
Personnel Appeals Committee	Convener:	Councillor Bridgman
Committee on Pupil/Student Support	Convener:	Councillor Perry
Placing in Schools Appeals		Independent Chairperson
Social Work Complaints Review Committee		Independent Chairperson
<b>RECRUITMENT</b>		
Recruitment Committee	Convener:	Council Leader

**APPENDIX 2**  
**THE CITY OF EDINBURGH COUNCIL**  
**APPOINTMENTS 2017/18**  
**MEMBERSHIP OF COMMITTEES, BOARDS AND JOINT BOARDS**

<b>EXECUTIVE COMMITTEES</b>	
<b>Corporate, Policy and Strategy Committee</b> (11 members:- 3SNP, 3C, 2L, 2G, 1SLD)	
Councillor McVey (Convener) Councillor Macinnes Councillor Rankin Councillor Doggart Councillor McLellan Councillor Whyte	Councillor Day (Vice Convener) Councillor Perry Councillor Burgess Councillor Main Councillor Aldridge
<b>Culture and Communities Committee</b> (11 members:- 3SNP, 3C, 2L, 2G, 1SLD)	
Councillor Ian Campbell Councillor Howie Councillor McNeese-Mechan (Vice Convener) Councillor Brown Councillor Graczyk Councillor Mitchell	Councillor Wilson (Convener) Councillor Doran Councillor Staniforth Councillor Miller Councillor Osler
<b>Education, Children and Families Committee</b> (11 members:- 3SNP, 3C, 2L, 2G, 1SLD)	
Councillor Dickie (Vice Convener) Councillor Bird Councillor Howie Councillor Laidlaw Councillor Rust Councillor Smith	Councillor Child Councillor Perry (Convener) Councillor Mary Campbell Councillor Corbett Councillor Young
<b>Added Members for Education Matters</b>	
Dr Rita Welsh (Church of Scotland) Rabbi David Rose	Vacancy (Roman Catholic Church of Scotland) Alexander Ramage (non-voting)

<b>Housing and Economy Committee</b> (11 members:- 3SNP, 3C, 2L, 2G, 1SLD)	
Councillor Kate Campbell (Convener) Councillor Key Councillor Work Councillor Jim Campbell Councillor McLellan Councillor Rose	Councillor Cameron (Vice Convener) Councillor Munro Councillor Miller Councillor Rae Councillor Lang
<b>Finance and Resources Committee</b> (11 members:- 3 SNP, 3C, 2L, 2G, 1SLD)	
Councillor Bridgman Councillor Kate Campbell Councillor Rankin (Convener) Councillor Hutchison Councillor Johnston Councillor Whyte	Councillor Donaldson (Vice Convener) Councillor Watt Councillor Corbett Councillor Miller Councillor Neil Ross
<b>Transport and Environment Committee</b> (11 members:- 3 SNP, 3C, 2L, 2G, 1SLD)	
Councillor Bird Councillor Key Councillor Macinnes (Convener) Councillor Bruce Councillor Cook Councillor Douglas	Councillor Arthur Councillor Doran (Vice Convener) Councillor Booth Councillor Burgess Councillor Gloyer
<b>Other Committees</b>	
<b>Governance, Risk and Best Value Committee</b> (11 members:- 3 SNP, 3C, 2L, 2G, 1SLD)	
Councillor Bird Councillor Bridgman Councillor Howie Councillor Jim Campbell Councillor Mowat (Convener) Councillor Webber	Councillor Munro Councillor Watt Councillor Main (Vice Convener) Councillor Rae Councillor Lang

<b>Locality Committees</b>	
<b>North East Locality Committee</b>	
Councillor Booth Councillor Ian Campbell Councillor Child (Convener) Councillor Griffiths Councillor Laidlaw Councillor McLellan	Councillor McNeese-Mechan (Vice-Convener) Councillor McVey Councillor Munro Councillor Rae Councillor Ritchie Councillor Staniforth
<b>North West Locality Committee</b>	
Councillor Aldridge (Convener) Councillor Barrie Councillor Bird Councillor Bridgman Councillor Brown Councillor Jim Campbell Councillor Day Councillor Douglas Councillor Gloyer	Councillor Gordon Councillor Hutchison Councillor Lang Councillor Mitchell (Vice Convener) Councillor Osler Councillor Frank Ross Councillor Whyte Councillor Work Councillor Young
<b>South East Locality Committee</b>	
Councillor Burgess Councillor Cameron Councillor Dickie Councillor Doran Councillor Howie Councillor Macinnes, Councillor Main (Vice-Convener) Councillor Miller	Councillor Mowat, Councillor Perry Councillor Rankin Councillor Rose Councillor Neil Ross Councillor Smith. Councillor Watt (Convener)
<b>South West Locality Committee</b>	
Councillor Arthur Councillor Bruce Councillor Corbett Councillor Dixon (Convener) Councillor Doggart Councillor Fullerton Councillor Gardiner	Councillor Graczyk Councillor Henderson (Vice-Convener) Councillor Johnston Councillor Key Councillor Rust Councillor Webber Councillor Wilson

<b>Pensions Committee</b> (5 members –1SNP, 1C, 1L, 1G, 1SLD)	
Councillor Rankin (Convener) Councillor Rose Councillor Child	Councillor Miller Councillor Neil Ross
<b>External Members</b>	
John Anzani	Richard Lamont
<b>Planning Committee and Development Management Sub-Committee</b> (11 members:- 3 SNP, 3C, 2L, 2G, 1SLD)	
Councillor Dixon Councillor Gardiner (Convener) Councillor Gordon Councillor Graczyk Councillor Mitchell Councillor Mowat	Councillor Child (Vice-Convener) Councillor Griffiths Councillor Booth Councillor Staniforth Councillor Osler
<b>Planning Local Review Body</b> All members of the Planning Committee (other than its Convener) comprising two panels of five.	
<b>Panel 1</b> (5 members)	
Councillor Gordon Councillor Griffiths Councillor Mitchell	Councillor Mowat Councillor Staniforth
<b>Panel 2</b> (5 members)	
Councillor Booth Councillor Child Councillor Dixon	Councillor Graczyk Councillor Osler
<b>Regulatory Committee and Licensing Sub-Committee</b> (9 members:- 3SNP, 2C, 2L, 1G, 1SLD)	
Councillor Barrie Councillor Dixon Councillor Fullerton (Convener) Councillor Rose Councillor Smith	Councillor Arthur Councillor Wilson Councillor Burgess Councillor Neil Ross



<b>Leadership Advisory Panel</b> (5 members of the Council plus 3 statutory representatives, appointed by the committee dealing with education, when considering education business)	
Leader of the Council (Convener) Deputy Leader of the Council Conservative Group Leader	Green Group Leader Scottish Liberal Democrat Group Leader
<b>Administration of Trust Funds</b>	
<b>Committee on the Jean F Watson Bequest</b> (8 members - 2SNP, 2C, 2L, 1G, 1SLD) plus one nominee of Friends of the City Arts Centre and two nominees of Executive Director of Resources	
Councillor Fullerton (Convener) Councillor McNeese-Mechan Councillor Mitchell Councillor Mowat	Councillor Doran Councillor Donaldson Councillor Rae Councillor Aldridge
<b>Reviews and Appeals</b>	
<b>Committee on Discretionary Rating Relief Appeals</b> (5 members –1SNP, 1C, 1L, 1G, 1SLD)	
Councillor Rankin (Convener) Councillor Hutchison Councillor Day	Councillor Booth Councillor Gloyer
<b>Personnel Appeals Committee</b> (9 members – 3SNP, 2C, 2L, 1G, 1SLD)	
Councillor Bird Councillor Bridgman (Convener) Councillor McNeese-Mechan Councillor Jim Campbell Councillor Rose	Councillor Cameron Councillor Doran Councillor Rae Councillor Lang
<b>Committee on Pupil Student Support</b> (5 members and one religious representative –1SNP, 1C, 1L, 1G, 1SLD)	
Councillor Perry (Convener) Councillor Smith Councillor Dickie	Councillor Mary Campbell Councillor Young

**Placing in Schools Appeal Committee**

(3 persons drawn from three Panels as described in Committee Terms of Reference and Delegated Functions no.17)

Panel 1 – All members of Council and religious representatives on the committee dealing with education business

**Social Work Complaints Review Committee**

3 persons drawn from a panel approved by the Council (including all Councillors who are not members of the committees dealing with social work business)

**Recruitment Committee**

Leader of Council (Convener), Deputy Leader of the Council, Convener of the Finance and Resources Committee and the appropriate Executive Committee Convener and relevant opposition spokespersons (or nominees)

**APPENDIX 3**  
**THE CITY OF EDINBURGH COUNCIL**  
**APPOINTMENTS 2017/18**  
**MEMBERS OF NEIGHBOURHOOD PARTNERSHIPS**

<b>ALMOND</b>	
Councillor Hutchison	Councillor Work
Councillor Lang	Councillor Young
<b>CITY CENTRE</b>	
Councillor Doran	Councillor Mowat
Councillor Miller	Councillor Rankin
<b>CRAIGENTINNY/DUDDINGSTON</b>	
Councillor Ian Campbell	Councillor McLellan
Councillor Griffiths	Councillor Staniforth
<b>FORTH</b>	
Councillor Bird	Councillor Day
Councillor Jim Campbell	Councillor Gordon
<b>INVERLEITH</b>	
Councillor Barrie	Councillor Osler
Councillor Mitchell	Councillor Whyte
<b>PENTLANDS</b>	
Councillor Arthur	Councillor Henderson
Councillor Bruce	Councillor Rust
Councillor Doggart	Councillor Webber
Councillor Gardiner	
<b>LEITH</b>	
Councillor Booth	Councillor Munro
Councillor Donaldson	Councillor Rae
Councillor McNeese-Mechan	Councillor Ritchie
Councillor McVey	

<b>LIBERTON/GILMERTON</b>	
Councillor Cameron	Councillor Macinnes
Councillor Howie	Councillor Smith
<b>PORTOBELLO/CRAIGMILLAR</b>	
Councillor Kate Campbell	Councillor Child
Councillor Mary Campbell	Councillor Laidlaw
<b>SOUTH CENTRAL</b>	
Councillor Burgess	Councillor Perry
Councillor Cook	Councillor Rose
Councillor Dickie	Councillor Neil Ross
Councillor Main	Councillor Watt
<b>SOUTH WEST</b>	
Councillor Corbett	Councillor Johnston
Councillor Dixon	Councillor Key
Councillor Fullerton	Councillor Wilson
Councillor Graczyk	
<b>WESTERN EDINBURGH</b>	
Councillor Aldridge	Councillor Douglas
Councillor Bridgman	Councillor Frank Ross
Councillor Brown	Councillor Gloyer

**APPENDIX 4**  
**THE CITY OF EDINBURGH COUNCIL**  
**APPOINTMENTS 2017/18**  
**JOINT COMMITTEES AND BOARDS, THE LICENSING BOARD**

<b>Lothian Valuation Joint Board/Lothian Electoral Joint Committee</b> (9 members – 3SNP, 2C, 2L, 1G, 1SLD)	
Councillor Gordon Councillor Key (Convener) Councillor Work Councillor Doggart Councillor Rust	Councillor Doran Councillor Henderson Councillor Booth Councillor Gloyer
<b>Licensing Board</b> (10 members)	
Councillor Fullerton Councillor Key Councillor Work (Convener) Councillor Cook Councillor Laidlaw	Councillor Mowat Councillor Cameron Councillor Day Councillor Mary Campbell Councillor Gloyer
<b>Integration Joint Board</b> (5 members)	
Councillor Aldridge Councillor Ian Campbell Councillor Webber	Councillor Henderson (Convener) Councillor Main
<b>Integrated Children's Services Joint Board</b> (Appointed March 2018) (3 members)	
Councillor Dickie Councillor Laidlaw	Councillor Perry
<b>SEStran (South East of Scotland Regional Transport Partnership)</b> (5 members – 2SNP, 1C, 1L, 1G)	
Councillor Key Councillor Macinnes Councillor Cook	Councillor Doran Councillor Booth
<b>SESPlan Joint Committee (South East Scotland Regional Joint Committee – Planning)</b> (2 members)	
Councillor Gardiner	Councillor Child

<b>Shadow Joint Committee for Collaborative Road Services</b>	
<b>Substantive Member</b> Councillor Macinnes	<b>Substitute Member</b> Councillor Doran
<b>Hawes/Longcraig Piers User Committee</b> (2 members)	
Councillor Work	Councillor Hutchison
<b>Pentland Hills Regional Park Joint Committee</b> (3 members)	
Councillor Gardiner Councillor Henderson	Councillor Bruce
<b>Pentland Hills Regional Park Consultative Forum</b> (2 members)	
Councillor Gardiner	Councillor Henderson

# The City of Edinburgh Council

10.00am, Thursday 3 May 2018

## Appointments to Outside Organisations

Item number

Report number

Executive/routine

Wards

None

### Executive summary

---

Appointments to Outside Organisations for 2017 – 22 were approved at the Council meeting on 29 June 2017. Councillor Barrie has resigned from a number of organisations, and replacement members are sought for two appointments.

## Appointments to Outside Organisations

### 1 Recommendation

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- 1.1 To note that as convener of the Housing and Economy Committee, Councillor Kate Campbell has replaced Councillor Barrie on Essential Edinburgh – BID Company Boards, Capital City Partnership and EDI Ltd.
- 1.2 To appoint one member to serve in place of Councillor Barrie on Business Loans Scotland Ltd and on EICC Ltd, and to appoint one of the agreed members as Chair of EICC.
- 1.3 To appoint one of the Council's existing Scotland Excel Joint Committee representatives to serve on its Executive Sub-Committee until June 2019.

### 2 Background

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- 2.1 Appointments to Outside Bodies for 2017 – 22 were approved by Council on 29 June 2017.

### 3 Main report

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- 3.1 Councillor Barrie has submitted his resignation as a Council representative on a number of Council companies.
- 3.2 Three of these appointments were as a result of his previous role as Convener of the Housing and Economy Committee. These were Essential Edinburgh – BID Company Boards, Capital City Partnership and EDI Ltd.
- 3.3 Council is asked to note that these appointments automatically fall to Councillor Kate Campbell, as convener of that committee.
- 3.4 The remaining organisations, where appointments were made on an individual basis, are Business Loans Scotland Ltd, and EICC Ltd (where Councillors Cameron and Smith are the Council's other representatives). Council is invited to appoint one member to each.
- 3.5 The Council is also required to appoint a chair of EICC from amongst the three members appointed. Councillor Barrie was previously appointed to this position.
- 3.6 Councillors Rankin and Hutchison were previously appointed to represent the Council on the Scotland Excel Joint Committee. The Joint Committee has invited the Council to formally nominate one member to serve on its Executive Sub-Committee, for the period to June 2019. Councillor Hutchison held this position for 2017/18.



## **4 Measures of success**

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4.1 The Council appoints to all the places available on these organisations.

## **5 Financial impact**

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5.1 None.

## **6 Risk, policy, compliance and governance impact**

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6.1 None.

## **7 Equalities impact**

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7.1 There are no equalities issues arising from the appointments.

## **8 Sustainability impact**

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8.1 None.

## **9 Consultation and engagement**

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9.1 None.

## **10 Background reading / external references**

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10.1 [Council Minute of 29 June 2017](#)

[Council Minute of 24 August 2017](#)

### **Andrew Kerr**

Chief Executive

Contact: Allan McCartney, Committee Manager

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# The City of Edinburgh Council

10.00am, Thursday 3 May 2018

## Chief Officer roles

Item number 8.1

Report number

Executive/routine

Wards

Council Commitments

### Executive Summary

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Council is requested to approve the following recommendations from the Chief Executive in his statutory capacity as the Head of Paid Service:

- the transfer of the reporting line for the post of Head of Safer and Stronger Communities and Chief Social Work Officer from the Chief Executive to the Executive Director of Communities and Families;
- the deletion of the vacant post of Head of Operational Support from the Chief Officer structure of the Communities and Families Directorate; and
- the appointment, on an interim basis, of the Head of Customer to the re-designated role of Head of Customer Service and Information Technology, to be reviewed in Autumn 2018.

## Chief Officer roles

### 1. Recommendations

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- 1.1 Council is requested to approve the following recommendations from the Chief Executive in his statutory capacity as the Head of Paid Service:
  - 1.1.1 the transfer of the reporting line for the post of Head of Safer and Stronger Communities and Chief Social Work Officer from the Chief Executive to the Executive Director of Communities and Families;
  - 1.1.2 the deletion of the vacant post of Head of Operational Support from the Chief Officer structure of the Communities and Families Directorate; and
  - 1.1.3 the appointment, on an interim basis, of the Head of Customer to the re-designated role of Head of Customer Service and Information Technology, to be reviewed in Autumn 2018.

### 2. Background

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- 2.1 At its meeting on 10 December 2015, Council approved a Chief Officer/Chief Official executive management structure comprising, at Tier 1, a Chief Executive, Executive Director of Resources, Executive Director of Communities and Families, Executive Director of Place and Chief Officer of the Health and Social Care Partnership. The Tier 2 management structure contains a number of Head of Service roles reporting into the Tier 1 posts.
- 2.2 There are currently several Tier 2 posts vacant, or due to become vacant due to retirement or resignation. This paper proposes to realign some of the Tier 2 reporting arrangements and to delete one of the currently vacant posts.
- 2.3 A separate report on the Council agenda from the Executive Director of Communities and Families will recommend appointments to a number of vacant Tier 2 roles following a meeting of the Recruitment Committee.

### 3. Main report

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#### **Chief Executive's Service**

- 3.1 The Chief Executive's Service includes three directly reporting Heads of Service at Tier 2: Head of Safer and Stronger Communities and Chief Social Work Officer, Head of Strategy and Insight and Head of Communications.
- 3.2 It is proposed that the post of Head of Safer and Stronger should move into the Communities and Families Directorate to better align the Council's services focussed upon people in one place. This transfer will create greater alignment between Homelessness, Family and Household Support and Criminal Justice with Children's Social Services, Looked After Children and Child Protection. This alignment will also enable a greater focus on issues of child poverty, troubled families and ensure a stronger approach to public protection issues.
- The statutory responsibility of Chief Social Work Officer will remain aligned with the Head of Safer and Stronger Communities post, once a new appointment has been made and in the performance of that remit, the postholder will still have direct professional access, through a 'dotted line' to the Chief Executive, just as occurs with other statutory officers at Tier 2.
- 3.4 Subject to approval, this proposal will reduce the Chief Executive's Service and Tier 2 direct reports to Strategy and Insight and Communications.

#### **Communities and Families Directorate**

- 3.5 The Directorate structure currently has 3 Heads of Service: Schools and Lifelong Learning, Children's Services and Operational Support.
- 3.6 After careful reflection upon the role of the Head of Operational Support it is recommended that this post should not now be filled and the duties and responsibilities can be performed effectively by a senior manager not at Chief Official level.
- 3.7 The proposed transfer of the Head of Safer and Stronger Communities/Chief Social Work Officer from the Chief Executive's Service will mean that the overall number of Heads of Service will remain unchanged as 3.

#### **Resources Directorate**

- 3.8 The Directorate currently includes 6 Heads of Service at Tier 2: Finance, Human Resources, Information and Communications Technology (ICT), Customer, Legal and Risk and Property and Facilities Management.
- 3.9 With the resignation of the current Head of ICT, it is proposed to trial the merger of Customer and ICT into a single function under the leadership of the current Head of Customer. This would result in the role of Head of Customer being re-designated as Head of Customer Service and Information Technology. The Head of ICT role will be held vacant during this trial period.
- 3.10 It is proposed that this arrangement be trialled until Autumn 2018, to determine if this is a workable solution. The basis for this being a trial is that there is a need to ensure sufficient balance needed between the significant improvement

programmes within the existing Customer function and the major contract management responsibilities led by ICT, with the Council's external ICT partner.

- 3.11 This proposal, if approved, would have the net impact of temporarily reducing the number of Heads of Service (Tier 2 roles) within Resources to 5.

#### **4. Measures of success**

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- 4.1 The Council is supported by a well organised, efficient, and effective Chief Officer structure in which statutory roles and responsibilities are correctly discharged.

#### **5. Financial impact**

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- 5.1 There are no financial implications arising from this report. Any potential savings generated from the deletion of a vacant Chief Officer role and holding one Chief Officer post vacant on an interim basis will be absorbed by changes to be made to the officer structures at an operational level, in accordance with the scheme of delegation.

#### **6. Risk, policy, compliance and governance impact**

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- 6.1 The proposed changes to the Chief Officer structure of the Council are wholly compliant with relevant legislative provisions and good practice.

#### **7. Equalities impact**

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- 7.1 There are no equality, diversity or rights impacts arising from these proposed changes,

#### **8. Sustainability impact**

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- 8.1 There are no sustainability impacts arising from these proposed changes.

#### **9. Consultation and engagement**

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- 9.1 Consultation and engagement on the contents of this report has taken place with the Executive Directors and the relevant Heads of Service.

## 10. Background reading/external references

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10.1 [Executive Management Structure](#), report to Council, 10 December 2015.

### **Andrew Kerr**

Chief Executive

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## 11. Appendices

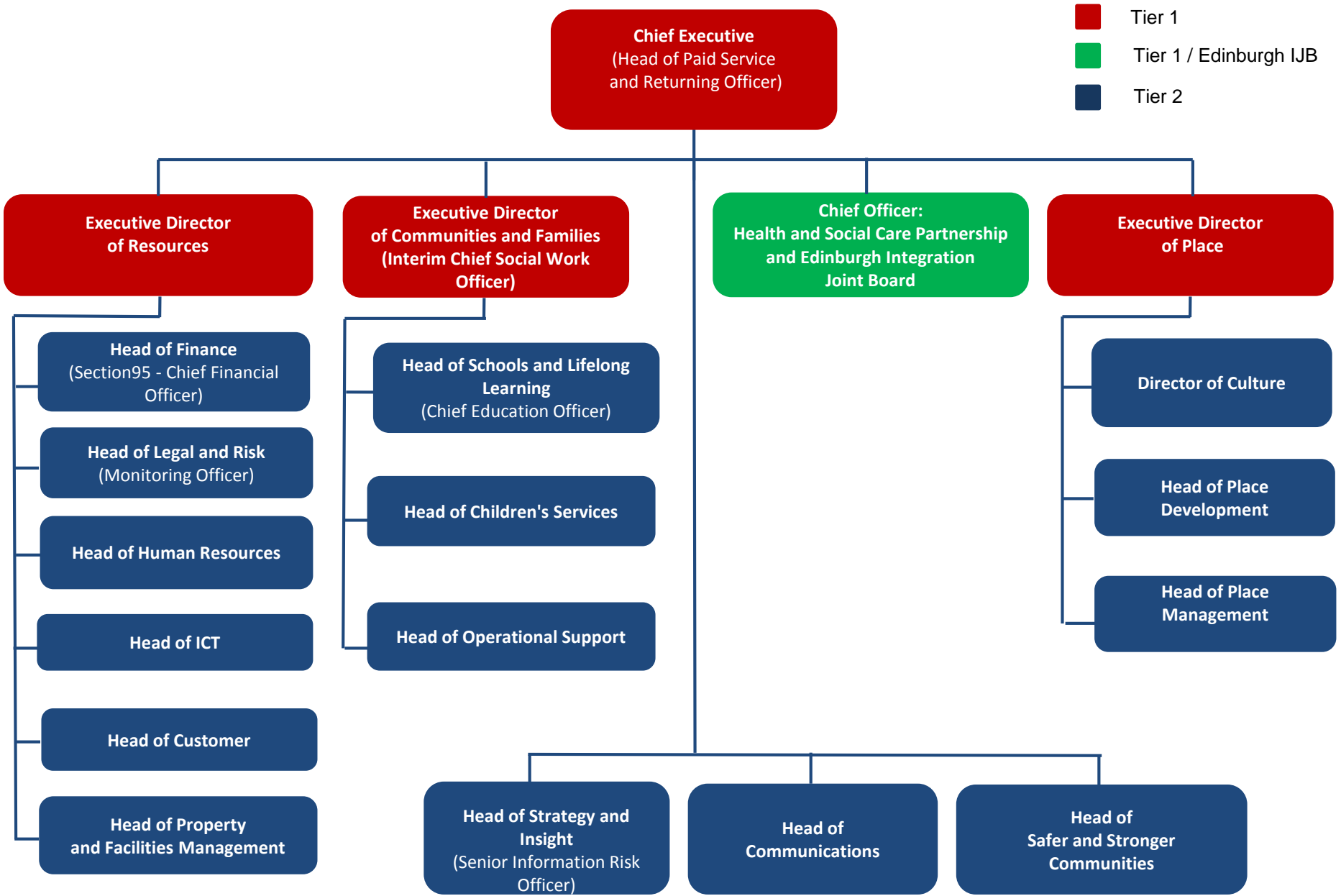
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11.1 Appendix 1 – Current Chief Officer Structure

11.2 Appendix 2 – Proposed Chief Officer Structure

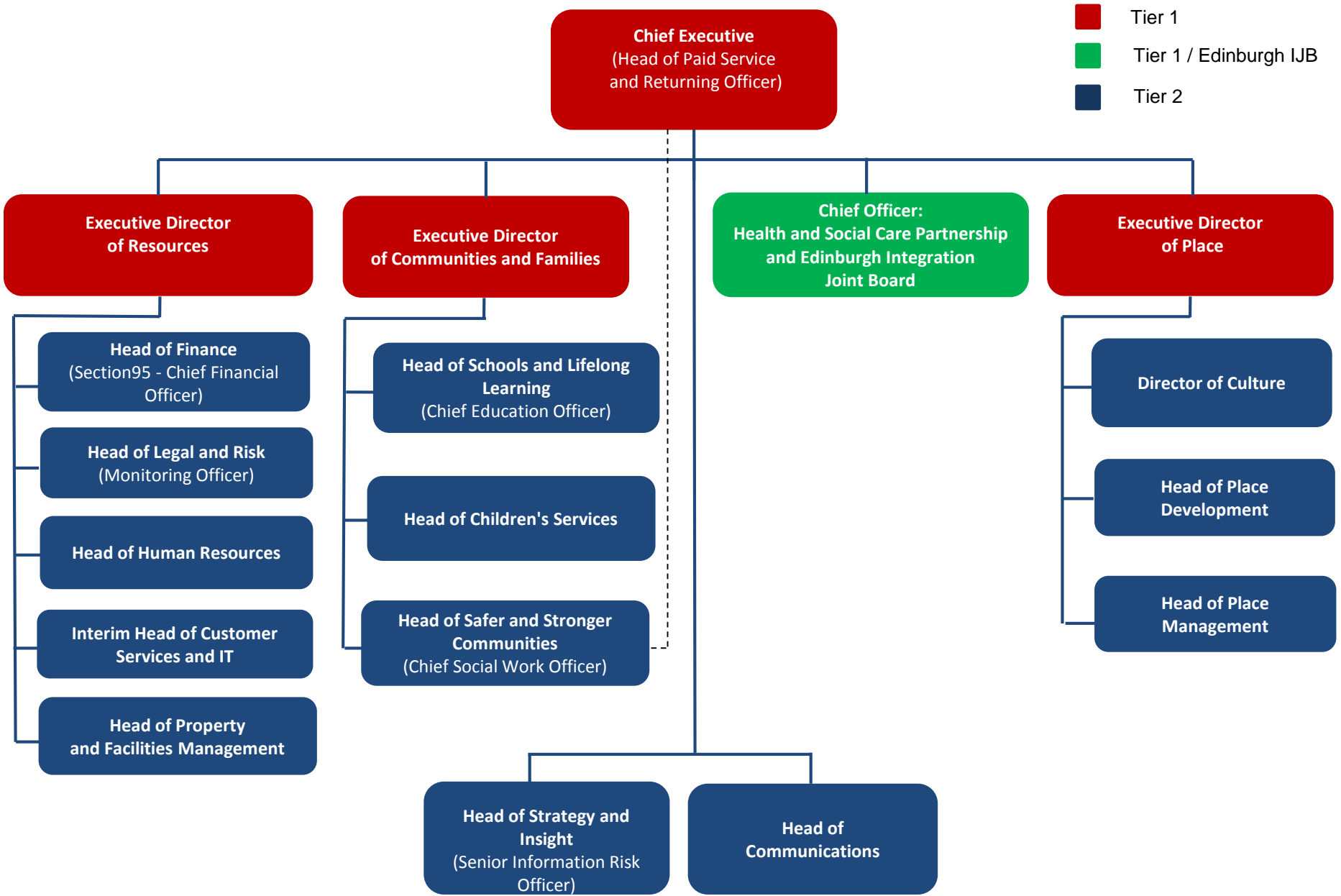
# Appendix 1

## Current Chief Officer Management Structure



# Appendix 2

## Proposed Chief Officer Management Structure





10.00am, Thursday, 3 May 2018

## Designation of a Council Data Protection Officer

Item number	8.2
Report number	
Executive/routine	
Wards	
Council Commitments	<a href="#">Delivering a Council that works for all</a>

### Executive Summary

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This report asks Council to approve the designation of the post of Information Governance Manager as the Council's Data Protection Officer in line with the statutory requirements of the [EU General Data Protection Regulation](#) and the proposed [Data Protection Act](#).

## Appointment of a Council Data Protection Officer

### 1. Recommendations

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- 1.1 To approve the designation of the post of Information Governance Manager as the Council's Data Protection Officer.
- 1.2 To appoint Kevin Wilbraham as the Council's Data Protection Officer.
- 1.3 To delegate power to the Chief Executive to make such amendments to the Scheme of Delegation to Officers to reflect new statutory requirements under the EU General Data Protection Regulation and the proposed Data Protection Act as necessary.

### 2. Background

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- 2.1 From 25 May 2018, the existing Data Protection Act 1998 will be replaced by new legislation in the form of the EU General Data Protection Regulation ("GDPR"), and a new Data Protection Act which is currently a Bill making its way through the UK Parliament ("the new DP Bill").
- 2.2 Under Articles 37-39 of GDPR and sections 67-69 of the new DP Bill, the Council must designate a Data Protection Officer (DPO).
- 2.3 A DPO is responsible for ensuring that their organisation is compliant with GDPR and the new DP Bill. The role is a new mandatory requirement for public authorities and includes the following tasks:
  - 2.3.1 providing advice and guidance to the organisation and its employees on the requirements of GDPR and the new DP Bill;
  - 2.3.2 monitoring the organisation's compliance;
  - 2.3.3 providing advice during Data Protection Impact Assessments;
  - 2.3.4 being the point of contact for data subjects and the UK Information Commissioner's Office (the regulatory authority for data protection); and
  - 2.3.5 taking responsibility for carrying out data audits and overseeing the implementation of compliance tools.
- 2.4 The DPO must be able to act independently, be adequately resourced and be able to report directly to senior management to raise concerns (when required)

### **3. Main report**

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- 3.1 The post of Information Governance Manager already has responsibility for the majority of DPO functions and is suitably experienced to undertake the role of the DPO.
- 3.2 There is no requirement under GDPR and the new DP Bill to create an additional new post within existing management structures.
- 3.3 The post of Information Governance Manager is therefore the most appropriate existing role to carry the designation of Data Protection Officer.

### **4. Measures of success**

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- 4.1 The Council meets its obligations under GDPR and the new DP Bill.

### **5. Financial impact**

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- 5.1 The Council could be subject to enforcement action from the UK Information Commissioner if it did not appoint a DPO, including financial penalties.

### **6. Risk, policy, compliance and governance impact**

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- 6.1 The Scheme of Delegation to Officers will be amended to reflect new statutory requirements under the EU General Data Protection Regulation and the new DP Bill.
- 6.2 If a DPO is not appointed, the Council would be in breach of the new legislation and subject to potential enforcement action.

### **7. Equalities impact**

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- 7.1 There are no equalities issues arising from this report.

### **8. Sustainability impact**

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- 8.1 There are no sustainability issues arising from this report.

### **9. Consultation and engagement**

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- 9.1 There has been significant discussion with relevant stakeholders (e.g. Head of Legal and Risk) and the GDPR Assurance and Challenge Group.

## 10. Background reading/external references

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- 10.1 [Guide to the General Data Protection Regulation – UK Information Commissioner](#)
- 10.2 [Draft Data Protection Bill – UK Information Commissioner](#)
- 10.3 [EU Working Party Guidelines – Role of the Data Protection Officer](#)

### **Andrew Kerr**

Chief Executive

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**10.00am, Thursday, 3 May 2018**

## **Chief Officer Appointments – Communities and Families**

<b>Item number</b>	8.3
<b>Report number</b>	
<b>Executive/routine</b>	
<b>Wards</b>	
<b>Council Commitments</b>	

### **Executive Summary**

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This report asks Council to approve the recommendations of the Recruitment Committee and appoint to the following roles:

Head of Children's Services; and

Chief Social Work Officer/ Head of Safer and Stronger Communities.

The report also asks Council to note the decision not to recruit permanently to the Head of Operational Support but maintain the interim arrangements currently in place.

## Chief Officer Appointments – Communities and Families

### 1. Recommendations

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- 1.1 That subject to the appropriate pre-employment checks Council appoint:
  - Bernadette Oxley, as Head of Children’s Services; and
  - Jackie Irvine, as Chief Social Work Officer/ Head of Safer and Stronger Communities.
- 1.2 That Council notes the decision not to recruit permanently to the Head of Operational Support but maintain the interim arrangements currently in place until the new appointees are in post.

### 2. Background

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- 2.1 Within Communities and Families, the Head of Children’s Services and Head of Operational Support roles are currently filled on an interim basis.
- 2.2 The current Chief Social Work Officer/ Head of Safer and Stronger Communities is due to retire in May 2018 and this role will now report to the Executive Director of Communities and Families.
- 2.3 The recruitment committee agreed to recruit to permanently recruit to the Head of Children’s Services and the Chief Social Work Officer/ Head of Safer and Stronger Communities.
- 2.4 Online advertising and social media was used to source suitable candidates for both roles and both roles were recruited to in accordance with the Council’s chief officer recruitment and selection procedure.
- 2.5 The Head of Operational Support will continue to be filled on an interim basis whilst the Executive Director of Communities and Families reviews the remit of the role and it is expect that the Communities and Families management team will all be in post by August 2018.

### 3. Main report

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- 3.1 The composition of the recruitment committee was Councillors, Mary Campbell, Day, Dickie, Laidlaw, Perry, Rankin, and Neil Ross.

- 3.2 The recruitment committee shortlisted applications on Wednesday 28 March 2018 and those shortlisted were invited to attend a recruitment committee assessment centre held on Tuesday, 24 April 2018.
- 3.3 Following the assessment centre, the recruitment committee met on 30 April 2018 and agreed to recommend the following candidates:
- Bernadette Oxley, as Head of Children’s Services; and
  - Jackie Irvine, as Chief Social Work Officer/ Head of Safer and Stronger Communities.

#### **4. Measures of success**

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- 4.1 That individuals with the right levels of skills, experience and attributes are appointed to undertake role of Head of Children’s Services and Chief Social Work Officer/ Head of Safer and Stronger Communities

#### **5. Financial impact**

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- 5.1 The roles are currently within the Council’s Chief Officer structure and the costs will therefore be contained within current budgets.

#### **6. Risk, policy, compliance and governance impact**

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- 6.1 The Council’s recruitment and selection policy for the recruitment of chief officers has been followed.

#### **7. Equalities impact**

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- 7.1 The appointment process complies with relevant equalities legislation.

#### **8. Sustainability impact**

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- 8.1 There is no direct sustainability impact as a result of this report.

#### **9. Consultation and engagement**

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- 9.1 The recruitment process has been conducted in an open and transparent manner.

#### **10. Background reading/external references**

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10.1 [Recruitment and Selection Procedure – Senior Officers, Report to Corporate Policy and Strategy Committee, 6 September 2016](#)

**Alistair Gaw**

Executive Director of Communities and Families

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## **11. Appendices**

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# The City of Edinburgh Council

10am, Thursday, 3 May 2018

## Webcasting of Public Meetings – Motion by Councillor Miller

Item number 8.4  
Report number  
Executive/routine  
Wards  
Council Commitments

### Executive Summary

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The Council agreed a motion by Councillor Miller in March 2018 calling for a report into the feasibility of extending webcasting, in particular to the Pensions Committee, Licensing Board and the Edinburgh Integration Joint Board.

## Webcasting of Public Meetings – Motion by Councillor Miller

### 1. Recommendations

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- 1.1 To note the costs of extending webcasting facilities to the Pensions Committee, Licensing Board and the Edinburgh Integration Joint Board.
- 1.2 To agree to offer the use of webcasting facilities to the Pensions Committee, Licensing Board and the Edinburgh Integration Joint Board.

### 2. Background

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- 2.1 The City of Edinburgh Council began webcasting in September 2012, initially only webcasting meetings of the Council, Petitions Committee and the Governance, Risk and Best Value Committee from the Council Chamber.
- 2.2 In October 2013 webcasting was extended to the Dean of Guild Court Room which enabled the Council to webcast a range of meetings, including all executive committee meetings.
- 2.3 The Council currently webcasts around 220 hours of meetings per annum and, for example, has webcast 33 meetings so far in 2018. The range of meetings includes the Council, all executive meetings, Governance, Risk and Best Value Committee, Planning and Development Management Sub-Committee and the Regulatory Committee. The first meetings of the locality committees were also webcast. The webcasting facility has also been used for events such as the Council budget question time, allowing the public to view the debate and pose questions to a panel of councillors.
- 2.4 On 15 March 2018, Council approved a motion by Councillor Miller recognising the benefits of webcasting and noting that some meetings were held in public but were not webcast. The motion also asked for a report looking at the feasibility, benefits and costs of introducing webcasting for public meetings, including but not limited to the Integration Joint Board, Licensing Board and the Pensions Committee.

### 3. Main report

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- 3.1 The benefits to accountability, transparency and public accessibility of webcasting are clear. Meetings of the Council are public meetings but they can now be accessed at the convenience of the viewer. An archive is kept which contains all meetings since webcasting commenced in 2012. Improvements have also been made to support the public's use of webcasting with presentations, motions and amendments being published on the webcasting portal.
- 3.2 Viewing figures for webcasting are mixed and depend on the both meetings involved and the subjects being discussed. For Council and most executive committees live viewings average 50-100 people but there are meetings with items of exceptional public interest that over 1000 people watch. However, some committee meetings do not have the same level of interest and for some of the committee meetings that were dissolved in June 2017, their live viewing figures could often be as low as 20 and these will also include Council staff.
- 3.3 Archive viewing enhances these figures considerably with individuals accessing the archive months after the meeting.
- 3.4 The cost of webcasting has varied from approximately £35,000 in October 2013 to £26,000 per annum in the last financial year. This includes hiring of equipment in two rooms, a full maintenance and service contract and around 220 hours of recording per annum. Additional webcasting would cost approximately £40 per hour, not including the costs of Council staff time. The webcasting contract with Public i expires in 2018 and a procurement exercise is underway to ensure a consistent webcasting service remains available.
- 3.5 Any decision on whether to extend webcasting should take cognisance of the associated costs compared to the expected viewers. This approach has meant that not all Council meetings are currently webcast.

#### **Pensions Committee**

- 3.6 The Pensions Committee is a committee of the Council and the decision on whether the meeting should be webcast is one for the City of Edinburgh Council. However, the Pensions Committee is different from executive committees and exists due to the role of the Council as the administrating authority of the fund under the pension regulations. Under these regulations the Committee comes under external scrutiny from the Pensions Board, made up of representatives of employer and member bodies. The Pension Board representatives are present at Committee meetings and play an integral part in discussion and scrutiny of Committee business. Any webcasting of the Committee would involve the Pensions Board as well as committee members and may, due to the recording of discussion, inhibit discussion and questions. As a result, it is recommended that the Council does not impose webcasting but instead offers the facilities and support to enable the Committee to webcast if it chooses to do so.

### **Licensing Board**

- 3.7 The Council is required by the Licensing (Scotland) Act 2005 to create a Licensing Board within its area. Its membership is determined by the Council but it is not a committee of the Council and its authority is derived directly from the Licensing (Scotland) Act 2005.
- 3.8 The support to the Licensing Board is provided by the Council and this support could be extended to include webcasting. However, the decision whether to webcast the meeting is one for the Licensing Board rather than the Council.

### **Edinburgh Integration Joint Board**

- 3.9 The creation of the Edinburgh Integration Joint Board (EIJB) was required by the Public Bodies (Joint Working) (Scotland) Act 2014 and it is a separate entity from the City of Edinburgh Council. Although the support to the EIJB comes from the City of Edinburgh Council and NHS Lothian and this support could be extended to include webcasting, the decision whether to webcast its meetings is one for the EIJB and not for the Council to determine.

### **Other Council Committees**

- 3.10 The Council webcasts the majority of its committee meetings. It now webcasts Locality Committees which will continue depending on the location of these future meetings. If the meetings are outside the City Chambers then an additional mobile webcasting facility will require to be purchased.
- 3.11 The Council currently does not webcast committees with limited powers such as the Jean F Watson Bequest due to a low level of public interest or Licensing Sub-Committee meetings. For the smaller committees the benefits were thought to be outweighed by the costs involved. With regard to Licensing Sub-Committee meetings, these are quasi-judicial and involve applicants, objectors and supporters addressing the sub-committee on the merits of their views before a decision is made. It was previously felt that webcasting this meeting would inhibit discussion, reduce attendance by applicants and objectors and increase the pressure on individual members of the public. It is not presently recommended that the Council webcast any more of its committees than it currently does outwith the recommendation on Pensions Committee, the EIJB and the Licensing Board.

## **4. Measures of success**

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- 4.1 To encourage open and transparent discussion and decision making.

## **5. Financial impact**

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- 5.1 If webcasting support is offered to the Pensions Committee, Licensing Board and EIJB additional officer resources to provide the webcasting support would be

required. Based on the frequency and length of meetings, costs of approximately £500 per annum for Pensions Committee, £1200 per annum for the Licensing Board and £1200 per annum for the EIJB would be incurred above and beyond current resource costs.

## **6. Risk, policy, compliance and governance impact**

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- 6.1 Any risk to the extension of webcasting particular meetings should be considered by the relevant Committee as set out in the report.

## **7. Equalities impact**

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- 7.1 Webcasting meetings allows a greater ability for the public to view meetings.

## **8. Sustainability impact**

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- 8.1 There are no sustainability impacts as a result of this report. Webcasting may reduce travel as people can view the meetings at their convenience.

## **9. Consultation and engagement**

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- 9.1 Officers involved in the support of the Pensions Committee, Licensing Board and EIJB have been consulted on this report.

## **10. Background reading/external references**

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- 10.1 The City of Edinburgh Council 24 October 2013 – [Webcasting Next Steps](#)

### **Andrew Kerr**

Chief Executive

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## **11. Appendices**

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# The City of Edinburgh Council

10.00am, Thursday 3 May 2018

## Spend to Save Funding – Craiglockhart Leisure and Tennis Centre - referral from the Finance and Resources Committee

Item number	8.5
Report number	
Wards	All
Council Commitments	

### Executive summary

On 27 March 2018 the Finance and Resources Committee considered a report on the requirement for spend to save funding of £285,259 for Craiglockhart Tennis Centre to support the provision of six all-weather, floodlit tennis courts. The report has been referred to the City of Edinburgh Council for approval to use spend to save funding of £285,259.

# Terms of Referral

## Spend to Save Funding – Craiglockhart Leisure and Tennis Centre - referral from the Finance and Resources Committee

### Terms of referral

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- 1.1 Craiglockhart Leisure and Tennis Centre (CLTC) was managed by Edinburgh Leisure (EL) on behalf of the Council. The venue was under increased pressure to meet the needs and balance out the demand from coaching programmes, club lets and public bookings. In the winter months, the demand for indoor courts was oversubscribed. The outdoor courts were ineffective at removing surface water, and following heavy rainfall or low temperatures, there were rendered unplayable for long periods of time, and play was therefore limited. Maintenance costs currently surpassed income generated.
- 1.2 The preferred option identified by the team was to add an additional outdoor court to create six outdoor courts, as required by the Lawn Tennis Association (LTA) to host tournaments, to extend the hours of play through the introduction of floodlighting and to move to all year round play through a modern synthetic clay surface, with lateral and perimeter drainage that could cope with the climate and provide a high-quality playing experience for intensive public use whilst being the preferred surface for performance players and tournaments. The request was to use Spend to Save funding of £285,259 for these works.
- 1.3 Income expected to be generated from the new all-weather courts was estimated at £51,000 per annum, compared to £4,000 from the existing clay courts. Additionally, running costs that included those related to the provision of floodlights, were estimated to be £20,000 lower than the costs of servicing the existing clay courts.
- 1.4 The Finance and Resources Committee agreed:
  - 1.4.1 To approve the Spend to Save application in respect of Craiglockhart Leisure and Tennis Centre from Edinburgh Leisure.
  - 1.4.2 To refer the report to the Council for approval for use of the Fund.

### For Decision/Action

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- 2.1 The City of Edinburgh Council is asked to approve the use of £285,259 of Spend to Save Funding for Craiglockhart Tennis Centre to support the provision of six all-weather, floodlit tennis courts.

## Background reading / external references

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Finance and Resources Committee 27 March 2018.

### **Laurence Rockey**

Head of Strategy and Insight

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## Links

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### **Appendices**

Appendix 1 - report by the Executive Director of Resources



# Finance and Resources Committee

10.00am, Tuesday, 27 March 2018

## Spend to Save Funding – Craiglockhart Leisure and Tennis Centre

<b>Item number</b>	7.8
<b>Report number</b>	
<b>Executive/routine</b>	Executive
<b>Wards</b>	
<b>Council Commitments</b>	39 – put exercise at the heart of our health strategy by increasing access to sport and leisure facilities

### Executive Summary

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This report sets out a request for spend to save funding of £285,259 for Craiglockhart Leisure and Tennis Centre, to support the provision of six all-weather, floodlit tennis courts. The project has a 4.25-year payback period.

## Spend to Save Funding – Craiglockhart Leisure and Tennis Centre

### 1. Recommendations

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- 1.1 It is recommended that members of the Finance and Resources Committee:
- 1.1.1 Consider the Spend to Save application in respect of Craiglockhart Leisure and Tennis Centre (CLTC) from Edinburgh Leisure (EL) and, subject to approval, refer this decision to Council for ratification for use of Fund.

### 2. Background

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- 2.1 Craiglockhart Leisure and Tennis Centre is managed by Edinburgh Leisure on behalf of the Council. While operated by EL, CLTC is owned by the Council and the proposed investment will enhance a Council-owned asset.
- 2.2 CLTC offers the following tennis facilities:
- six acrylic indoor courts, available all year round;
  - three American fast dry clay courts, historically covered by an inflatable dome, which enabled them to be used during the winter months; and
  - five outdoor American fast dry clay courts, which are open between May and September, subject to weather and light.
- 2.3 The venue is under increasing pressure to meet the needs and balance out the demand from coaching programmes, club lets and public bookings. In the winter months, the demand for indoor courts is oversubscribed. The outdoor courts are ineffective at removing surface water, and following heavy rainfall or low temperatures, they are rendered unplayable for long periods of time, and play is therefore limited. Maintenance costs currently surpass income generated.
- 2.4 A project team, including representatives from Tennis Scotland, the Lawn Tennis Association (LTA), Sportscotland, the Council and Edinburgh Leisure has considered various options that would enable CLTC to increase participation, meet the needs of users and achieve a more sustainable business model.

### **3. Main report**

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- 3.1 The project team has identified the following preferred option:
- add an additional outdoor court to create six outdoor courts, as required by the LTA to host tournaments;
  - extend hours of play through the introduction of floodlighting; and
  - move to all year-round play through a modern synthetic clay surface, with lateral and perimeter drainage that can cope with the climate, and provide a high-quality playing experience for intensive public use, while being the preferred surface for performance players and tournaments.
- 3.2 EL has advised that the project has been discussed with SportsScotland, Tennis Scotland and the Lawn Tennis Association. All organisations have given positive indications on support. The total estimated cost of the works is £535,259, with £250,000 of funding contributions anticipated towards costs. The request is for Spend to Save funding of £285,259.
- 3.3 If the project is to be ready for the 2018 outdoor tennis events season, works would have to be complete for June 2018.
- 3.4 Income expected to be generated from the new all-weather courts is estimated at £51,000 per annum, compared to £4,000 from the existing clay courts. Additionally, running costs, including those relating to the provision of floodlights, are estimated to be £20,000 lower than the costs of servicing the existing clay courts.
- 3.5 These savings would enable the Spend to Save funding to be repaid within a 4.25-year period.
- 3.6 Members of the Committee are asked to consider this application and, if approved, refer the decision to Council for ratification of use of the Fund.
- 3.7 As members will recall, the approved Council budget motion included in-principle decisions for other spend to save projects. The associated business cases are currently being developed, and it is anticipated that these will be brought to the June meeting of this Committee.

### **4. Measures of success**

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- 4.1 Tennis provision at CLTC is enhanced.
- 4.2 External funding towards costs is secured.

## **5. Financial impact**

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- 5.1 £285,259 of funding will be drawn down from the Spend to Save fund, subject to approval, with monies being repaid over 4.25 years. The change will be reflected within Edinburgh Leisure's service payment arrangements with the Council.

## **6. Risk, policy, compliance and governance impact**

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- 6.1 The Spend to Save business case has been reviewed by Council officers. Income figures in the business case have not been increased for inflation, thus providing an element of risk mitigation.
- 6.2 There is a risk that if nothing is done, the existing outdoor courts will continue to operate at a significant deficit and will ultimately become unplayable.
- 6.3 Any risk on non-achievement of income lies with EL, as it will underwrite the repayment of spend to save funding.

## **7. Equalities impact**

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- 7.1 While there is no direct additional impact of the report's contents, continuing investment in the city's sporting infrastructure contributes positively to the promotion of active and healthy lifestyles.

## **8. Sustainability impact**

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- 8.1 While there is no direct additional impact of the report's contents, the planned project includes expenditure impacting upon carbon, through the use of floodlighting. The new all-weather courts will have reduced maintenance requirements, as well as increasing utilisation of a currently underused asset.

## **9. Consultation and engagement**

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- 9.1 The project team, established in 2014, included representatives from Tennis Scotland, the Lawn Tennis Association, SportsScotland, the Council and Edinburgh Leisure.

## **10. Background reading/external references**

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- 10.1 None.

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## **11. Appendices**

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None.

10.00am, Thursday 3 May 2018

## City Strategic Investment Fund – Powderhall Stables – referral from the Housing and Economy Committee

Item number	8.6
Report number	
Executive/routine	
Wards	
Council Commitments	

### Executive Summary

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On 22 March 2018 the Housing and Economy Committee considered a report by the Executive Director of Place on the City Strategic Investment Fund (CSIF) which outlined a proposal for the allocation of £500,000 to support the restoration and refurbishment of Powderhall Stables. The report was referred to the City of Edinburgh Council for approval.

# Terms of Referral

## City Strategic Investment Fund – Powderhall Stables – referral from the Housing and Economy Committee

### 1. Terms of Referral

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- 1.1 On 7 February 2013, the Council approved the creation of the CSIF to “create new development opportunities, support business innovation, deliver jobs and promote economic growth in Edinburgh”. The CSIF is an evergreen fund that will provide debt and equity finance for projects delivering a return on investment. The Council agreed to capitalise the CSIF with £7.5m. An investment strategy for the CSIF was agreed by the Economy Committee on 29 April 2014. £5.2m of this has been committed to date, leaving an unallocated balance of £2.3m.
- 1.2 On 22 March 2018 the Housing and Economy Committee considered a report on a proposal to allocate £500,000 of the CSIF to support the restoration and refurbishment of Powderhall Stables as a hub providing workspaces and community space. This would help meet the strong demand for space of this nature in the central Edinburgh area and complement the Council-led housing regeneration of Powderhall Waste Transfer Station. This allocation would leave the balance of the CSIF at £1.8m.
- 1.3 The Housing and Economy Committee agreed:
  - 1.3.1 To approve the allocation of £500,000 from the CSIF for the restoration and refurbishment of Powderhall Stables, subject to sufficient grant funding being secured from other sources to enable the project to proceed;
  - 1.3.2 To note that this new allocation would leave the uncommitted balance of the CSIF at £1.8m; and
  - 1.3.3 That this allocation be referred to the City of Edinburgh Council for final approval at a future date.

### 2. For Decision/Action

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- 2.1 The Council is asked to approve the allocation of £500,000 from the CSIF for the restoration and refurbishment of Powderhall Stables, subject to sufficient grant funding being secured from other sources to enable the project to proceed.

### Background reading/external references

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Housing and Economy Committee, 22 March 2018

**Laurence Rockey**

Head of Strategy and Insight

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### **3. Appendices**

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Appendix 1 – Report by the Executive Director of Place



# Housing and Economy Committee

10.00am, Thursday 22 March 2018

## City Strategic Investment Fund – Powderhall Stables

Item number	
Report number	
Executive/routine	Executive
Wards	12 – Leith Walk
Council Commitments	<a href="#">2</a> , <a href="#">46</a>

### Executive summary

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This report updates members on the City Strategic Investment Fund (CSIF). The CSIF is an evergreen fund that was created in 2013 and initially capitalised with £7.5m of capital. £5.2m of this has been committed, leaving an unallocated balance of £2.3m. A further allocation of £500,000 to support the restoration and refurbishment of Powderhall Stables as a hub providing workspaces and community space is proposed. This would help meet the strong demand for space of this nature in the central Edinburgh area and complement the Council-led housing regeneration of Powderhall Waste Transfer Station. This allocation would leave the balance of the CSIF at £1.8m.

## City Strategic Investment Fund – Powderhall Stables

### 1. Recommendations

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- 1.1 It is recommended that the Committee:
- 1.1.1 Approves the allocation of £500,000 from the CSIF for the restoration and refurbishment of Powderhall Stables, subject to sufficient grant funding being secured from other sources to enable the project to proceed;
  - 1.1.2 Notes that this new allocation would leave the uncommitted balance of the CSIF at £1.8m; and
  - 1.1.3 Agrees that this allocation be referred to the City of Edinburgh Council for final approval at a future date.

### 2. Background

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#### Fund position

- 2.1 On [7 February 2013](#), the Council approved the creation of the CSIF to “create new development opportunities, support business innovation, deliver jobs and promote economic growth in Edinburgh”. The CSIF is an evergreen fund that will provide debt and equity finance for projects delivering a return on investment. The Council agreed to capitalise the CSIF with £7.5m. An investment strategy for the CSIF was agreed by the Economy Committee on [29 April 2014](#).
- 2.2 To date, CSIF funding has been committed for the following projects:
- 2.2.1 £2,166,861 to fund the development of the East Hermiston Business Park, a 1,587 sqm industrial park in Sighthill. This was approved by the Economy Committee on [28 April 2015](#) and by the City of Edinburgh Council on [28 May 2015](#). The Park was completed in September 2017 and is now fully let. The Park is now projected to generate £145,500 of rental income for the Council annually with full repayment in 2032/33;
  - 2.2.2 £700,000 to fund the design of the replacement Meadowbank Stadium to RIBA stage 4. This was approved by the City of Edinburgh Council on [10 March 2016](#). This allocation was to be repaid to the CSIF by realigning the future Capital Investment Programme. Following approval by Council for the Meadowbank Stadium project to proceed, this funding is not required for the purpose originally envisaged;
  - 2.2.3 £1.0m to make provision for any cash flow issues arising as part of the closure of The EDI Group Ltd. This was agreed by the Housing and

Economy Committee on [7 September 2017](#), pending ratification by full Council. This can be repaid, if required, from future savings and revenue associated with the closure of EDI; and

- 2.2.4 £2.0m to fund the design of the tram extension up to RIBA stage 2. This was approved by the Transport and Environment Committee on [4 September 2017](#). If the decision is taken to proceed with the tram extension, these costs could be capitalised and the CSIF replenished. If the project does not proceed, the CSIF would potentially require to absorb this write-off, or the Council could choose to replenish the fund in any case.
- 2.3 The uncommitted balance of the CSIF therefore stands at £2,333,139.

### **Powderhall Stables**

- 2.4 Powderhall Stables refers to the former offices and stable block of the Powderhall Waste Transfer Station at 165 Broughton Road as shown in appendix 1. Built in 1893, it is a two-storey, 618 sqm property in the Scots Baronial style. With architectural features including an archway entrance, bartizans, and ornate cast iron gates, it is a prominent feature on Broughton Road. It has been category 'B' listed since 1993. The building was originally used as offices for the adjacent waste incinerator plant and as stables for the horses that pulled the waste carts; latterly, it has been used as a staff facility for waste collection staff. The building is now over 120 years old and in poor condition. A condition survey carried out in 2017 returned a 'C' rating, indicating major defects. Multiple repairs are needed, including to the roof; stonework; ceilings; and doors and windows. The interior is highly dated and generally unsuited to contemporary occupier requirements.
- 2.5 Powderhall Waste Transfer Station was previously used to sort and compact waste prior to it being transferred to a landfill site at East Barns in East Lothian. The Waste Transfer Station was closed in late-2016 due to equipment failures and drainage issues, with alternative facilities being used on an interim basis until the new energy-from-waste plant at Millerhill enters service in 2019. On 23 March 2017, the Finance and Resources Committee approved the sale of the Waste Transfer Station to the Housing Revenue Account for housing-led redevelopment.
- 2.6 The Council's Development and Regeneration Team (DRT) has appointed Collective Architecture to develop proposals for a housing-led redevelopment of the Waste Transfer Station and aims to apply for planning permission in principle in 2018. An independent valuation of Powderhall Stables has suggested that, due to the poor condition of the building and the cost and complexity of conversion to residential uses, market interest would potentially be limited and the sale price relatively low. Given this and other considerations set out below, the Council is exploring the scope to instead retain the building and lease it out.

### 3. Main report

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- 3.1 It is proposed to restore Powderhall Stables as a hub providing workspaces and community space. It is anticipated that the existing offices on the first floor of the building could be turned into offices and studios which could be let out to artists and micro-enterprises, while the ground floor could potentially be turned into a flexible function space and other uses. The lower ground floor and attic (currently used for storage) could also potentially be brought into higher-value uses. The project would aim to meet the strong demand for workspaces and function spaces in central Edinburgh. It is estimated that the building could support between 21 and 56 full-time equivalent jobs if fully-let depending on the mix of uses.
- 3.2 The restoration of Powderhall Stables would provide a centre-point for the wider Powderhall redevelopment being taken forward by the DRT. This is a mixed-tenure development of up to 450 homes with potential to deliver a new nursery school, new public realm, and community growing areas. Powderhall Stables would enable residents living in the area to access employment and recreation opportunities. Collective Architecture is presently working on proposals for both Powderhall Stables and the wider Waste Transfer Station site and is considering how the building could be embedded within the wider redevelopment. Further information on the wider redevelopment opportunity will emerge as designs are refined, with consultation undertaken prior to and as part of the planning process.
- 3.3 An initial study is being carried out by Collective Architecture to assess options for adapting the property. This study would provide a basis for more detailed design work.
- 3.4 There is a growing shortage of cultural and creative space in Edinburgh. In February 2018, the Caledonian Trust announced that it had agreed to sell St. Margaret's House – a 9,294 sqm 1970s office building on London Road – to the Drum Property Group for a mixed-use redevelopment; Drum anticipates having detailed planning consent by mid-2019. Since 2008, St. Margaret's House has been leased to Edinburgh Palette, a charity which sub-lets space to artists; the building currently comprises approximately 200 studios, all of them let (with a lengthy waiting list). The redevelopment of St. Margaret's House will therefore significantly increase demand for creative space at a time when this space is already in short supply and high demand. Organisations such as Edinburgh and Palette and Out of the Blue have a standing requirement for space in Edinburgh that can be sub-let to artists and other creative occupiers and have previously worked with the Council. As set out below, officers have engaged with a small number of operators of creative space in Edinburgh to gauge their interest in participating in the project as part of its soft market testing. Should the allocation from the CSIF be approved, more comprehensive engagement will commence.
- 3.5 Powderhall Waste Transfer Station is an employment site of more than one hectare in size. Policy Emp 9 of the Local Development Plan (LDP) is therefore likely to apply. Policy Emp 9 requires that the redevelopment of employment

sites of more than one hectare should include “floorspace designed to provide for a range of business users”. Converting Powderhall Stables into business and community space would potentially enable this planning requirement to be fulfilled within the listed building, enabling housing capacity on the remainder of the Waste Transfer Station to be maximised.

- 3.6 As noted above, the total costs of the project are estimated at £1.5m. It would be necessary for the Council to attract additional grant funding for the project to proceed. Allocating £500,000 from the CSIF will give the Council a core project budget that it can use to leverage in additional external funding. Council officers have engaged with key grant fund operators to discuss the scope to secure grant funding to take forward the restoration and refurbishment of Powderhall Stables. Potential sources of funding include the Heritage Lottery Fund, Historic Environment Scotland’s Historic Environment Repair Grant scheme, and the Scottish Government’s Regeneration Capital Grant Fund.
- 3.7 If sufficient grant funding cannot be secured, the project will be unable to proceed. In this case, no money will be drawn down from the CSIF except where this can be expected to be recouped from the resultant increase in the sale value. If the project cannot proceed, the assumption is that the Council would sell the building.
- 3.8 It is anticipated that the most likely outcome of an open sale is the acquisition of the building for redevelopment into private housing. An assessment of the building by a surveyor has calculated that it could be converted into eight flats. As noted above, it is anticipated that due to the cost and complexity of converting the building the price that would be achieved would be relatively modest. Selling the building would potentially result in practical difficulties during the redevelopment of the wider Waste Transfer Station if two contractors were on site simultaneously. Additionally, as noted above, it is anticipated that, if business space cannot be delivered within Powderhall Stables, this space would instead require to be delivered elsewhere on the Waste Transfer Station site to comply with policy Emp 9 of the LDP, reducing the number of housing units that could be delivered on the site.
- 3.9 Due to the long lead-in times associated with grant funding, it is recommended that the £500,000 be allocated to the project to enable the Council to proceed with making grant applications. These applications will not commit the Council to proceeding with the project and the Council will retain the scope to sell the property (or otherwise use it) at any time should it see fit.

#### **4. Measures of success**

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- 4.1 Powderhall Stables have been restored to good repair and refurbished into a well-used business and community hub.
- 4.2 The income from Powderhall Stables enables the investment from the CSIF to be fully replenished.

## 5. Financial impact

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- 5.1 The balance of the CSIF currently stands at £2.3m. It is proposed to release a further £500,000 leaving the balance of the CSIF at £1.8m.
- 5.2 The full project cost is estimated at approximately £1.5m. This includes approximately £400,000 of restorative works to the building and a further £700,000 of refurbishment costs, along with project overheads and contingency.
- 5.3 Powderhall Stables has a net internal area of 618 sqm (6,652 sq ft). A review of properties being marketed in the area suggests a market rent of approximately £108 per sqm (£10 per sq. ft.) is realistic. This suggests that the property could, if fully let, generate an income of £66,520 per annum. Deducting 20% to account for voids, etc, would give a projected annual income of £53,216. A review of the financial records for the Creative Exchange, the business incubator operated by the Council in Leith, suggests that this income projection is realistic.
- 5.4 Based on the above income projection, it is anticipated that the CSIF would be fully replenished over 10 years. Following this, the income from the property would accrue to the General Fund.
- 5.5 Appendix 2 sets out the anticipated cash flow of the CSIF based on current allocations and payback terms.
- 5.6 There may be scope for a Community Asset Transfer of Powderhall Stables at some point in the future. Any such transfer would need to be in line with the Council's Community Asset Transfer Policy as approved by the City of Edinburgh Council on 27 April 2017. As set out above, the building is estimated to require approximately £1.5m of investment to safeguard its future. Any Community Asset Transfer would need to be on the basis of these costs being met. A Community Asset Transfer of the building after the project had been completed would need to be based on the £500,000 being repaid to the CSIF and in line with any conditions on disposal imposed by grant funding agreements.

## 6. Risk, policy, compliance and governance impact

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- 6.1 There is a risk that the works to the building would run over budget. This risk can be mitigated by scoping out the works in detail; building contingency into the budget; and value engineering all elements. CSIF cash would not be drawn down until grant funding was secured or offered in principle.
- 6.2 There is a risk that the building would be unable to be let. This risk is considered to be low as there is strong demand for space of this nature in Edinburgh; as noted above, the closure of St. Margaret's House in 2020 will create a glut of demand. Three operators of business space in Edinburgh have each expressed an interest in taking a head lease on the building; a head lease would insulate the Council from fluctuations in occupancy levels.

- 6.3 There is a risk that the income from the building would be lower than projected. This risk can be managed by leveraging in as much grant funding as possible (minimising the Council's exposure); seeking additional funding to subsidise the running costs of the building; and by securing the best possible terms with tenants. If, hypothetically, income was to be 25% lower than projected, the payback period would rise from 10 years to 13 years.
- 6.4 The Council would at all times retain the ability to sell the property.

## 7. Equalities impact

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- 7.1 The refurbishment of Powderhall Stables would include works to enhance access to the building for people with mobility issues, for example providing increased access for wheelchair users. This will be developed further throughout the design process.

## 8. Sustainability impact

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- 8.1 The refurbishment of Powderhall Stables would include works to enhance the energy efficiency of the building, such as renewing windows and doors; improved insulation; and lower-energy heating solutions. This will be developed further throughout the design process.

## 9. Consultation and engagement

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- 9.1 Three key operators of creative space in Edinburgh have been approached to assess whether in principle they would be interested in participating in the project. All have expressed an interest in principle. More detailed engagement with potential partners will be carried out as the project develops.
- 9.2 The Council has engaged with Historic Environment Scotland and the Heritage Lottery Fund to discuss the scope for drawing down grant funding for the project.
- 9.3 Community consultation will be undertaken in parallel with the planning process for the proposed housing development on the remainder of the Waste Transfer Station.

## 10. Background reading / external references

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None.

### **Paul Lawrence**

Executive Director of Place

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## 11. Appendices

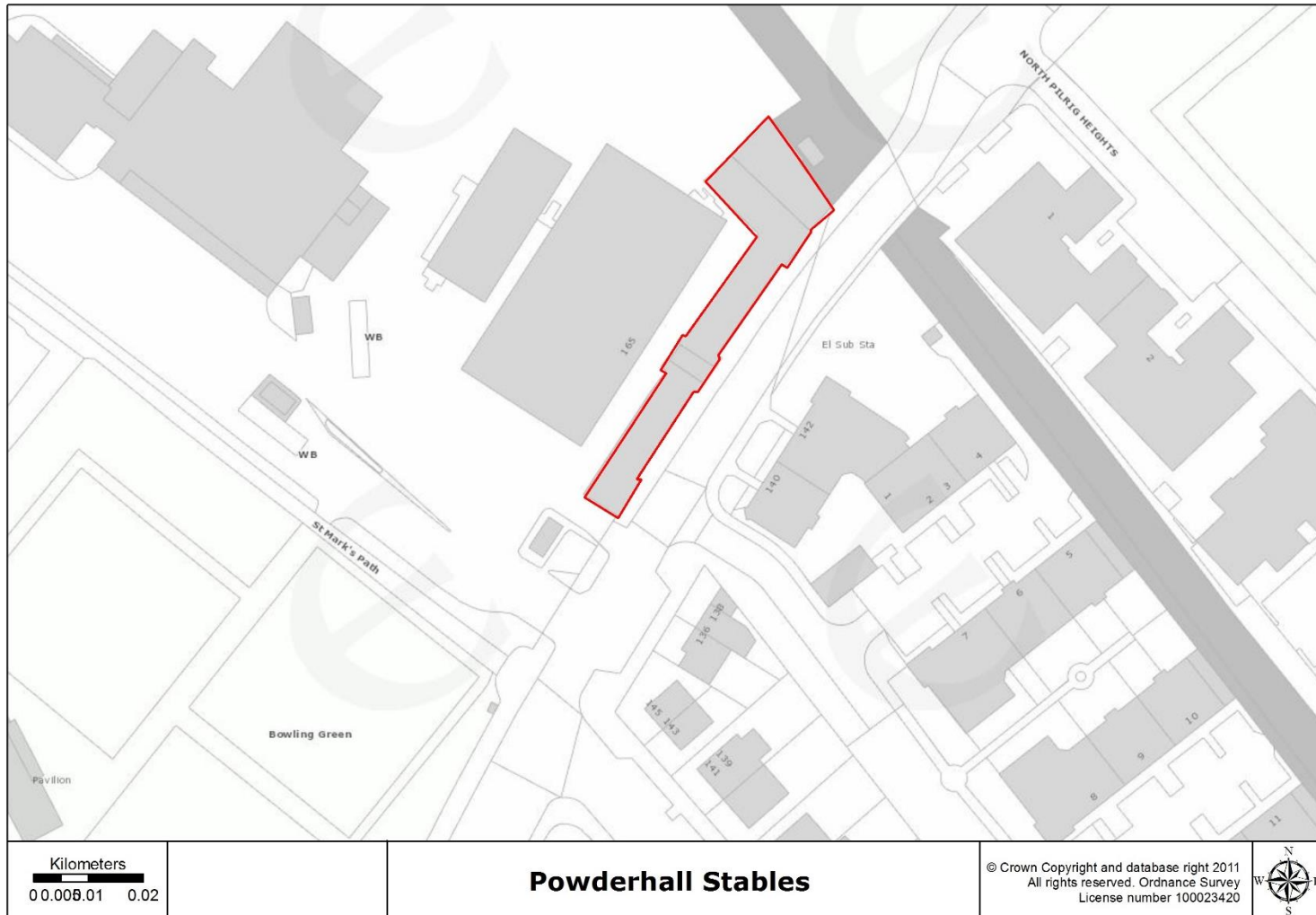
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Appendix 1 – Powderhall Stables site plan

Appendix 2 – City Strategic Investment Fund: projected cash flow



## Appendix 1 – Powderhall Stables site plan



## Appendix 2 – City Strategic Investment Fund: projected cash flow

Project	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24
East Hermiston Business Park	(£42,113)	(£1,277,659)	(£803,479) *	£145,500	£145,500	£145,500	£145,500	£145,500	£145,500
EDI cash flow reserve	–	–	–	(£1,000,000)	–	–	£1,000,000	–	–
Meadowbank Stadium	–	–	(£0)	–	–	–	–	–	–
Tram design works	–	–	–	(£2,000,000)	£2,000,000	–	–	–	–
Powderhall Stables	–	–	–	(£500,000)	–	£50,000	£50,000	£50,000	£50,000
<b>Balance at year end</b>	<b>£7,457,887</b>	<b>£6,180,228</b>	<b>£5,376,749</b>	<b>£2,022,249</b>	<b>£4,167,749</b>	<b>£4,363,249</b>	<b>£5,558,749</b>	<b>£5,754,249</b>	<b>£5,949,749</b>
Project	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33
East Hermiston Business Park	£145,500	£145,500	£145,500	£145,500	£145,500	£145,500	£145,500	£145,500	£86,251
EDI cash flow reserve	–	–	–	–	–	–	–	–	–
Meadowbank Stadium	–	–	–	–	–	–	–	–	–
Tram design works	–	–	–	–	–	–	–	–	–
Powderhall Stables	£50,000	£50,000	£50,000	£50,000	£50,000	£50,000	–	–	–
<b>Balance at year end</b>	<b>£6,145,249</b>	<b>£6,340,749</b>	<b>£6,536,249</b>	<b>£6,731,749</b>	<b>£6,927,249</b>	<b>£7,122,749</b>	<b>£7,268,249</b>	<b>£7,413,749</b>	<b>£7,500,000</b>
*Based on a drawdown from the CSIF of £847,089, partially offset by income of £43,610.									